

#### VENTANA METROPOLITAN DISTRICT

Regular Board Meeting 11007 Hidden Prairie Pkwy. Fountain, CO 80817 Wednesday, January 12, 2022 – 10:00 a.m.

Brian Bahr, President - Term to May 2022 Bruce Peele, Secretary/ Treasurer - Term May 2022 Richard Vorwaller - Term to May 2022 Patrick Jarrett - Term to May 2023 Jennifer Herzberg - Term to May 2023

#### \*\* Please join the meeting from your computer, tablet or smartphone\*\*

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You can also dial in using your phone. United States: +1 (646) 749-3129 Access Code: 622-480-501

#### Public invited to attend

#### AGENDA

- 1. Call to Order
- 2. Declaration of Quorum/Director Qualifications/ Disclosure Matters
- 3. Approval of Agenda
- 4. Regular Business Items (These items are routine and may be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be heard immediately)
  - a. Approval of Board Meeting Minutes from the November 10, 2021 Meeting (attached)
  - b. Approval of Payables for the Period ending January 12, 2022 (enclosed)
    - General Fund \$ 23,448.52
    - Bond Fund <u>\$ -</u>\_\_\_\_
    - TOTAL \$ 23,448.52
  - c. Acceptance of Unaudited Financial Statements as of December 31, 2021 and the schedule of cash position updated as of December 31, 2021 (enclosed)
- 5. Presentation for Splash Pad and Clubhouse amenities Jim Byers presentation

- 6. Market Update/Construction/Operations
- 7. Legal Matters
  - a. Service Plan Amendment Update
- 8. Financial Matters
  - a. Bond Update
- 9. District Management Matters
  - a. Manager's Report
    - i. Change in Pool Shade proposal
  - b. Billing / Collections Review
  - c. Recreation Center Operations
  - d. Filing 6 turnover
- 10. VCC Matters
  - a. Fence height restriction discussion
  - b. Violation Highlights:
    - i. 0 Violations have been issued to date of 2022
    - ii. 2 Violations remain open, receiving fines
  - c. Architectural Submission Highlights:
    - i. 176 Architectural Submissions reviewed in 2021
    - ii. 1 in progress for 2022
- 11. Public Comment(Limited to 3 minutes and only for items not on the agenda)
- 11. Other Business:

Next Regular Meeting Date - February 9, 2022 at 10:00 AM

12. Adjourn





VENTANA METROPOLITAN DISTRICT Regular Board Meeting 11007 Hidden Prairie Pkwy. Fountain, CO 80817 Wednesday, November 10, 2021 – 10:00 a.m.

Brian Bahr, President - Term to May 2022 Bruce Peele, Secretary/ Treasurer - Term May 2022 Richard Vorwaller - Term to May 2022 Patrick Jarrett - Term to May 2023 Jennifer Herzberg - Term to May 2023

#### MINUTES

- 1. Call to Order: President Bahr called the meeting to order at 10:03 AM.
- 2. Declaration of Quorum/Director Qualifications/ Disclosure Matters: Ms. Hardekopf confirmed a quorum was present with Director Vorwaller excused. All disclosures were properly filed with the Department of Local Affairs, State of Colorado by Mr. Susemihl

Directors in attendance were: Brian Bahr Richard Vorwaller (Excused) Patrick Jarrett Jennifer Herzberg Bruce Peele

<u>Also in attendance were:</u> Rebecca Hardekopf, Walker Schooler District Managers Kevin Walker, Walker Schooler District Managers Sue Gonzales, Walker Schooler District Managers Eric Farrar, VCC Board Member

3. Approval of Agenda: Director Peele moved to approve the Agenda as presented; seconded by Director Jarrett. Motion passed unanimously.

#### 4. Regular Business Items

- a. Approval of Board Meeting Minutes from the October 13, 2021 Meeting
- b. Approval of Payables for the Period ending November 10, 2021

ii.	Bond Fund –	<u>\$</u>	
iii.	TOTAL –	\$	33,347.29

c. Acceptance of Unaudited Financial Statements as of October 31, 2021 and the schedule of cash position updated as of October 31, 2021

Director Herzberg moved to approve the Regular Business Items as presented; seconded by Director Peele. Motion passed unanimously.

