### VENTANA METROPOLITAN DISTRICT

Special Board Meeting Monday, June 17, 2024 – 6:00 p.m. 11007 Hidden Prairie Parkway, Fountain, CO 80817

#### \*\* Please join the meeting from your computer, tablet or smartphone\*\*

https://video.cloudoffice.avaya.com/join/516109091

You can also dial in using your phone. United States: +1 (213) 463-4500 Access Code: 516109091

| <b>Board of Director</b> | Title                | Term     |
|--------------------------|----------------------|----------|
| Eric Farrar              | President            | May 2025 |
| Christina Sparks         | Vice President       | May 2025 |
| Michael Laurencelle      | Treasurer/ Secretary | May 2025 |
| Mick Schuhmacher         | Assistant Secretary  | May 2027 |
| Rich Vorwaller           | Assistant Secretary  | May 2027 |

Public invited to attend

#### AGENDA

- 1. Call to Order
- 2. Declaration of Quorum/Director Qualifications/ Disclosure Matters
- 3. Approval of Agenda
- 4. Public Comment (Limit to 3 minutes and for items not on the agenda)
- 5. Regular Business Items (These items are routine and may be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be heard immediately)
  - a. Approval of the Board Meeting Minutes from May 20, 2024 (enclosure)
  - b. Approval of Payables for the Period ending June 17, 2024 (enclosure)
    - General Fund \$ 46,907.86
    - Bond Fund <u>\$ 42,201.45</u>
    - TOTAL \$ 89,109.31
  - c. Acceptance of Unaudited Financial Statements as of May 31, 2024, and the Schedule of Cash Position Updated as of May 31, 2024 (enclosure)
- 6. Recreation Center Update (Kevin Whatley)
- 7. Development Update (Challenger Homes)
- 8. General Business
  - a. Discuss Management & Staffing Duties
  - b. Review Financial Status and Consider Possible Amendments
- 9. Executive Session
- 10. Adjourn
  - a. Next regularly scheduled Board Meeting is July 22, 2024 at 6:00 p.m.







#### VENTANA METROPOLITAN DISTRICT Special Board Meeting Monday, June 10, 2024 – 6:00 p.m.

11007 Hidden Prairie Parkway Fountain, CO 80817 And virtually: https://video.cloudoffice.avaya.com/join/728897121

Eric Farrar, President - Term to May 2025 Christina Sparks, Vice President - Term to May 2025 Michael Laurencelle, Treasurer / Secretary - Term to May 2025 Mick Schuhmacher, Assistant Secretary - Term to May 2027 Rich Vorwaller, Assistant Secretary - Term to May 2027

#### MINUTES

- 1. Call to Order: President Farrar called the meeting to order at 6:02 p.m.
- 2. Declaration of Quorum/Director Qualifications/ Disclosure Matters: President Farrar confirmed a quorum was present with Director Schumacher excused. All disclosures were properly filed with the Department of Local Affairs, State of Colorado by Mr. Susemihl.
  - Directors in attendance were: Eric Farrar Michael Laurencelle Christina Sparks Rich Vorwaller Mick Schuhmacher

<u>Also in attendance were:</u> Heather Smith, WSDM Rebecca Harris, WSDM Kevin Walker, WSDM Pete Susemihl, Susemihl, McDermott, & Downie, P.C. Kevin Whatley, Rec Center

A list of the public present has been attached to these minutes.

- 3. Approval of Agenda: Director Laurencelle moved to approve the Agenda as presented; seconded by Director Sparks. Motion carried.
- 4. Public Comment: The meeting was opened for public comment.
- 5. Regular Business Items (These items are routine and may be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be heard immediately)
  - a. Approval of the Board Meeting Minutes from May 20, 2024: Director Laurencelle moved to approve the minutes from May 20, 2024, seconded by Director Sparks. Motion carried.
- 6. Special Business:
  - a. Discuss Pool and Recreation Center History: Mrs. Harris provided a detailed overview of the historical Recreation Center development, staffing, and maintenance.

- b. Discuss Operations, Maintenance, and Staffing Needs (Pool Season & Recreation Center Facility): A discussion was had regarding resident behavior and care of the facility over the course of one week without the staff and Facility Manager present for supervision. Residents had exceeded the guest limit, reported loud and obscene teenage parties in the pool, brought food and drinks into the pool area, consumed alcohol in the pool and spa, and consistently trashed the bathrooms, in addition to a child nearly drowning. These behaviors resulted in a need for extra clean-up, chemical imbalances, abuse of the equipment, and an abundance of safety concerns. Residents present brought forward concerns with the lack of oversight and asked questions regarding the pool budget and expenses. The Board and Management clarified the current system and consented that staffing is necessary to counter the behaviors experienced throughout the week.
- c. Review and Consider Ratification of Pool Service Agreement: The Board expressed frustration with the unreliability displayed by Rocky Mountain AquaCare to-date and discussed the potential for transitioning the pool maintenance back to the staff. After discussion, Director Sparks moved to terminate the agreement with Rocky Mountain AquaCare effective immediately; seconded by Director Laurencelle. Motion carried.

Executive Session:

- a. President Farrar moved to enter into an Executive Session for the purpose of discussing personnel matters (Kevin Whatley) pursuant to 24-6-402(4)(f) CRS; Seconded by Director Laurencelle. Motion carried. Executive Session was called to order at 7:42 p.m.
- b. Director Laurencelle moved to exit executive session in pursuant of 24-6-402(4)(f) CRS at 9:22 p.m.; Seconded by Director Sparks. Motion carried.

Adjourn: President Farrar made a motion to adjourn the General Session of the meeting at 9:23 p.m; seconded by Director Laurencelle. Motion passed unanimously.

c. Next regularly scheduled Board Meeting is June 17, 2024, at 6:00 p.m.

Respectfully submitted,

By:

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 10, 2024 MINUTES OF THE VENTANA METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Eric Farrar, President

Christina Sparks, Vice President

Michael Laurencelle, Treasurer

Mick Schuhmacher, Assistant Secretary

Rich Vorwaller, Assistant Secretary

## Public in Attendance

- 1. Thomas Niemann
- 2. Mizralm Ruvalcaba
- 3. Unknown Phone 484-252-9843
- 4. Unknown Phone 719-291-8867
- 5. Taylor Buchanan
- 6. Tiana Carrington
- 7. Michelle Ruvalcava
- 8. Alex Haushalter
- 9. Amy Collins
- 10. "The Andersons"
- 11. Unknown iPhone
- 12. Unknown iPhone
- 13. Unknown iPhone
- 14. Jessica Fulton
- 15. Eathan Layton
- 16. "Shelbi"
- 17. Craig Sparks
- 18. Lindsi Miller
- 19. Heather Farrar
- 20. Clinton Milroy
- 21. Crystal Rasmussen
- 22. Kaitlyn Mayes
- 23. Kim Drown
- 24. Robbie Drown
- 25. Emmanuel Torres Rivera
- 26. Darlene Torrez Ortiz
- 27. Latonya Ingram
- 28. John-Paul Thomas
- 29. Mauriana Brown
- 30. Tara Knapp
- 31. Kevin Whatley
- 32. Joshua Hayes
- 33. Unknown Phone 719-246-7586
- 34. Unknown Phone 757-323-0193
- 35. Unknown Phone 7192918895
- 36. "Jen"



## Ventana Metropolitan District

## PAYMENT REQUEST

## 6/17/2024 GENERAL FUND ACCOUNT

| Company                        | Invoice         | Date      |              | Comments         |
|--------------------------------|-----------------|-----------|--------------|------------------|
| Black Hills Engergy            | 5322274450      | 4/30/2024 | 183.85       | Auto Pay         |
| Cintas                         | 8406861158      | 5/31/2024 | 145.00       |                  |
| City of Fountain Utilities     | 10005472-02     | 4/16/2024 | 872.42       | Auto Pay - Rec   |
| City of Fountain Utilities     | 10005630-03     | 4/16/2024 | 1,942.85     | Auto Pay - Park  |
| City of Fountain Utilities     | 10005686-02     | 4/16/2024 | 132.71       | Auto Pay - Tract |
| City of Fountain Utilities     | 10006794-01     | 4/16/2024 | 1,193.52     | Auto Pay - Tract |
| City of Fountain Utilities     | 10006795-00     | 4/16/2024 | 25.39        | Auto Pay - Tract |
| Comcast                        | 849790010058248 | 6/2/2024  | 382.60       | Auto Pay         |
| Gaddie Elecric                 | 13034           | 5/15/2024 | 725.50       |                  |
| Gaddie Elecric                 | 13169           | 6/4/2024  | 280.00       |                  |
| HBS                            | FR4250527       | 5/31/2024 | 7,821.40     |                  |
| HD Supply                      | 9226047870      | 5/17/2024 | 42.08        |                  |
| HD Supply                      | 9226097534      | 5/20/2024 | 376.50       |                  |
| Rocky Mountain Aqua Care       | 22725           | 5/20/2024 | 12,436.08    |                  |
| Rocky Mountain Playground      | 1169            | 5/17/2024 | 7,067.91     |                  |
| Weisburg Landscape Maintenance | 55253           | 5/15/2024 | 254.50       |                  |
| Weisburg Landscape Maintenance | 55362           | 5/31/2024 | 5,000.00     |                  |
| Weisburg Landscape Maintenance | 55501           | 5/29/2024 | 168.00       |                  |
| Weisburg Landscape Maintenance | 55502           | 5/29/2024 | 212.50       |                  |
| WSDM District Managers         | 8044            | 5/31/2024 | 7,645.05     |                  |
| TOTAL                          |                 |           | \$ 46,907.86 |                  |

