



VENTANA METROPOLITAN DISTRICT

Regular Board Meeting

11007 Hidden Prairie Parkway

Fountain, CO 80817

and via virtually: <https://meet.goto.com/622480501>

Monday, October 17, 2022 – 6:00 p.m.

Eric Farrar, President - Term to May 2025

Christina Sparks, Vice President - Term to May 2025

Michael Laurencelle, Treasurer - Term to May 2025

Patrick Jarrett, Assistant Secretary - Term to May 2023

Jennifer Herzberg, Assistant Secretary - Term to May 2023

MINUTES

1. Call to Order: President Farrar called the meeting to order at 6:00 PM.
2. Declaration of Quorum/Director Qualifications/ Disclosure Matters: President Farrar confirmed a quorum was present with Directors Jarrett excused. All disclosures were properly filed with the Department of Local Affairs, State of Colorado by Mr. Susemihl.

Directors in attendance were:

Eric Farrar

Christina Sparks

Michael Laurencelle

Patrick Jarrett (Excused)

Jennifer Herzberg

Also in attendance were:

Rebecca Hardekopf, WSDM – District Managers

Pete Susemihl, Susemihl, McDermott, & Downie, P.C.

Kevin Whatley, Recreation Center Manager

Members of the Public

3. Approval of Agenda: Director Sparks moved to approve the Agenda as presented; seconded by President Farrar. Motion passed unanimously.
4. Regular Business Items
 - a. Approval of Board Meeting Minutes from the September 19, 2022 Meeting
 - b. Approval of Payables for the Period ending October 17, 2022
 - General Fund – \$ 42,869.71
 - Bond Fund – \$ - _____
 - **TOTAL – \$42,869.71**

- c. Acceptance of Unaudited Financial Statements as of September 30, 2022, and the schedule of cash position updated as of September 30, 2022

Ms. Hardekopf added two payables that were received this morning from Front Range for pool chemicals. After review, Director Sparks moved to approve the Regular Business Items as presented with the addition of the two payables; seconded by President Farrar. Motion passed unanimously.

5. Market Update/Construction/Operations: There was no update.

6. Legal Matters

- a. Bond Discussion and Update: Ms. Hardekopf noted there were no updates and bond counsel recommended waiting to discuss in early 2023.
- b. No Update on IGA Agreement with City of Fountain for Landscape Maintenance: There was no discussion.
- c. Review and Consider Approval to Waive FMLI: Mr. Susemihl explained the District can opt out of FMLI and recommends the Board waive the FMLI to avoid being charged insurance premiums by the State. Director Laurencelle moved to waive FMLI; seconded by Director Herzberg. Motion passed unanimously.

7. Financial Matters

- a. Review and Discuss Security Fee Increase: Ms. Hardekopf discussed the security fee increase for next year effective in January. Ms. Hardekopf suggested an option of decreasing the frequency of drive-throughs to cut costs. Ms. Hardekopf will provide service options and additional security bids for Board review at the next meeting.
- b. Review and Consider Approval for Tree Wrap Proposal: Ms. Hardekopf discussed a proposal for tree wrap to help protect trees during the winter weather. The proposal is for \$1,829. Ms. Hardekopf also presented a proposal for winter watering of the trees and shrubs that costs \$4,085 per occurrence. Director Laurencelle moved to approve the tree wrap proposal; seconded by Director Herzberg. Motion passed unanimously. After review, Director Laurencelle moved to approve the proposal for winter watering; seconded by Director Herzberg. Motion passed unanimously.
- c. Review 2023 Draft Budget and 2022 Amended Budget: Ms. Hardekopf noted the District will not need to amend the 2022 budget. Ms. Hardekopf presented the 2023 draft budget for Board review. The Budget Hearing will be held at the November Board meeting.

The Board discussed the costs associated with managing violations. President Farrar suggested finding out if we can send warnings by email to cut costs. Ms. Hardekopf noted a customer web portal option as well. Ms. Hardekopf will provide more information at the next meeting.

8. District Management Matters & Report

- a. Review Managers Update & Report: Ms. Hardekopf presented the monthly Manager's Report. Mr. Whatley provided an update on the Rec Center and pool operations. Mr. Whatley requested the Board consider professional carpet cleaning for the Rec Center and new equipment in the gym to open up more space

that would total an estimated \$3,500. The Board directed Mr. Whatley to get three bids for carpet cleaning and provide details for the gym equipment for review at the next Board meeting.

- b. Continue Discussion on Events Committee: Ms. Hardekopf reported they did a sex offender search in the area, and none were found. She noted that WSDM will continue to update the search on a monthly basis to help ensure risk evaluation with insurance.
 - i. Board Review and Consider Winner of the October Coloring Contest: There was no discussion.
- c. Continue Discussion on City of Fountain Conversation around Parks and Recreation: There was no update.
- d. Review Proposal to Add Bulletin Board by Little Library on Hidden Prairie Parkway: Ms. Hardekopf presented a request for a bulletin board by the little library. President Farrar recommended the Metro District install more bulletin boards at mailboxes. Director Laurencelle suggested a different location by the mailboxes. The Board discussed having a rec center employee manage the existing District bulletin boards along with any future bulletin boards at mailboxes.

9. VCC Board Update: Ms. Hardekopf reported the new VCC Board had their first meeting last month.

10. Public Comment: Ms. Hardekopf opened the meeting for public comment. A member of the public asked about a trunk or treat at the Rec Center. Ms. Hardekopf will make sure nothing is required by the City of Fountain for hosting a trunk or treat at the Rec Center. Director Herzberg noted a large trunk or treat event at City Hall on Friday.

Mr. Whatley discussed security at the Rec Center and the option of improving coverage with additional cameras. The Board will discuss further at the next meeting.

11. Other Business:

- a. Next Regular Meeting Date: The next meeting is scheduled for November 21, 2022 at 6:00 PM.

12. Adjourn: Director Herzberg moved to adjourn at 7:28 PM; seconded by President Farrar. Motion passed unanimously.

Respectfully submitted,

By:  _____
E5C78568CEF0454
 Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 17, 2022, MINUTES OF THE VENTANA METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

 _____
 Eric Farrar, President

DocuSigned by:
Christina Sparks
Christina Sparks, Vice President

DocuSigned by:
Mike Laurencelle
Michael Laurencelle, Treasurer

DocuSigned by:
Patrick Jarrett
Patrick Jarrett, Assistant Secretary

DocuSigned by:
Jennifer Herzberg
Jennifer Herzberg, Assistant Secretary