- 5. Market Update/Construction/Operations: Director Jarrett reported they are still in the development process for Ventana South with paving on the first 60 lots anticipated for early December.
- 6. Legal Matters
  - a. Review and consider adoption of the Election Resolution for 2022 Regular District Election: Ms. Hardekopf presented the Election Resolution for 2022 Regular District Election. She noted it declares Mr. Susemihl as the DEO and sets forth the election process pursuant to new state legislature. Director Herzberg moved to adopt the Election Resolution for 2022 Regular District Election; seconded by Director Jarrett. Motion passed unanimously.
  - b. Service Plan Amendment Update: Mr. Walker reported the Service Plan Amendment was resubmitted based on discussions last month with the Board and community. Mr. Walker anticipates the Amendment should be discussed at the City Council meeting in early January. Once approved, the bond process will move forward with closing anticipated for the end of February 2022.
- 7. Financial Matters
  - Public Hearing to consider approval of Resolution approving the 2022 Budget: Director Herzberg moved to open the Public Hearing; seconded by Director Peele. Motion passed unanimously. After no public comment, President Bahr closed the public hearing, moved to adopt the Resolution approving the 2022 Budget; seconded by Director Herzberg. Motion passed unanimously.
- 8. District Management Matters
  - a. Manager's Report: Ms. Hardekopf presented the Manager's Report.
  - b. Review and approval for Capital items of Proposals
    - i. Addition of cameras at Recreation Center: Ms. Hardekopf presented the proposals for cameras at Recreation Center. The first proposal is \$10,000 for replacement of the existing system. The second proposal from Data Voice for updating the system is \$4,174.61. The Board approved the Data Voice proposal for \$4,174.16.
  - c. Billing: Ms. Hardekopf presented the billing update.
    - ii. October 6, 2021 bills were sent for 4<sup>th</sup> QRT
    - iii. 7 liens in place to date
    - iv. 168 Reminder Letters sent on 11/2/2021
    - v. Collection Letters will be sent on 12/2/2021
- 9. VCC Matters: Ms. Hardekopf reported on VCC matters.
  - a. 557 Violations have been issued to date.
  - b. 47 Violations remain open, receiving fines.
  - c. 170 Architectural Submissions reviewed to date.
- 10. Public Comment and Public Sign-In Attendance Sheet: There was no public comment.
- 11. Other Business:

Next Regular Meeting Date - December 8, 2021 at 10:00 AM

12. Adjourn: President Bahr moved to adjourn at 10:16 AM; seconded by Director Herzberg. Motion passed unanimously.

Respectfully submitted, By:\_\_\_\_\_

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 10, 2021 MINUTES OF THE VENTANA METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Brian Bahr, President