## **BOND FUND ACCOUNT**

| Description | escription Date |    | Description Date Amount |                          |  | Comments |
|-------------|-----------------|----|-------------------------|--------------------------|--|----------|
| UMB Bank    | 5/10/2024       | \$ | 42,201.45               | May 2024 Pledged Revenue |  |          |
| TOTAL       |                 | \$ | 42,201.45               |                          |  |          |

| TOTAL FOR ALL FUNDS       | \$ 89,109.31 | , Director |
|---------------------------|--------------|------------|
| Balance Per Bank 06/10/24 | 218,591.11   |            |
| This Draw                 | (89,109.31)  |            |
| Bank Balance After Draw   | 129,481.80   |            |



Accrual Basis

### Ventana Metropolitan District Balance Sheet As of May 31, 2024

| ASSETS<br>Current Assets<br>Checking/Savings<br>1096 572.41<br>2003 UMB - Beats Colorado Bank - Savings<br>2002 UMB - Bond Fund ank - Savings<br>2003 UMB - Deth Service Reserve Fund<br>2004 UMB - Cost of Issuance<br>14.4495.31<br>2004 UMB - Cost of Issuance<br>1-1230 - Property Taxes Receivable<br>1-1230 - Property Taxes Receivable<br>1-1230 - Droperty Taxes Receivable<br>1-1230 - Droperty Taxes Receivable<br>1-1230 - Droperty Taxes Receivable<br>1-1230 - Undeposited Funds<br>1-1230 - Undeposited Funds<br>1-124 Assets<br>2-144.761.38<br>Fixed Assets<br>2-144.761.38<br>Fixed Assets<br>2-144.761.38<br>Fixed Assets<br>2-144.761.38<br>Fixed Assets<br>2-144.761.38<br>Fixed Assets<br>2-144.761.38<br>Fixed Assets<br>2-144.761.39<br>Fixed Assets<br>2-144.761.00<br>1510 - Pool<br>1510 - Pool<br>1510 - Pool<br>1510 - Pool<br>1510 - Pool<br>1510 - Pavite<br>2-100 - Accounts Payable<br>2-100 - Accounts Payable<br>2-201 - Accounts Payable<br>2-201 - Accounts Payable<br>2-200 - Payroll Liabilities<br>2-200 |  | May 31, 24    |
|---|--|---------------|
| Checking/Savings188.615.611105 - Eastern Colorado Bank - Savings1.08.615.611105 - Eastern Colorado Bank - Savings1.096.672.412002 - UMB - Debt Service Reserve Fund4.495.912004 - UMB - Cost of Issuance1.4.495.91Total Checking/Savings1.779.966.71Accounts Receivable330.312.941.1230 - Property Taxes Receivable330.312.94Other Current Assets2.741.591310 - Due from Developer3.2,741.591330 - Undeposited Funds1.740.14Total Current Assets2.144.761.38Fixed Assets2.144.761.38Fixed Assets2.144.761.38Fixed Assets1.500.000.001505 - Parks1.500.000.001505 - Parks1.500.000.001504 - Accumulated Depreciation-246.780.00Total Lassets9.364.496.95TOTAL ASSETS11.499.258.33LIABILITIES & EQUITY2.120 - Accumuts Payable2010 - Accumts Payable49.432.58Other Current Liabilities330.312.942021 - Defered Property Tax Revenue230.312.942100 - Series 2023A Bonds2.828.000.002702 - Series 2023B Bonds2.828.000.002703 - Series 2023B Bonds2.828.000.002704 - Series 2023A Bonds2.828.000.002704 - Series 2023B Bonds2.828.000.002703 - Series 2023B Bonds2.828.000.002704 - Series 2023B Bonds2.828.000.002704 - Series 2023B Bonds2.828.000.002704 - Series 2023B Bonds2.828.000.00 <tr< th=""><th></th><th></th></tr<>  |  |               |
| 1105     Eastern Colorado Bank - Checking     118,615,624,1       1105     Eastern Colorado Bank - Savings     805,73       2002     UMB - Bond Fund     1,096,672,41       2003     UMB - Debt Service Reserve Fund     499,377,05       2004     UMB - Cost of Issuance     1,495,91       Total Checking/Savings     1,779,986,71       Accounts Receivable     330,312,94       Total Accounts Receivable     330,312,94       Other Current Assets     1,740,14       1310     Due from Developer     32,741,59       1330     Undeposited Funds     1,740,14       Total Current Assets     2,144,761,38       Fixed Assets     2,144,761,38       Property and Equipment     7,368,932,95       Total Property and Equipment     7,368,932,95       Total Accounts Resets     9,354,446,69       Total Fixed Assets     9,354,446,695       Total Accounts Payable     49,432,58       Total Accounts Payable     49,432,58       Total Accounts Payable     49,432,58       Other Current Liabilities     31,162,170,227       Total Accounts Payable   |  |               |
| 2002 UMB - Bond Fund1,096,672.412003 VIMB - Cost of Issuance14,495.912004 · UMB - Cost of Issuance14,495.91Total Checking/Savings1,779,966.71Accounts Receivable330,312.941-1230 · Property Taxes Receivable330,312.94Other Current Assets32,741.591310 · Due from Developer32,741.591390 · Undeposited Funds1,470.14Total Current Assets2,144,761.38Fixed Assets2,144,761.38Property and Equipment7,368,932.95Total Property and Equipment7,368,932.95Total Assets9,354,496.95Total Assets9,354,496.95Total Assets9,354,496.95Total Assets9,354,496.95Total Assets9,354,496.95Total Accounts Payable49,432.58Other Current Liabilities31,623.16Accounts Payable49,432.58Other Current Liabilities31,623.16Total Accounts Payable10,550.000.002000 · Payroll Liabilities31,623.16Total Current Liabilities13,378.000.002700 · Series 2023B Bonds2,628.000.00Total Long Term Liabilities13,378.000.002700 · Series 2023B Bonds2,624,432.58Total Long Term Liabilities13,378.000.002700 · Series 2023B Bonds  | 1105 · Eastern Colorado Bank -Checking |               |
| 2004 · UMB - Cost of Issuance14.495.91Total Checking/Savings1.779.966.71Accounts Receivable330.312.941.1230 · Property Taxes Receivable330.312.94Other Current Assets31.2741.591310 · Due from Developer32.2741.591320 · Undeposited Funds1.740.14Total Current Assets34.481.73Total Current Assets2.144.761.38Fixed Assets7.368,932.95Total Property and Equipment7.368,932.95Total Assets9.354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY11,499,258.33LIABILITIES & EQUITY2010 · Accounts Payable2012 · Deferred Property Tax Revenue230.312.942100 · Payoil Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities331,823.162700 · Series 2023A Bonds10,550,000.002702 · Series 2023A Bonds2.282,000.00Total Long Term Liabilities13,378,000.00Total Long Term Liabilities13,378,000.00Total Long Term Liabilities13,378,000.002701 · Series 2023A Bonds2.2614,312.28Net Income330.016.35Total Equity2.229,997.41  | 2002 · UMB - Bond Fund                 |               |
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| Other Current Assets<br>1310 · Due from Developer<br>1390 · Undeposited Funds32,741.59<br>1,740.14Total Other Current Assets34,481.73Total Current Assets2,144,761.38Fixed Assets2,144,761.38Property and Equipment<br>Community Improvements7,368,932.95Total Property and Equipment7,368,932.95Total Accumulated Depreciation-246,780.001510 · Pool732,344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY<br>Liabilities<br>Accounts Payable49,432.582010 · Accounts Payable49,432.582010 · Accounts Payable49,432.58Other Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities331,823.16Total Long Term Liabilities13,378,000.002700 · Series 2023A Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Long Term Liabilities13,378,000.00Total Long Term Liabilities13,378,000.003000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3000 · 0,226,997.41Total Equity-2,259,997.41   |  | 330,312.94    |
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| 1390 · Undeposited Funds1.740.14Total Other Current Assets34.481.73Total Current Assets2.144.761.38Fixed Assets2.144.761.38Property and Equipment<br>Community Improvements7.368,932.95Total Property and Equipment7.368,932.951505 · Parks1.500.000.001510 · Pool7.32.344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9.354.496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY<br>Liabilities11,499,258.33LIABILITIES & EQUITY<br>Liabilities49.432.582010 · Accounts Payable49.432.582021 · Deferred Property Tax Revenue<br>2022 · Defers 2023A Bonds331.823.16Total Current Liabilities331.823.16Total Current Liabilities13.378.000.002700 · Series 2023A Bonds<br>2,828,000.0013.3759,255.74Equity<br>3000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3030.016.35-2.614,312.28Total Equity-2.259.997.41   | Other Current Assets                   |               |
| Total Other Current Assets34,481.73Total Current Assets2,144,761.38Fixed Assets2,144,761.38Property and Equipment7,368,932.95Total Property and Equipment7,368,932.951505 · Parks1,500,000.001510 · Pool732,344.001540 · Accumulated Depreciation-244,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY11,499,258.33LIABILITIES & EQUITY11,499,258.33LIABILITIES & Counts Payable49,432.58Other Current Liabilities330,312.942002 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities331,822.16Total Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities13,57,4Long Term Liabilities13,378,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,37  | •                                      | 32,741.59     |
| Total Current Assets2,144,761.38Fixed Assets2,144,761.38Property and Equipment7,368,932.95Total Property and Equipment7,368,932.951505 · Parks1,500,000.001510 · Pool732,344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY11,499,258.33LIABILITIES & EQUITY2010 · Accounts Payable2010 · Accounts Payable49,432.58Other Current Liabilities330,312.942022 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities331,823.16Total Other Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities13,378,000.002700 · Series 2023A Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Long Term Liabilities13,378,000.00Total Liabilities33,016.35Total Liabilities33,016.35Total Liabilities33,016.35Total Liabilities33,016.35Total Liabilities33,016.35Total Equity-2,259,997.41   | 1390 · Undeposited Funds               | 1,740.14      |
| Fixed Assets7,368,932.95Total Property and Equipment7,368,932.951505 · Parks1,500,000.001510 · Pool732,344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITYLiabilitiesCurrent Liabilities2010 · Accounts Payable2010 · Accounts Payable49,432.58Other Current Liabilities330,312.942100 · Payroll Liabilities331,823.16Total Other Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities31,255.74Long Term Liabilities13,376,000.002700 · Series 2023A Bonds2,828,000.00Total Long Term Liabilities13,376,000.00Total Long Term Liabilities33,375,9255.74Equity24,298.523000 · Opening Balance Equity24,298.523000 · Opening Balance Equity24,298.523000 · Copening Balance Equity24,299.523000 · Copening Balance Equity24,298.523000 · Copening Balance Equity24,299.523000 · Copening Balance Equity22,259.997.41   | Total Other Current Assets             | 34,481.73     |
| Property and Equipment7,368,932.95Total Property and Equipment7,368,932.951505 · Parks1,500,000.001510 · Pool732,344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY2010 · Accounts PayableCurrent Liabilities49,432.58Current Liabilities30,312.942010 · Accounts Payable49,432.58Other Current Liabilities331,1823.16Total Other Current Liabilities331,257.4Long Term Liabilities331,257.4Long Term Liabilities13,378,000.002700 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.002702 · Series 2023B Bonds2,828,000.002703 · Series 2023B Bonds2,828,000.002704 Long Term Liabilities13,378,000.002705 · Series 2023B Bonds2,828,000.002706 · Series 2023B Bonds2,828,000.002707 · Series 2023B Bonds2,828,000.002708 · Series 2023B Bonds2,828,000.002709 · Series 2023B Bonds2,828,000.002701 · Bertiabilities13,3759,255.74Equity24,298.523000 · Opening Balance Equity2,264,312.28Net Income330,016.35Total Equity-2,259,997.41  | Total Current Assets                   | 2,144,761.38  |