Bruce Peele, Secretary/ Treasurer

Rich Vorwaller, Director

Patrick Jarrett, Director

Jennifer Herzberg, Director



# Ventana Metropolitan District

### PAYMENT REQUEST

#### 1/5/2022 GENERAL FUND ACCOUNT

Company	Invoice	Date	Amount	Retainage	Amount this Draw	Comments
Black Hills Engergy	5322274450	1/3/2022	285.78		\$ 285.78	
City of Fountain Utilities	10005472-02	12/17/2021	587.52		\$ 587.52	Auto Pay - Rec
City of Fountain Utilities	10005630-03	12/17/2021	136.08		\$ 136.08	Auto Pay - Park
City of Fountain Utilities	10005686-02	12/17/2021	51.23		\$ 51.23	Auto Pay - Tract
City of Fountain Utilities	10006794-01	12/17/2021	51.23		\$ 51.23	Auto Pay - Tract
City of Fountain Utilities	10006795-00	12/17/2021	23.95		\$ 23.95	Auto Pay - Tract
Colorado Interactive, LLC	11172510	6/30/2021	200.00		\$ 200.00	
Colorado Interactive, LLC	12744614	9/30/2021	200.00		\$ 200.00	
Colorado Interactive, LLC	12838874	11/30/2021	200.00		\$ 200.00	
Colorado Interactive, LLC	12885690	12/31/2021	200.00		\$ 200.00	
Comcast	849790010058248	1/2/2022	562.76		\$ 562.76	
Facility Solutions Group, Inc	2634778	12/30/2021	4,937.32		\$ 4,937.32	
Mailing Services Inc	16013	12/7/2021	169.01		\$ 169.01	
Signal 88, LLC	3530694	1/1/2022	993.57		\$ 993.57	
Susemihl, McDermott & Downie, P.C	34029	12/31/2021	3,583.06		\$ 3,583.06	
Walker Schooler District Managers	6968	12/31/2021	4,540.80		\$ 4,540.80	
Waste Connections of CO	4086289	12/15/2021	5,313.27		\$ 5,313.27	Auto Pay
Waste Connections of CO	4086295	12/15/2021	54.00		\$ 54.00	Auto Pay
We Make It Shine	21-12	1/9/2022	1,358.94		\$ 1,358.94	
TOTAL			\$ 23,448.52	\$ -	\$ 23,448.52	

#### TOTAL FOR ALL FUNDS

23,448.52

\$

, Director



#### Ventana Metropolitan District Balance Sheet As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets Checking/Savings	
1110 · Kirkpatrick Bank	762,044.98
Total Checking/Savings	762,044.98
Accounts Receivable 1-1230 · Property Taxes Receivable	1.68
Total Accounts Receivable	1.68
Other Current Assets 1310 · Due from Developer 1390 · Undeposited Funds	32,741.59 617.99
Total Other Current Assets	33,359.58
Total Current Assets	795,406.24
Fixed Assets Property and Equipment Community Improvements	441,980.56
Total Property and Equipment	441,980.56
1590 · Construction in Progress Engineering OPRIC Rivers Ventana LLC	435.00 738,692.00 3,972,866.28
Total 1590 · Construction in Progress	4,711,993.28
Total Fixed Assets	5,153,973.84
TOTAL ASSETS	5,949,380.08
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 2010 · Accounts Payable	17,468.27
Total Accounts Payable	17,468.27
Other Current Liabilities 2022 · Deferred Property Tax Revenue 2030 · Interest Payable	1.68 704,143.81
Total Other Current Liabilities	704,145.49
Total Current Liabilities	721,613.76
Long Term Liabilities Accrued Interest OPRIC Advances from OPRIC Bonds Payable - CH Metrobonds	766,739.19 738,692.00 4,464,400.00
Total Long Term Liabilities	5,969,831.19
Total Liabilities	6,691,444.95
Total Liabilities Equity 3000 · Opening Balance Equity 3910 · Retained Earnings Net Income	6,691,444.95 24,298.52 -930,885.19 164,521.80
Equity 3000 · Opening Balance Equity 3910 · Retained Earnings	24,298.52 -930,885.19

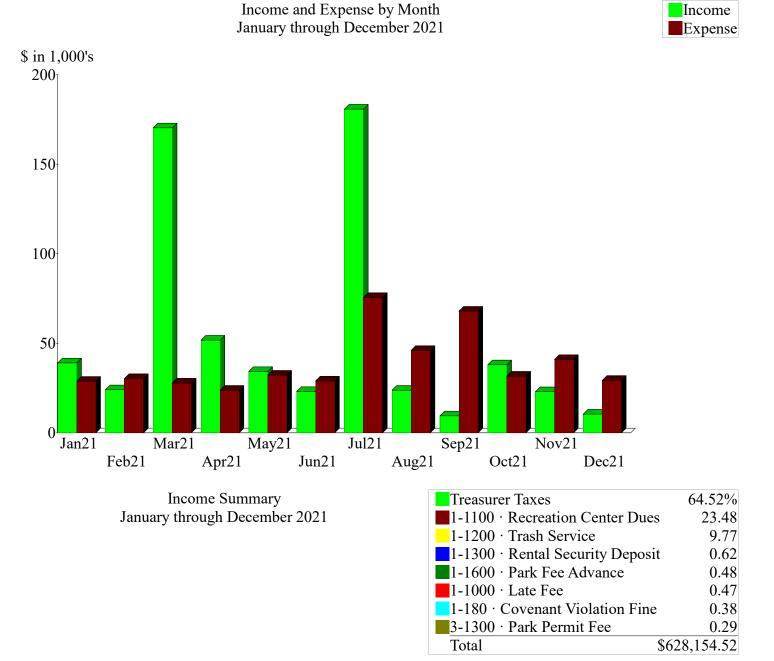
10:46 AM 01/10/22 Accrual Basis

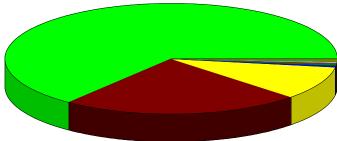
# Ventana Metropolitan District Profit & Loss Budget vs. Actual January through December 2021