| Community Improvements7,368,932.95Total Property and Equipment7,368,932.951505 · Parks1,500,000.001510 · Pool732,344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITYLiabilitiesCurrent Liabilities49,432.582010 · Accounts Payable49,432.582010 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities331,823.16Total Other Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities10,550,000.002700 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,376,000.002702 · Series 2023B Bonds2,828,000.00Total Liabilities13,3759,255.74Equity24,298.523000 · Opening Balance Equity24,298.523000 · Opening Balance Equity-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41  | Fixed Assets                           |               |
| 1505 · Parks1,500,000.001510 · Pool732,344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY11,499,258.33LIABILITIES & EQUITY11,499,258.33LIABILITIES & EQUITY49,432.58Current Liabilities49,432.58Current Liabilities330,312.942020 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities331,823.16Total Other Current Liabilities331,823.16Total Other Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities13,378,000.002700 · Series 2023A Bonds2,828,000.002702 · Series 2023B Bonds2,828,000.00Cotal Liabilities13,378,000.002702 · Series 2023B Bonds2,614,312.283000 · Opening Balance Equity24,298.523910 · Retained Earnings-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41  |  | 7,368,932.95  |
| 1510 · Pool732,344.001540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY11,499,258.33Liabilities49,432.58Current Liabilities49,432.58Other Current Liabilities330,312.942010 · Accounts Payable49,432.58Other Current Liabilities331,823.16Total Other Current Liabilities331,823.16Total Other Current Liabilities331,823.16Total Other Current Liabilities381,255.74Long Term Liabilities2,828,000.002700 · Series 2023A Bonds2,828,000.002702 · Series 2023B Bonds2,828,000.00Cotal Long Term Liabilities13,378,000.002702 · Series 2023A Bonds2,828,000.002703 · Series 2023A Bonds2,828,000.002704 · Series 2023A Bonds2,828,000.002705 · Series 2023A Bonds2,828,000.002706 · Series 2023A Bonds2,828,000.002707 · Series 2023A Bonds2,828,000.002708 · Series 2023A Bonds2,828,000.002709 · Series 2023A Bonds2,828,000.002701 · Series 2023A Bonds2,828,000.002702 · Series 2023A Bonds2,828,000.002703 · Series 2023A Bonds2,828,000.002704 · Series 2023A Bonds2,26,14,312.283000 · Opening Balance Equity330,016.35300 · Retained Earnings-2,259,997,41  | Total Property and Equipment           | 7,368,932.95  |
| 1540 · Accumulated Depreciation-246,780.00Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITYLiabilitiesLiabilitiesCurrent LiabilitiesAccounts Payable49,432.582010 · Accounts Payable49,432.58Other Current Liabilities330,312.942022 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities1,510.22Total Other Current Liabilities331,823.16Total Other Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,378,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,259,255.74Equity24,298.52300 · Opening Balance Equity22,299.97,41Net Income330,016.35Total Equity-2,259,997,41  | 1505 · Parks                           | 1,500,000.00  |
| Total Fixed Assets9,354,496.95TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY<br>Liabilities<br>Accounts Payable<br>2010 · Accounts Payable49,432.58Other Current Liabilities<br>2022 · Deferred Property Tax Revenue<br>2100 · Payroll Liabilities330,312.94<br>1,510.22Total Other Current Liabilities<br>2000 · Payroll Liabilities331,823.16Total Current Liabilities<br>2700 · Series 2023A Bonds<br>2702 · Series 2023B Bonds10,550,000.00<br>2,828,000.00Total Long Term Liabilities13,378,000.00<br>2,828,000.00Total Long Term Liabilities33,378,000.00<br>2,828,000.00Total Liabilities33,378,000.00<br>2,828,000.00Total Long Term Liabilities33,378,000.00<br>2,828,000.00Total Long Term Liabilities33,016,35<br>3,378,000.00Total Long Term Liabilities33,016,35<br>3,378,000.00Total Liabilities33,016,35<br>3,30,016,35Total Liabilities24,298,52<br>3,300 · Opening Balance Equity<br>3,30,016,35Total Equity24,298,59<br>3,30,016,35Total Equity24,298,59<br>3,30,016,35  |  |               |
| TOTAL ASSETS11,499,258.33LIABILITIES & EQUITY<br>Liabilities<br>Accounts Payable<br>2010 · Accounts Payable49,432.58Other Current Liabilities<br>2022 · Deferred Property Tax Revenue<br>2100 · Payroll Liabilities330,312.942100 · Payroll Liabilities331,823.16Total Other Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.00Z702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities337,59,255.74Equity<br>3000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3000 · Careing<br>3000 · Careing<br>   | 1540 · Accumulated Depreciation        | -246,780.00   |
| LIABILITIES & EQUITY<br>Liabilities<br>Current Liabilities<br>Accounts Payable<br>2010 · Accounts Payable49,432.58Total Accounts Payable49,432.58Total Accounts Payable49,432.58Other Current Liabilities<br>2022 · Deferred Property Tax Revenue<br>2100 · Payroll Liabilities330,312.942100 · Payroll Liabilities1,510.22Total Other Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.002702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,759,255.74Equity24,298.523000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>3000 · Copening Balance Equity24,298.52Actine Equity-2,259,997.41   | Total Fixed Assets                     | 9,354,496.95  |
| LiabilitiesCurrent LiabilitiesAccounts Payable2010 · Accounts Payable49,432.58Total Accounts Payable49,432.58Other Current Liabilities2022 · Deferred Property Tax Revenue2030.312.942100 · Payroll Liabilities1,510.22Total Other Current Liabilities331,823.16Total Current Liabilities2700 · Series 2023A Bonds2700 · Series 2023B Bonds2702 · Series 2023B Bonds2702 · Series 2023B Bonds2703 · Series 2023B Bonds2704 Liabilities13,378,000.00Total Long Term Liabilities13,759,255.74Equity3000 · Opening Balance Equity3000 · Opening Balance Equity24,298.523910 · Retained Earnings-2,614,312.28Net Income-2,259,997.41  | TOTAL ASSETS                           | 11,499,258.33 |
| Accounts Payable<br>2010 · Accounts Payable49,432.58Total Accounts Payable49,432.58Other Current Liabilities<br>2022 · Deferred Property Tax Revenue<br>2100 · Payroll Liabilities330,312.942100 · Payroll Liabilities331,823.16Total Other Current Liabilities331,823.16Total Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.00Z702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Z702 · Series 2023B Bonds2,624,208.523000 · Opening Balance Equity<br>3000 · Opening Balance Equity<br>330,016.3524,298.52Total Equity-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41   |  |               |
| 2010 · Accounts Payable49,432.58Total Accounts Payable49,432.58Other Current Liabilities330,312.942022 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities1,510.22Total Other Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.002702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,378,000.00Zotal Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,259,255.74Equity24,298.523000 · Opening Balance Equity-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41  |  |               |
| Total Accounts Payable49,432.58Other Current Liabilities330,312.942022 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities1,510.22Total Other Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.002702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,759,255.74Equity24,298.523000 · Opening Balance Equity24,298.523910 · Retained Earnings-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41   |  | 49 432 58     |
| 2022 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities1,510.22Total Other Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.002702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,759,255.74Equity24,298.523910 · Opening Balance Equity24,298.523910 · Retained Earnings-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41   | -                                      |               |
| 2022 · Deferred Property Tax Revenue330,312.942100 · Payroll Liabilities1,510.22Total Other Current Liabilities331,823.16Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds2,828,000.002702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,378,000.00Total Liabilities13,759,255.74Equity24,298.523910 · Opening Balance Equity24,298.523910 · Retained Earnings-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41   | Other Current Liabilities              |               |
| Total Current Liabilities381,255.74Long Term Liabilities10,550,000.002700 · Series 2023A Bonds10,550,000.002702 · Series 2023B Bonds2,828,000.00Total Long Term Liabilities13,378,000.00Total Liabilities13,759,255.74Equity24,298.523000 · Opening Balance Equity24,298.523910 · Retained Earnings-2,614,312.28Net Income330,016.35Total Equity-2,259,997.41   | 2022 · Deferred Property Tax Revenue   |               |
| Long Term Liabilities     10,550,000.00       2700 · Series 2023A Bonds     10,550,000.00       2702 · Series 2023B Bonds     2,828,000.00       Total Long Term Liabilities     13,378,000.00       Total Liabilities     13,378,000.00       Total Liabilities     13,759,255.74       Equity     24,298.52       3910 · Opening Balance Equity     24,298.52       3910 · Retained Earnings     -2,614,312.28       Net Income     330,016.35       Total Equity     -2,259,997.41   | Total Other Current Liabilities        | 331,823.16    |
| 2700 · Series 2023A Bonds   10,550,000.00     2702 · Series 2023B Bonds   2,828,000.00     Total Long Term Liabilities   13,378,000.00     Total Liabilities   13,759,255.74     Equity   24,298.52     3910 · Opening Balance Equity   24,298.52     3910 · Retained Earnings   -2,614,312.28     Net Income   330,016.35     Total Equity   -2,259,997.41   | Total Current Liabilities              | 381,255.74    |
| 2700 · Series 2023A Bonds   10,550,000.00     2702 · Series 2023B Bonds   2,828,000.00     Total Long Term Liabilities   13,378,000.00     Total Liabilities   13,759,255.74     Equity   24,298.52     3910 · Opening Balance Equity   24,298.52     3910 · Retained Earnings   -2,614,312.28     Net Income   330,016.35     Total Equity   -2,259,997.41   | Long Term Liabilities                  |               |
| Total Liabilities13,759,255.74Equity<br>3000 · Opening Balance Equity<br>3910 · Retained Earnings<br>Net Income24,298.52<br>-2,614,312.28<br>330,016.35Total Equity-2,259,997.41  |  |               |
| Equity     24,298.52       3910 · Retained Earnings     -2,614,312.28       Net Income     330,016.35       Total Equity     -2,259,997.41  | Total Long Term Liabilities            | 13,378,000.00 |
| 3000 · Opening Balance Equity     24,298.52       3910 · Retained Earnings     -2,614,312.28       Net Income     330,016.35       Total Equity     -2,259,997.41   | Total Liabilities                      | 13,759,255.74 |
| 3910 · Retained Earnings     -2,614,312.28       Net Income     330,016.35       Total Equity     -2,259,997.41   | Equity                                 |               |
| Net Income     330,016.35       Total Equity     -2,259,997.41  |  |               |
| Total Equity -2,259,997.41  |  |               |
|   |  |               |
| TOTAL LIABILITIES & EQUITY 11,499,258.33  |  |               |
|   | I OTAL LIABILITIES & EQUITY            | 11,499,258.33 |