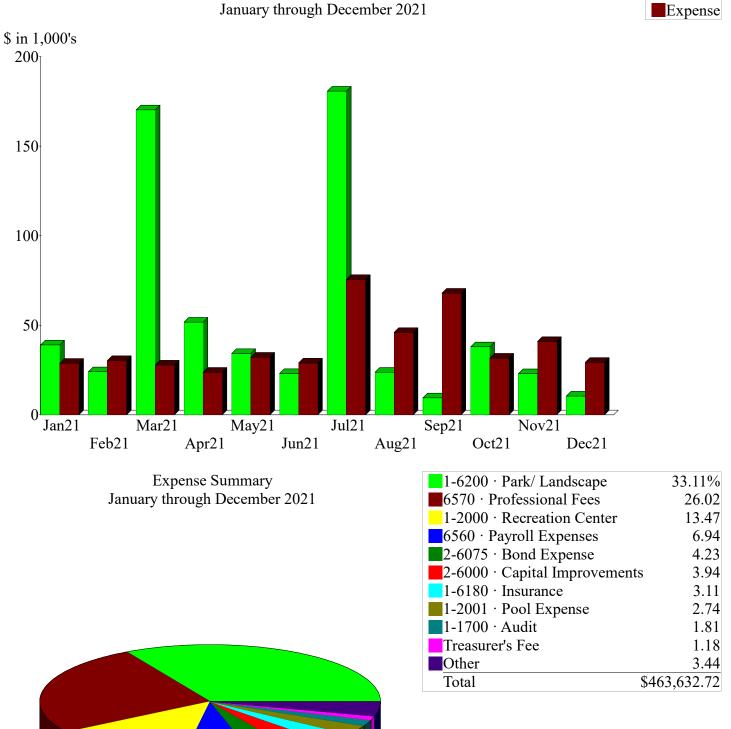
		TOTAL				
	Dec 21	Jan - Dec 21	Budget	\$ Over Budget	% of Budget	
nary Income/Expense						
Income						
Developer Advances	0.00	0.00	98,000.00	-98,000.00	0.0	
Treasurer Taxes						
1-1400 · Current - O&M	0.00	78,723.41	78,722.61	0.80	100.0	
1-1500 · Specific Ownership - O&M	740.08	8,515.26	5,510.58	3,004.68	154.53	
1-1520 · Delinquent Int - O&M	0.00	36.92				
2-1000 · Current- Debt	0.00	286,819.94	286,822.70	-2.76	100.0	
2-1200 · Specific Ownership - Debt	2,696.39	31,024.35	20,077.59	10,946.76	154.52	
2-1220 · Delinquent Int - Debt	0.00	134.51				
Total Treasurer Taxes	3,436.47	405,254.39	391,133.48	14,120.91	103.61	
1-1000 · Late Fee	275.50	2,934.63	500.00	2,434.63	586.93	
1-1100 · Recreation Center Dues						
1-1105 · Ventana Residents	-23,334.49	147,463.53	160,000.00	-12,536.47	92.17	
1-1100 · Recreation Center Dues - Other	26,956.04	0.00				
Total 1-1100 · Recreation Center Dues	3,621.55	147,463.53	160,000.00	-12,536.47	92.17	
1-1200 · Trash Service	3,006.81	61,399.93	68,400.00	-7,000.07	89.77	
1-1300 · Rental Security Deposit	0.00	3,885.00				
1-1600 · Park Fee Advance	0.00	3,007.95				
1-180 · Covenant Violation Fine	152.00	2,385.09	500.00	1,885.09	477.02	
3-1300 · Park Permit Fee	0.00	1,824.00	72,360.00	-70,536.00	2.52	
Total Income	10,492.33	628,154.52	790,893.48	-162,738.96	79.42	
	10,492.33	628,154.52	790,893.48	-162,738.96	79.42	
Expense						
Treasurer's Fee						
1-1450 · O&M-Treasurer's Collection Fee	0.00	1,181.39	1,180.84	0.55	100.05	
2-1050 · Debt-Treasurer's Collection Fee	0.00	4,304.32				
Total Treasurer's Fee	0.00	5,485.71	1,180.84	4,304.87	464.56	
1-1700 · Audit	0.00	8,400.00	8,300.00	100.00	101.21	
1-1705 · Bank Fees	0.00	0.00	50.00	-50.00	0.0	
1-1900 · Copies & Postage	169.01	4,292.99				
1-2000 · Recreation Center						
1-2300 · Utilities	1,397.20	30,374.65	35,000.00	-4,625.35	86.79	
1-2301 · Management/ Operations	0.00	0.00	5,000.00	-5,000.00	0.0	
<b>-</b> .	0.00					
1-2302 · Cleaning Service	1,571.85	17,253.15	16,800.00	453.15		
1-2302 · Cleaning Service 1-2305 · Security	1,571.85	17,253.15	-		102.7	
1-2305 · Security	1,571.85 993.57	17,253.15 12,364.89	16,800.00 12,000.00	453.15 364.89	102.7	
1-2305 · Security 1-2306 · Maintenance/ Repairs	1,571.85	17,253.15 12,364.89 1,355.00	-	364.89	102.7 103.04	
1-2305 · Security 1-2306 · Maintenance/ Repairs 1-2310 · Supplies	1,571.85 993.57 0.00 0.00	17,253.15 12,364.89 1,355.00 1,123.25	12,000.00 4,000.00	364.89 -2,876.75	102.7 103.04 28.08	
1-2305 · Security 1-2306 · Maintenance/ Repairs 1-2310 · Supplies Total 1-2000 · Recreation Center	1,571.85 993.57 0.00	17,253.15 12,364.89 1,355.00	12,000.00	364.89	102.7 103.04 28.08	
1-2305 · Security 1-2306 · Maintenance/ Repairs 1-2310 · Supplies Total 1-2000 · Recreation Center 1-2001 · Pool Expense	1,571.85 993.57 0.00 0.00 3,962.62	17,253.15 12,364.89 1,355.00 1,123.25 62,470.94	12,000.00 4,000.00 72,800.00	364.89 -2,876.75 -10,329.06	102.7 103.04 	
1-2305 · Security 1-2306 · Maintenance/ Repairs 1-2310 · Supplies Total 1-2000 · Recreation Center 1-2001 · Pool Expense 1-2010 · Season Start Up/ Finish	1,571.85 993.57 0.00 0.00 3,962.62 0.00	17,253.15 12,364.89 1,355.00 1,123.25 62,470.94 1,500.00	12,000.00 4,000.00 72,800.00 7,500.00	364.89 -2,876.75 -10,329.06 -6,000.00	102.7 103.04 28.08 85.81 20.0	
1-2305 · Security 1-2306 · Maintenance/ Repairs 1-2310 · Supplies Total 1-2000 · Recreation Center 1-2001 · Pool Expense	1,571.85 993.57 0.00 0.00 3,962.62	17,253.15 12,364.89 1,355.00 1,123.25 62,470.94	12,000.00 4,000.00 72,800.00	364.89 -2,876.75 -10,329.06	102.7 103.04 28.08 85.81 20.0 46.02 43.5	

## Ventana Metropolitan District Profit & Loss Budget vs. Actual January through December 2021

		TOTAL				
	Dec 21	Jan - Dec 21	Budget	\$ Over Budget	% of Budget	
1-2050 · Repair/ Maintenance	0.00	830.00	5,000.00	-4,170.00	16.6%	
Total 1-2001 · Pool Expense	0.00	12,701.85	35,750.00	-23,048.15	35.53%	
1-6160 · Dues and Subscriptions	0.00	725.05	1,000.00	-274.95	72.51%	
1-6180 · Insurance	0.00	14,434.00	12,500.00	1,934.00	115.47%	
1-6200 · Park/ Landscape						
1-6205 · Maintenance	6,100.00	85,462.89	75,000.00	10,462.89	113.95%	
1-6210 · Utilities	297.49	68,040.76	60,000.00	8,040.76	113.4%	
Total 1-6200 · Park/ Landscape	6,397.49	153,503.65	135,000.00	18,503.65	113.71%	
1-6490 · Office Supplies	0.00	4,805.48	3,000.00	1,805.48	160.18%	
1-6610 · Postage and Delivery	40.80	488.50				
1-6620 · Rental Security Deposit Refund	1,000.00	5,000.00				
2-6000 · Capital Improvements	4,937.32	18,280.82				
2-6075 · Bond Expense						
2-6079 · Formation	0.00	1,920.50				
2-6080 · Legal	3,583.06	17,699.33				
Total 2-6075 · Bond Expense	3,583.06	19,619.83				
2-6200 · Interest Expense	0.00	0.00	225,000.00	-225,000.00	0.0%	
3-1400 · Construction	0.00	0.00	750,000.00	-750,000.00	0.0%	
6560 · Payroll Expenses	-346.30	32,165.56				
6570 · Professional Fees						
1-2500 · Trash Service	5,144.00	55,192.44	50,000.00	5,192.44	110.39%	
1-2701 · District Management	2,250.00	27,000.00	27,000.00	0.00	100.0%	
1-2705 · VCC - Covenant Enforcement	2,250.00	27,000.00	27,000.00	0.00	100.0%	
1-6572 · Legal Fees	0.00	11,422.18	10,000.00	1,422.18	114.22%	
1-6573 · Engineering O&M	0.00	0.00	500.00	-500.00	0.0%	
3-1500 · Construction Management						
3-1502 · Project	0.00	0.00	50,000.00	-50,000.00	0.0%	
Total 3-1500 · Construction Management	0.00	0.00	50,000.00	-50,000.00	0.0%	
3-2702 · Engineering	0.00	0.00	200,000.00	-200,000.00	0.0%	
Total 6570 · Professional Fees	9,644.00	120,614.62	364,500.00	-243,885.38	33.09%	
Total Expense	29,388.00	462,989.00	1,609,080.84	-1,146,091.84	28.77%	
Net Ordinary Income	-18,895.67	165,165.52	-818,187.36	983,352.88	-20.19%	
Other Income/Expense						
Other Expense						
8010 · Other Expenses	0.00	643.72	10,000.00	-9,356.28	6.44%	
Total Other Expense	0.00	643.72	10,000.00	-9,356.28	6.44%	
Net Other Income	0.00	-643.72	-10,000.00	9,356.28	6.44%	
Net Income	-18,895.67	164,521.80	-828,187.36	992,709.16	-19.87%	