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8:34 AM 06/12/24 Accrual Basis

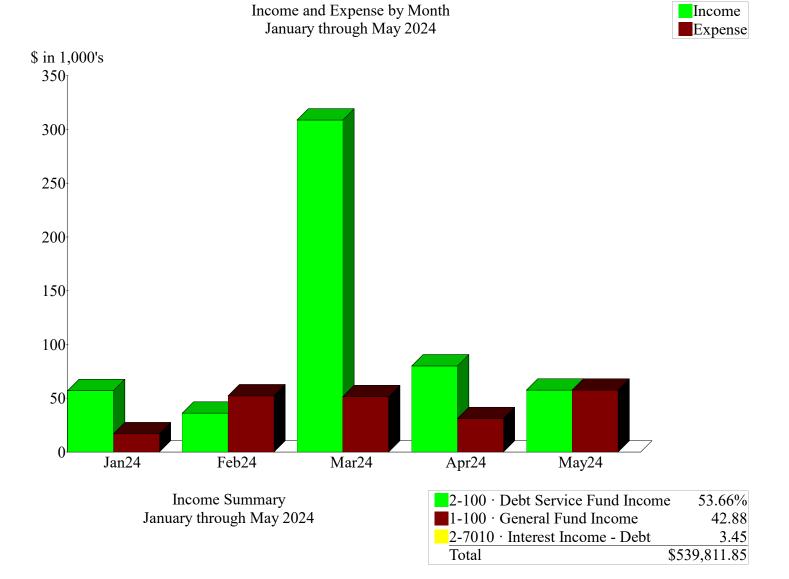
### Ventana Metropolitan District Profit & Loss Budget vs. Actual January through May 2024

|  | May 24             | Jan - May 24       | Budget       | \$ Over Budget | % of Budge           |
|--|--------------------|--------------------|--------------|----------------|----------------------|
| ordinary Income/Expense  |                    |                    |              |                |                      |
| Income   |                    |                    |              |                |                      |
| 1-100 · General Fund Income  |                    |                    |              |                |                      |
| 1-1000 · Late Fee  | 195.62             | 1,618.46           |              |                |                      |
| 1-1100 · Recreation Center Dues  |                    |                    |              |                |                      |
| 1-1105 · Ventana Residents   | 13,039.01          | 115,357.94         | 210,672.00   | -95,314.06     | 54.76                |
| Total 1-1100 · Recreation Center Dues  | 13,039.01          | 115,357.94         | 210,672.00   | -95,314.06     | 54.76                |
| 1-1200 · Trash Service   | 5,546.45           | 40,648.11          | 93,416.00    | -52,767.89     | 43.51                |
| 1-1300 · Rental Security Deposit   | 0.00               | 0.00               | 4,000.00     | -4,000.00      | 0.0                  |
| 1-1310 · Permit Use Fee  | 2,412.00           | 2,412.00           |              |                |                      |
| 1-1401 · Treasurer Tax Income  |                    |                    |              |                |                      |
| 1-1400 · Current - O&M   | 5,456.30           | 67,411.16          | 132,743.00   | -65,331.84     | 50.78                |
| 1-1500 · Specific Ownership - O&M  | 988.10             | 4,009.46           | 9,262.00     | -5,252.54      | 43.29                |
| 1-1520 · Delinquent Int - O&M  | 0.00               | 2.84               |              |                |                      |
| Total 1-1401 · Treasurer Tax Income  | 6,444.40           | 71,423.46          | 142,005.00   | -70,581.54     | 50.3                 |
| 1-1600 · Park Fee Advance  | 0.00               | 24.00              | 72,360.00    | -72,336.00     | 0.03                 |
| Total 1-100 · General Fund Income  | 27,637.48          | 231,483.97         | 522,453.00   | -290,969.03    | 44.3 <sup>-</sup>    |
| 2-100 · Debt Service Fund Income   |                    |                    |              |                |                      |
| Treasurer Taxes  |                    |                    |              |                |                      |
| 2-1000 · Current- Debt   | 22,130.21          | 273,412.90         | 538,394.00   | -264,981.10    | 50.78                |
| 2-1200 · Specific Ownership - Debt   | 4,007.66           | 16,261.98          | 37,688.00    | -21,426.02     | 43.1                 |
| 2-1220 · Delinquent Int - Debt   | 0.00               | 11.54              |              |                |                      |
| Total Treasurer Taxes  | 26,137.87          | 289,686.42         | 576,082.00   | -286,395.58    | 50.29                |
| Total 2-100 · Debt Service Fund Income   | 26,137.87          | 289,686.42         | 576,082.00   | -286,395.58    | 50.29                |
| Total Income   | 53,775.35          | 521,170.39         | 1,098,535.00 | -577,364.61    | 47.44                |
| Gross Profit   | 53,775.35          | 521,170.39         | 1,098,535.00 | -577,364.61    | 47.44                |
| Expense  | ,                  | - ,                | , ,          | - <b>,</b>     |                      |
| ·<br>1-200 · General Fund Expense  |                    |                    |              |                |                      |
| 1-1450 · O&M-Treasurer's Collection Fee  | 81.84              | 1,011.21           | 1,991.00     | -979.79        | 50.79                |
| 1-1700 · Audit   | 0.00               | 0.00               | 9,500.00     | -9,500.00      | 0.0                  |
| 1-1705 ⋅ Bank Fees   | 0.00               | 0.02               | 10.00        | -9.98          | 0.2                  |
| 1-1900 · Copies & Postage  | 145.05             | 145.05             |              |                |                      |
| 1-2000 · Recreation Center   |                    |                    |              |                |                      |
| 1-2300 · Utilities   | 3,423.76           | 7,147.49           | 45,000.00    | -37,852.51     | 15.88                |
| 1-2306 · Maintenance/ Repairs  | 140.74             | 486.71             | 7,000.00     | -6,513.29      | 6.9                  |
| 1-2307 Fitness Equipment Maintenance   | 0.00               | 0.00               | 4,000.00     | -4,000.00      | 0.0                  |
|  |                    |                    | 4,500.00     | -3,570.62      | 20.6                 |
| 1-2310 · Supplies  | 145.00             | 929.38             | 4,300.00     | 0,010.02       |                      |
| 1-2310 · Supplies  |                    |                    |              |                |                      |
| 1-2310 · Supplies<br>Total 1-2000 · Recreation Center                          | 145.00<br>3,709.50 | 929.38<br>8,563.58 | 60,500.00    | -51,936.42     |                      |
| 1-2310 · Supplies<br>Total 1-2000 · Recreation Center<br>1-2001 · Pool Expense | 3,709.50           | 8,563.58           | 60,500.00    | -51,936.42     | 14.16                |
| 1-2310 · Supplies<br>Total 1-2000 · Recreation Center                          |                    |                    |              |                | 14.16<br>3.77<br>0.0 |