Income

By Account



# HOMES

Ventana South

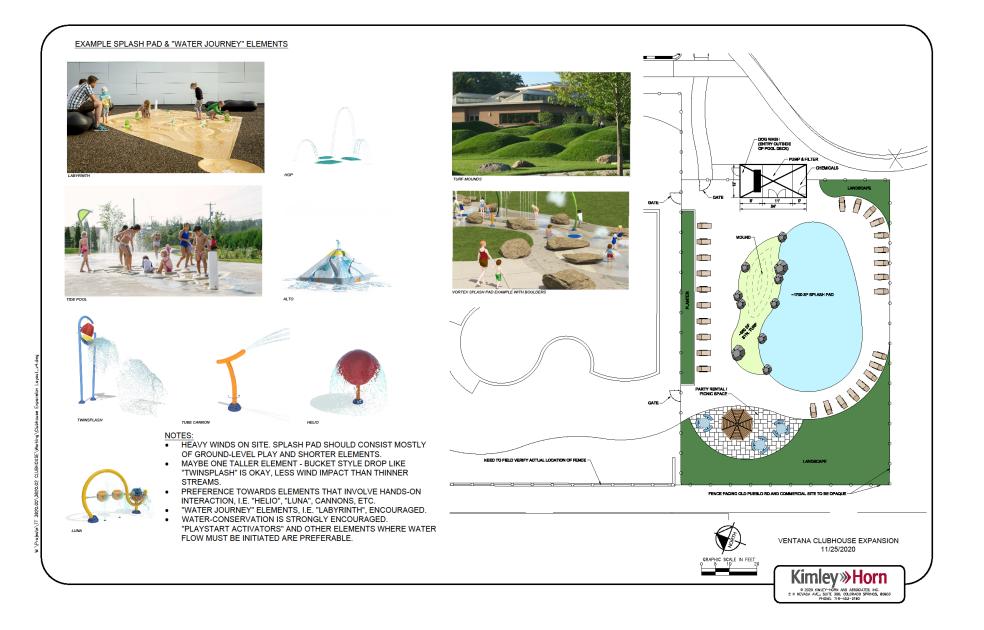














Ventana Splashpad-Fountain, ON Version A - 35790





• VORTEX

Ventana Splashpad-Fountain, ON Version A - 35790

Splashpad\*





Ventana Splashpad-Fountain, ON Version A - 35790



# CHALLENGER HOMES

Comments / Questions





Go Play, Inc Jennifer and David VanWormer 9916 County Road 48 1/2 Milliken, CO 80543

Pool Cantilever shade Change Order

Customer			Misc	
Name	Ventana Metro District - c/o Walker Schooler District Mng.		Date	12/3/2021
Address	614 N. Tejon Street		Order No.	SRPSSQ22C
City	Colorado Springs State CO ZIP 80903		Rep	JVW
Phone	(719)447-1777 ext. 103 (Rebecca Hardekopf)		FOB	
Qty	Description		Unit Price	TOTAL
	EQUIPMENT DESCRIPTION:			
2	Superior Shade 20' x 20' square, single-post cantilever shade u			
	8' eave height, 6" sub-surface mount. ICED COFFEE frame a	nd		
	CEDAR fabric			
	CHANGE ORDER - ADD-ON OVER-SIZED FOOTING INSTAI	LATION:		
2	Installation of extra large footing piers per manufacturer's seale		\$500.00	\$ 1,000.00
	engineered drawings for 20' cantilever umbrellas above. As noted on			
	approved proosal SRPSSQ22, standard size footings included			
	proposal pricing are not to exceed 3' diameter x 3' depth. Site s			
	sealed engineered drawings will require 3' diameter x 8' deep p			
	(see engineered drawings attached).			
	Installation location: Ventana Pool, 11007 Hidden Prairie Fountain, CO 80817	Parkway		
	NOTES: Signature below indicates approval of change order for	r over-		
	sized footing installation to be added to final invoice upon com			
	of project. No permits, licenses or associated fees are included	l.		
Approved	change order required to proceed with installation.		SubTotal	\$ 1,000.00
			Freight	
Date	Та	ax Rate(s)	2.90%	exempt
Authoriziı	ng Signature	т	otal Add-On	\$ 1,000.00
Tay ayomn	Tax exempt # - 98-18335 Office Use		Only	
тал елешр	Fax exempt # - <u>98-18335</u> Office Use			

SUPERIOR RECREATIONAL PRODUCTS

CONTACT- Go Play Phone (970) 587-5963 Go Play Email jennifer@goplayplaygrounds.com

certified **WBEN** 

Thank you for your consideration! Quoted pricing is valid for 30 days.