Net Income

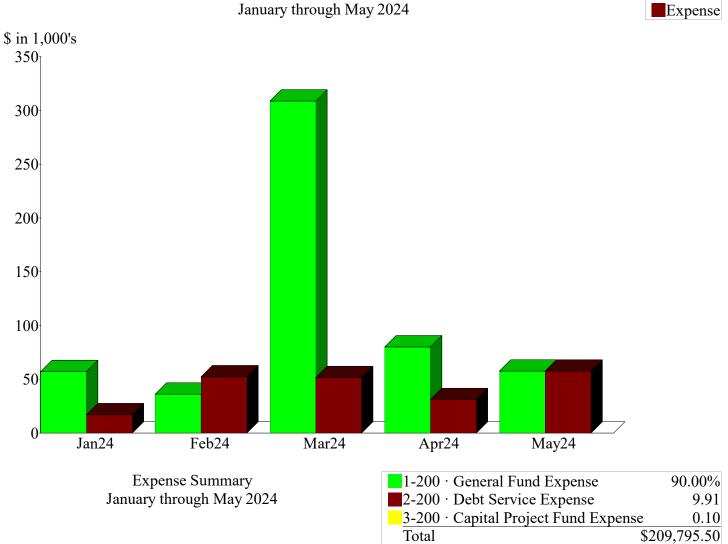
# Ventana Metropolitan District Profit & Loss Budget vs. Actual January through May 2024

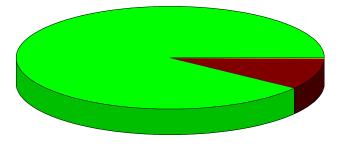
|  |           | TOTAL        |              |                |             |  |
|--|-----------|--------------|--------------|----------------|-------------|--|
|  | May 24    | Jan - May 24 | Budget       | \$ Over Budget | % of Budget |  |
| Total 1-2001 · Pool Expense                | 13,580.16 | 26,677.33    | 42,295.00    | -15,617.67     | 63.07%      |  |
| 1-6160 · Dues and Subscriptions            | 0.00      | 915.53       | 1,500.00     | -584.47        | 61.04%      |  |
| 1-6180 · Insurance                         | 0.00      | -13,222.00   | 15,000.00    | -28,222.00     | -88.15%     |  |
| 1-6200 · Park/ Landscape                   |           |              |              |                |             |  |
| 1-603 · Landscape Repair/ Replace          | 635.00    | 6,640.75     | 31,700.00    | -25,059.25     | 20.95%      |  |
| 1-6205 · Maintenance                       | 0.00      | 20,000.00    | 60,000.00    | -40,000.00     | 33.33%      |  |
| 1-6208 · Plalyground Repairs               | 0.00      | 600.00       |              |                |             |  |
| 1-6210 · Utilities                         | 1,326.23  | 4,487.79     | 70,000.00    | -65,512.21     | 6.41%       |  |
| 1-6200 · Park/ Landscape - Other           | 12,337.91 | 12,842.41    | 0.00         | 12,842.41      | 100.0%      |  |
| Total 1-6200 · Park/ Landscape             | 14,299.14 | 44,570.95    | 161,700.00   | -117,129.05    | 27.56%      |  |
| 1-6240 · Miscellaneous                     | 0.00      | 0.00         | 10,000.00    | -10,000.00     | 0.0%        |  |
| 1-6490 · Office Supplies                   | 114.64    | 2,768.31     | 8,000.00     | -5,231.69      | 34.6%       |  |
| 1-6570 · Professional Fees                 |           |              |              |                |             |  |
| 1-2500 · Trash Service                     | 7,821.40  | 39,640.33    | 94,429.00    | -54,788.67     | 41.98%      |  |
| 1-2701 · District Management               | 4,200.00  | 21,000.00    | 50,400.00    | -29,400.00     | 41.67%      |  |
| 1-2705 · VCC - Covenant Enforcement        | 3,300.00  | 16,500.00    | 39,600.00    | -23,100.00     | 41.67%      |  |
| 1-6572 · Legal Fees                        | 0.00      | 1,575.00     | 15,000.00    | -13,425.00     | 10.5%       |  |
| Total 1-6570 · Professional Fees           | 15,321.40 | 78,715.33    | 199,429.00   | -120,713.67    | 39.47%      |  |
| 1-6620 · Rental Security Deposit Refund    | 0.00      | 200.00       | 4,000.00     | -3,800.00      | 5.0%        |  |
| 1-6650 · Snow Removal                      | 0.00      | 1,392.50     |              |                |             |  |
| 6560 · Payroll Expenses                    | 10,095.37 | 37,072.56    | 92,622.00    | -55,549.44     | 40.03%      |  |
| Total 1-200 · General Fund Expense         | 57,347.10 | 188,810.37   | 606,547.00   | -417,736.63    | 31.13%      |  |
| 2-200 · Debt Service Expense               |           |              |              |                |             |  |
| Treasurer's Fee                            |           |              |              |                |             |  |
| 2-1050 · Debt-Treasurer's Collection Fee   | 331.93    | 4,101.36     | 8,076.00     | -3,974.64      | 50.79%      |  |
| Total Treasurer's Fee                      | 331.93    | 4,101.36     | 8,076.00     | -3,974.64      | 50.79%      |  |
| 2-6075 · Bond Expense                      |           |              |              |                |             |  |
| Cost of Issuance                           | 0.00      | 14,683.77    |              |                |             |  |
| Paying Agent Fee                           | 0.00      | 2,000.00     | 4,000.00     | -2,000.00      | 50.0%       |  |
| Total 2-6075 · Bond Expense                | 0.00      | 16,683.77    | 4,000.00     | 12,683.77      | 417.09%     |  |
| 2-6200 · Interest Expense                  | 0.00      | 0.00         | 685,750.00   | -685,750.00    | 0.0%        |  |
| Total 2-200 · Debt Service Expense         | 331.93    | 20,785.13    | 697,826.00   | -677,040.87    | 2.98%       |  |
| 3-200 Capital Project Fund Expense         |           |              |              |                |             |  |
| 2-6000 · Capital Improvements              | 0.00      | 200.00       |              |                |             |  |
| Total 3-200 · Capital Project Fund Expense | 0.00      | 200.00       |              |                |             |  |
| Total Expense                              | 57,679.03 | 209,795.50   | 1,304,373.00 | -1,094,577.50  | 16.08%      |  |
| Net Ordinary Income                        | -3,903.68 | 311,374.89   | -205,838.00  | 517,212.89     | -151.27%    |  |
| Other Income                               | .,        | ,            | -,           | ,              |             |  |
| 2-7010 · Interest Income - Debt            | 3,904.28  | 18,641.46    | 750.00       | 17,891.46      | 2,485.53%   |  |
| Total Other Income                         | 3,904.28  | 18,641.46    | 750.00       | 17,891.46      | 2,485.53%   |  |
| t Income                                   | 0.60      | 330,016.35   | -205,088.00  | 535,104.35     | -160.92%    |  |











Income



## 7632 Benecia

24-049

# Water Tap Application

| Name of Applicant   | Ventana me  | tro District  | Phone                                    | e #  |   |  |
|---|---|---|--|--|---|--|
| Water Tap Fee \$<br>Tap Size  | <b>10,824.00</b><br>3/4"  | Acquision Fee   | e \$                                     | 6,500.00   | Total   | \$-  |
| facility to be served<br>hundred twenty (1<br>construction shall b<br>Building Code. Fail | d by a connect<br>20) days from<br>be pursued to<br>lure to comply<br>urn of the conr | ion with the wa<br>the date of app<br>completion with<br>with the above<br>nection charge l | ter sup<br>roval o<br>nout su<br>require | ment and Completion.<br>ply system of the City s<br>r payment of the charg<br>spension or abandonm<br>ements shall result in c<br>penses incurred by the | shall be commenced<br>ges set out in this chap<br>nent, as provided in th<br>ancellation of the cou | within one<br>oter and such<br>ne City's<br>nnection |

Signature of Applicant

Date

Signature of Administration official

6/4/2024



|                  | Task   | WSDM   | Facility Manager | Facility Staff | Board | Notes |
|------------------|--|--------|------------------|----------------|-------|-------|
|                  | Run ad(s), review applicants, and coordinate interviews  | х      |                  |                |       |       |
|                  | Interview potential employees  | Х      | Х                |                |       |       |
|                  | Extend offers & issue terminations as needed   | X      |                  |                |       |       |
|                  | HR duties - write-ups, accolades, reviews, salary discussions,<br>etc.   | x      |                  |                |       |       |
|                  | Process payroll  | x<br>x |                  |                |       |       |
|                  | Maintain workman's compensation compliance<br>Daily employee oversight - confirmation of attendance,   | X      | x                |                |       |       |
|                  | completion of assigned tasks, and monitoring of<br>performance   |        |                  |                |       |       |
|                  | Creation and maintenance of employee schedule  |        |                  |                |       |       |
| S                | Documentation of staff performance, submitting an  |        | Х                |                |       |       |
| t<br>a           | Employee Incident Form to WSDM, within 24-hours  |        |                  |                |       |       |
| f                | following any aversive incident involving an employee  |        |                  |                |       |       |
| f                | Documented meetings & discussions with staff regarding   | х      | X                |                |       |       |
| i                | performance<br>Establishment of facility processes and training on the same  |        | x                |                |       |       |
| n                | establishment of facility processes and training on the same   |        | ^                |                |       |       |
| g                | Facilitation of training or certification by 3rd parties - CPR,<br>first aid, pool operation, etc.   | Х      |                  |                |       |       |
|                  | Facilitate one-on-one advisement, training, or mentoring as  |        | x                |                |       |       |
|                  | needed.  |        |                  |                |       |       |
|                  | Ensure proper safety procedures, protective gear, and<br>security measures are implemented for all aspects of the<br>workplace, ensuring all processes and compliance programs<br>are met. Reporting concerns to WSDM immediately.                   |        | x                | x              |       |       |
|                  |  |        |                  |                |       |       |
|                  |  |        |                  |                |       |       |
|                  |  |        |                  |                |       |       |
|                  | Task   | WSDM   | Facility Manager | Facility Staff | Board | Notes |
|                  | Daily Cleaning - including but not limited to the fitness area,<br>restrooms, locker areas, kitchen appliances, floors,<br>counters, blinds, windows, door handles, and seating areas.   |        | x                | x              |       |       |
|                  | Daily Restocking of Supplies - cleaners, toiletries, air<br>fresheners, filters, sanitary wipes, etc.  |        | x                | Х              |       |       |
|                  | Ordering of Supplies - cleaners, toiletries, air fresheners,<br>filters, sanitary wipes, etc.  | х      | X                |                |       |       |
|                  | Customer Service - answering questions and assisting with  | х      | Х                | Х              | x     |       |
|                  | direction to the District website for forms and payments<br>and to the District Manager for other inquiries.   |        |                  |                |       |       |
|                  | Security & Camera System - monitor to ensure all cameras   |        | x                |                |       |       |
|                  | and alarms remain fully operational, timely reporting issues<br>with the system.   |        |                  |                |       |       |
| F<br>a<br>c      | Key Fob System - manage and monitor system and<br>inventory; issuing new and replacement fobs in accordance<br>with policy, and deactivating fobs as needed.   |        | X                |                |       |       |
| i<br>I           | Winterization - Prepare facility for changing weather conditions.  |        | x                | х              |       |       |
| i<br>t           | Community Bulletin Board - review and ensure all notices<br>posted contain age-appropriate, non-objectional, unbiased  |        | x                | х              |       |       |
| У                | material only.   |        |                  |                |       |       |
| M<br>a<br>n<br>a | Snow & Ice - Shoveling walkways and spreading ice-melt as<br>needed to prevent the development of ice, when snowfall<br>does not reach the 3" accumulation threshold, triggering<br>service by the snow removal vendor.                              |        | X                | X              |       |       |
| g<br>e           | Fitness Equipment - periodically testing equipment to<br>identify needed maintenance or repairs on equipment.  |        | x                | Х              |       |       |
| m<br>e<br>n<br>t | Signage - ensure signage throughout the facility remains in<br>place and in good condition, including temporary "Out of<br>Order" and "Closure" signage as needed.   |        | x                | Х              |       |       |
|                  | Inspection & Troubleshooting - frequently testing and<br>inspecting all facility components to identify issues as they<br>arise, facilitating repairs where able and reporting repairs<br>beyond staff capabilities to WSDM for 3rd part engagement. |        | x                | x              |       |       |

| Applies Services - Schedule and confirm routine services and                               | 1   | · · · · · · · · · · · · · · · · · · ·                                 |      |                  | Γ              | I     |       |
|---|-----|---|------|------------------|----------------|-------|-------|
| Image of example decision (NAC), allow mercine, etc.)     Image of example decision (NAC), allow mercine, etc.)     Image of example decision (NAC), allow mercine, etc.)       Reput (NAC), allow mercine, etc.)     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X     X     X     X     X     X       Reput (NAC), allow mercine, etc.)     X     X     X   |     |   |      | X                | x              |       |       |
| Report Services - conducts and met with learned of the services - conduction is nongericed in a conduction inception of an intervent of utility systems in negatility.     X     X     X       Immung all couptome and utility systems in negatility.     A     A     A     A     A       Immung all couptome and utility systems in negatility.     A     A     A     A     A       Immung all couptome and utility systems in negatility.     A     A     A     A     A       Immung all couptome and utility systems in negatility.     A     A     A     A     A       Immung all couptome and utility systems in negatility.     A     A     A     A     A       Imput all systems and utility.     A     A     A     A     A       Imput all systems and utility.     A     A     A     A     A       Imput all systems and utility.     A     A     A     A     A       Imput all systems and utility.     A     A     A     A     A       Imput all systems and utility.     A     A     A     A     A     A     A     A <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>  |     |   |      |                  |                |       |       |
| versions, oversion group and pailing of worksmarking     image: constraint of the second sec  |     |   | ~    |                  |                |       |       |
| Priving all equipment and killing systems are inspected<br>and utilized in accordance with regulations.     X     X     X     X     X       Industry in accordance with regulations.     Park   |     |   | х    | X                | X              |       |       |
| and utilized in accordance with regulations:     Image: constraint of with regulation:     Image: constraint of with regulation:     Image: constraint of with regulation:     Imag   |     |   |      | v                |                |       |       |
| Image: second                                |     |   |      | ^                |                |       |       |
| Pod Seson Start Up - complete pod opening procedures,<br>including cleaning, rolling, and programe quapment for<br>use in anticipation of Marcinal Boy weeked opening each<br>var.     X     X       Daily (repetion - of all pod), spa, and axioated equipment<br>to identify issues in the arrow, foolitating repain where<br>obe analytic start the arrow start (repains).     X     X     X       Daily (repetion - of all pod), spa, and axioated equipment<br>obe analytic start and balance pod water<br>obe analytic start and balance pod water<br>chemistry using appropriate testing list, adjusting chemicals<br>as meeded to ensure proper list, adjusting chemicals<br>as needed to ensure proper list, adjusting chemicals<br>as streeded to ensure proper list, adjusting chemicals<br>as device ensure as excessible construction and<br>attract streeded list, adjusting chemicals<br>as device repair list, adjusting chemicals<br>as device trapping chemical streed and adjusting chemicals<br>as ensure as excessible and for strugting and<br>adjusting and repair list accessible and functional<br>with baterias the chemical streed and for strugting<br>titles are cocked and for strugting and the proper list accessible and functional<br>with baterias the chemical streed and the pool adjusting chemicals<br>are eneded, facilitation - rocket the bool and<br>are proper list   |     |   |      |                  |                |       |       |
| Poil Search Start Up - complete pool opening procedures, including cleaning, clining, and preparing equipment for use in anticipation of Marcoli LB weekend opening equipment for variant to identify issues at they arise, facilitate equipment is variant.     X     X     X       Daily Inspection - of al pool, spa, and associated equipment is variant to identify issues at they arise, facilitate equipment is variant.     X     X     X     X       Daily Inspection - of al pool, spa, and associated equipment is variant.     X     X     X     X       Daily Cleaning - clean pool decing, sufficies, tille, suffixes, till  |     |   |      |                  |                |       |       |
| Pod Seson Start Up - complete pod opening procedures,<br>including cleaning, rolling, and programe quapment for<br>use in anticipation of Marcinal Boy weeked opening each<br>var.     X     X       Daily (repetion - of all pod), spa, and axioated equipment<br>to identify issues in the arrow, foolitating repain where<br>obe analytic start the arrow start (repains).     X     X     X       Daily (repetion - of all pod), spa, and axioated equipment<br>obe analytic start and balance pod water<br>obe analytic start and balance pod water<br>chemistry using appropriate testing list, adjusting chemicals<br>as meeded to ensure proper list, adjusting chemicals<br>as needed to ensure proper list, adjusting chemicals<br>as streeded to ensure proper list, adjusting chemicals<br>as device ensure as excessible construction and<br>attract streeded list, adjusting chemicals<br>as device repair list, adjusting chemicals<br>as device trapping chemical streed and adjusting chemicals<br>as ensure as excessible and for strugting and<br>adjusting and repair list accessible and functional<br>with baterias the chemical streed and for strugting<br>titles are cocked and for strugting and the proper list accessible and functional<br>with baterias the chemical streed and the pool adjusting chemicals<br>are eneded, facilitation - rocket the bool and<br>are proper list   |     |   |      |                  |                |       |       |
| Pool Season Start-Up - complete good opening procedure,<br>including cleaning, relifing, and preparing equipment for<br>use in anticipation of Minorolis Dywelched opening<br>vor.     X     X       Daily Inspection. of all pool, spa, and associated equipment<br>to identify issues at they area, facilitating repairs where<br>able associated antipulations of Minorolis Dywelched opening<br>able associated equipment<br>to identify issues at they area, facilitating repairs where<br>able associated equipments of<br>the identify issues at they area, facilitating repairs where<br>able associated equipments of<br>the identify issues at they area, facilitating repairs where<br>able associated on surve open reliable and balance pool water<br>deministry using appropriate testing kits, adlatting, of thericable<br>as a needed on surve open reliable, sociation<br>and quality.     X     X     X       Mattemace logs: minimis neutrify, water clarity,<br>summary associated on surve open reliable, sociation<br>reliable on surve open reliable, sociation of<br>sociation regains, monitoring, water clarity,<br>association reliable, sociation and<br>sociation reliable, sociation of all pool is<br>sociation reliable, sociation of all pool<br>sociation reliable.     X     X     X       Mattemace logs: minimise protos the MSOM<br>start in the sociation of the pool and<br>sociation and reliable on order to survey.     X     X     X     X       Pool files: install All complements are accessible and functional<br>with batteries on one of otopa to a covers<br>in the sociation of the otopa is pool.     X     X     X     X       Pool files: install All complements are accessible and functional<br>with batteries of the down and corder of the otopa<br>area  |     | Task  | WSDM | Facility Manager | Facility Staff | Board | Notes |
| Including cleaning, relining, and preparing easignment, for<br>use in a introduction of Minorol Day workend opposing each<br>introduction of all pool, say, and associated equipment.     X     X     X       Daily (registion of Minorol Looping, rearbin yooks daft, capabilities to<br>wission from day each cleang, surfaces, likes,<br>and quality.     X     X     X       Testing Times Pool Day - test and balance good water<br>downsort to set of the   |     |   |      |                  |                |       |       |
| Image: space of the second provide provide provide second provide provide second provide provid                               |     | Pool Season Start-Up - complete pool opening procedures,              |      | Х                | Х              |       |       |
| vert     vert     vert     vert     vert       Daily input period: of all pools, and associated equipment<br>bale and proting regards to key airs, facilitating regards where<br>able and proting regards to bey airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>able and proting regards to the show airs facility is sub-<br>measures as needed and/or regulated.     X     X     X       Solution is the show airs facility and there and a show are grade to the show and show are grade to the show and<br>each and regards the show and show are grade to the show and<br>sub-<br>measures as needed and/or regulated.     X     X     X     X       Solution is the show airs facility are covered when pool is closed<br>and and regards the move and and show are cover<br>solution in the show and show are cover and show are cover<br>solution in the show and show are cover<br>solutis are covered when pool is clos   |     | including cleaning, refilling, and preparing equipment for            |      |                  |                |       |       |
| Daily inspection - of all pool, say, and associated equipment<br>bold entity issues at they article, facilitating regulations where<br>able and reporting regains beyond staff capabilities to<br>WSM for and part engagement.     X     X       Daily Cleaning - clean pool decking, surfaces, tiles,<br>shammers, and fittes to maintain substation, water clearly,<br>and quality.     X     X     X       Testing 3 Times Pro Civit - test and balance pool water<br>(hemistry using appropriate testing kits, adjusting chemicals<br>as needed to ensure regore pick, adjusting chemicals<br>as facetor testing kits, adjusting chemicals<br>as facetor testing kits, adjusting chemicals<br>as needed to ensure regore pick, adjusting chemicals<br>as facetor ensure regore pick is the voltage of<br>maintenance clear-mainting reports to the voltage of<br>staffs for pool operating reparts to the voltage<br>aspectific provide scripting approximates the voltage<br>aspectific provide scripting approximates and the voltage<br>aspectific pick adjusting of pool and yea<br>corres with adjust corres of spot operator (POP) and ensure<br>pick and adjust corres of pool and yea<br>corres with pool is closed.     X     X       Pool the result pick with the pool and yea<br>corres with the Pool and Hon Tub Alliance.     X     X     X       Maintain Centrified Pool Departor (POP) in accordance with<br>the Pool and Hon Tub Alliance.     X     X     X     X       Maintain Centrified Pool Departor (POP) in accordance with<br>the resortable add the regist of approxing resevalue<br>in providing tables and chain as needed. <td></td> <td>use in anticipation of Memorial Day weekend opening each</td> <td></td> <td></td> <td></td> <td></td> <td></td>   |     | use in anticipation of Memorial Day weekend opening each              |      |                  |                |       |       |
| In identify Succes at they arise, facilitating regards where<br>all of adopting regards howed safel (applities to<br>NSBM for 3rd part engigement.     N     N     N     N       Babe Claims - claims point engigement.     N     N     N     N     N       Summers, and filtes to maintain sinitation, water clarity,<br>and quality.     N     N     N     N     N       Interplate the the the the the the the the the t   |     | · · · · · · · · · · · · · · · · · · ·                                 |      |                  |                |       |       |
| able and reporting repairs beyond staff capabilities to<br>WSDM (24 and repairs, clean pool decing, surfaces, tiles,<br>simmers, affiltes to main any analys, and relative,<br>and quality,<br>and quality,<br>and quality, and quality,<br>and quality, and quality, and quality,<br>and quality, and quality, and quality, and quality,<br>and quality, and quality, and quality, and quality,<br>and quality, and quality, and quality, and quality, and quality, and quality, and quality,<br>and quality, and quality |     |   |      | X                | x              |       |       |
| WBDM for 3rd part engagement.     Image: Contrast of Status   |     | ,                               |      |                  |                |       |       |
| Daily (Carange - clear pool decing, surfaces, tiles,<br>skimmers, and files to mainta nartation, water clarity,<br>and quality,<br>and quality,<br>and quality, and quality, and clarity.     X     X     X       Testing J Times Pre Dav.<br>testing and the strain daily records of all pool<br>maintenance (ost, maintai daily records of all pool<br>maintenance (ost) from freeing temperatures.     X   |     |   |      |                  |                |       |       |
| skimmers, and filters to maintain snatiator, water clarity,<br>and quality.     X     X     X       Testing 3 limes Are Day - test and balance pool water<br>chemistry using approvide testing kits, adjustance activities on study. Water waters, and there are quality ments as needed to an user adjustance activities on study. Start test study, adjustance activities on study. Test study. The study of testing kits, adjustance activities on study. Start test study, adjustance activities on adjustance activities on adjustance and water adjustance activities on adjustance and water adjustance and water adjustance and water adjustance adjust study.     X     X     X       Standards for pool operations; implementing stety<br>meastures as needed and/or required.     X     X     X     X       Pool (Its - install AAA compite pool operations; implementing stety<br>meastures as needed water pool operator.     X     X     X     X       Pool (Its - install AAA compite pool operator.     X     X     X     X     X       Perform season end pool (closing and winterization<br>spo, ensuring all Components are accessible and functional<br>with batteries tally charge where pool operators.     X     X     X     X       Perform season end pool (closing and winterization<br>spo, ensuring all Couporoperator (CPO) in accordance with<br>the resortion co  |     |   |      | v                | ~              |       |       |
| Image: set of the set                               |     |   |      | ^                | ^              |       |       |
| Testing 3 Times Per Day - test and balance pool water<br>demistry using apportate testing kits, adjusting chemicals<br>as needed to sinve proper pH, alialinity, and chlorine<br>levels, per state requirements.     X     X       Maintenance 1 days in a sinve proper pH, alialinity, and chlorine<br>message as the requirements.     X     X     X       Maintenance 1 days in soit, water test requirements.     X     X     X     X       Maintenance activities on soit, water test requirements.     X     X     X     X       Covers - Facilitate requirements.     X     X     X     X     X       Covers - Facilitate removel and strange of pool and space<br>each moning and replacing a securing of pool and space<br>each moning and replacing as execuring of pool and space     X     X     X       Pool Lifts - instail ADA compliant lifts for both the pool and<br>spa, enauring all components are accessible and functional<br>with batteries fully charged when pool is coled.     X     X     X       Pool Lifts - instail ADA compliant lifts recorrect Network when pool is coled.     X     X     X     X       Maintain Certified Pool Operator (CPO) in accordance with<br>the revoland hort Tub Aliance.     X     X     X     X       Maintain Certified Pool Operator (CPO) in accordance with<br>the revoland hort Tub Aliance.     X     X <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>   |     |   |      |                  |                |       |       |
| P     demonstry using appropriate testing kits, adjusting chemicals<br>in elected to ensure proper phi alialinity, and choiring<br>levels, per state requirements.     X     X     X       adjustment peak proper phi alialinity, and choiring<br>levels, per state requirements.     X     X     X     X       statement ogen - mainten daily recoulds and/or<br>standards for pool operations, implementing aftery<br>stated and/or requires and storage of pool as ga covers<br>covers rightly.     X     X     X       Pool Lifts - insall ADA compliant tills for both the pool and<br>spa, ensuring all component are accessible and functional<br>with batteries (bit) charged when pool is operatures.     X     X     X       Pool Lifts - insall ADA compliant tills for both the pool and<br>spa, ensuring all components are accessible and functional<br>with batters (bit) charged when pool is operatures.     X     X     X       Pool Lifts - insall ADA compliant tills for both the pool and<br>spa, ensuring all components are accessible and functional<br>with batters (bit) charged maint when pool is operatures.     X     X     X       Pool Lifts - insall ADA compliant tills for both the pool and<br>spa, ensuring all compliant tills for both the pool and<br>spa, ensuring all compliant tills for both the pool and<br>spa, ensuring all compliant tills for both the pool and<br>spa covers rightly.     X     X     X       Maintain Certified Pool Operator (CPO) in accendance with<br>the Pool and Hot Tub Alliance.     X     X     X  |     |   |      | x                | х              |       |       |
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| v corrective actions needed following the event.   e Public Events - Miscellaneous community events may be X X X   n hosted at the Recreation Center, which may require WSDM X X X   t or Staff to be involved. V V V   | F   |   | x    |                  |                |       |       |
| e Public Events - Miscellaneous community events may be X X X   n hosted at the Recreation Center, which may require WSDM Image: Community events may be Image: Community events may be   t or Staff to be involved. Image: Community events may be Image: Community events may be  |     | corrective actions needed following the event.                        |      |                  |                |       |       |
| Public Events - Miscellaneous community events may be X X X X   n hosted at the Recreation Center, which may require WSDM Image: Community events may be involved. Image: Community even  |     |   |      |                  |                |       |       |
| t or Staff to be involved.  |     |   | х    | X                | X              | x     |       |
|   |     |   |      |                  |                |       |       |
|   | s   |   |      |                  |                |       |       |
|   |     |   |      |                  |                |       |       |
|   |     |   |      |                  |                |       |       |
| Task WSDM Facility Manager Facility Staff Board Notes   |     | Task  | WSDM | Facility Manager | Facility Staff | Board | Notes |
|   |     |   |      |                  |                |       |       |

| - |   |      | 1                |                |       |       |
|---|---|------|------------------|----------------|-------|-------|
|   | Budgeting - maintaining operating reports and historical          | х    |                  |                |       |       |
|   | expense figures   |      |                  |                |       |       |
| Α | Maintenance Logs - maintaining detailed reporting of              |      | X                | X              |       |       |
| d | cleaning, repairs, and maintenance completed                      |      |                  |                |       |       |
| m | Planning - provide recommendations for future projects,           | Х    | x                | x              | X     |       |
| i | renovations, and refurbishments.                                  |      |                  |                |       |       |
| n |   |      |                  |                |       |       |
|   |   |      |                  |                |       |       |
|   |   |      |                  |                |       |       |
|   | Task  | WSDM | Facility Manager | Facility Staff | Board | Notes |
|   |   |      |                  |                |       |       |
|   | Rule Enforcement - monitor guest behaviors, ensuring rules        |      | X                | Х              |       |       |
|   | are followed and equipment is properly and safely used.           |      |                  |                |       |       |
|   |   |      |                  |                |       |       |
|   | Violation Reporting - report violators of facility rules, use, or |      | X                | Х              |       |       |
| E | guest policy to WSDM via email immediately.                       |      |                  |                |       |       |
| n | Violation Notification - issue notice of Violation and take       | Х    |                  |                |       |       |
| f | corrective action as needed upon receipt of emailed report.       |      |                  |                |       |       |
| 0 |   |      |                  |                |       |       |
| r | Guest Entry - Monitor guest entry to ensure all guests have       |      | X                | Х              |       |       |
| с | signed-in and payment has been submitted.                         |      |                  |                |       |       |
| е | Injury - immediately report incidents of injury effecting         |      | X                | Х              | Х     |       |
| m | guests or staff to WSDM, by email and using the designated        |      |                  |                |       |       |
| е | Incident Report Form.   |      |                  |                |       |       |
| n | Recordkeeping - Maintaining a secure recordkeeping                |      | X                | х              |       |       |
| t | system within the facility and timely conveying all forms and     |      |                  |                |       |       |
|   | sign-in sheets to WSDM  |      |                  |                |       |       |
|   |   |      |                  |                |       |       |
|   |   |      |                  |                |       |       |
|   |   |      |                  |                |       |       |
|   | -   |      |                  |                |       |       |



#### VENTANA METROPOLITAN DISTRICT Mid-Year Update - 2024 Budget - GENERAL FUND

|   |          | 2024<br>Adopted<br>Budget |          | 2024<br>D June 17th<br>Inaudited |                  |        |   |          |                                |
|---|----------|---------------------------|----------|----------------------------------|------------------|--------|---|----------|--------------------------------|
|   |          |                           |          | inaudited                        | 0                | din /  | Notes & Justifications  | -        | 2024 Adiustad /                |
|   |          |                           |          |                                  | Outstan<br>Upcom | ning   | Notes & Justifications  |          | 2024 Adjusted /<br>Anticipated |
| Beginning Operating Account Balance                                 | \$       | 136,873                   |          |                                  | Expen            | ses    |   | \$       | 136,873                        |
| EVENUES   |          |                           |          |                                  |                  |        |   |          |                                |
| DEVELOPER ADVANCE<br>GRANT INCOME                                   | \$<br>\$ |                           | \$<br>\$ | -                                |                  |        |   | \$<br>\$ |                                |
| PARK PERMIT FEES AND ADVANCES                                       | \$       | 72,360                    |          | 2,436                            | \$               | -      | \$2,412 per home - completely contingent on Filing 3 Lots   | \$       | 2,43                           |
|   |          |                           |          |                                  |                  |        | pulling permits. Eliminated - concerned that this may not come in 2024 due to City delays on approval of South Filing | 3        |                                |
| REC CENTER DUES - RESIDENTS   | \$       | 210,672                   | s        | 123,695                          | \$ 23            | 30,399 | Adjusted to reflect current rate of new owners. \$38 per  | \$       | 230,399                        |
|   | ľ        | 210,072                   | Ű        | 120,000                          | ψ 20             | ,000   | month per home - assumes 8 mos more of 457 homes & 3  | Ű        | 200,000                        |
| REC CENTER DUES - PUBLIC  | \$       | -                         | \$       | -                                |                  |        | mos of 14 added homes<br>\$600 per year per household - we should consider  | \$       |                                |
| TRASH SERVICE DUES  | s        | 93,416                    | e        | 40,648                           | \$ 8             | 07 062 | marketing this to all of Fountain for added revenue<br>Adjusted to reflect current rate of new owners. Actual         | \$       | 87,96                          |
|   | Ŷ        | 55,410                    | Ĵ        | 40,040                           | <b>з</b> с       | 57,505 | contract \$16.85 per month, per home - assumes 8 mos more   |          | 07,304                         |
| COVENANT VIOLATION FINES  | \$       | -                         | s        | -                                |                  |        | of 457 homes & 3 mos of 14 added homes  | \$       |                                |
| LATE FEES   | \$       | -                         | \$       | 1,618                            |                  |        |   | \$       | 1,61                           |
| GENERAL PROPERTY TAXES<br>DELINQUENT TAX AND INTEREST               | \$<br>\$ | 132,743<br>-              | \$<br>\$ | 67,411<br>-                      |                  |        |   | \$<br>\$ | 132,74                         |
| INSURANCE CLAIM(S)<br>RENTAL SECURITY DEPOSIT                       | \$<br>\$ | -                         | \$<br>¢  | -                                |                  |        |   | \$<br>\$ | 4.00                           |
| SPECIFIC OWNERSHIP TAXES  | \$       | 4,000<br>9,292            | \$<br>\$ | 4,009                            |                  |        |   | \$       | 4,00<br>9,29                   |
| INTEREST INCOME   | \$       | -                         | \$       | 3                                |                  |        |   | \$       |                                |
| TOTAL REVENUES  | \$       | 522,484                   | \$       | 239,822                          |                  |        | Aniticpated to be <b>\$54,029</b> less than budgeted if Filing 3 is no approved.                                      | t \$     | 468,45                         |
|   |          |                           |          |                                  |                  |        |   |          | 2024 Adjusted /                |
|   |          |                           |          |                                  |                  |        |   | Ľ        | Anticipated                    |
| XPENDITURES<br>AUDIT  | \$       | 9,500                     | s        | -                                | \$               | 9 600  | Contracted for \$9,600 - billing coming soon  | \$       | 9,60                           |
| BANK FEES   | \$       | 10                        | \$       | 0                                | ľ                | 0,000  |   | \$       | 1                              |
| DISTRICT MANAGEMENT/ ACCOUNTING<br>VCC-COVENANT ENFORCEMENT         | \$<br>\$ | 50,400<br>39,600          |          | 21,000<br>16,500                 |                  |        |   | \$<br>\$ | 50,40<br>39,60                 |
| DUES/ SUBSCRIPTIONS   | \$       | 1,500                     | \$       | 916                              |                  |        |   | \$       | 1,50                           |
| PARK/ LANDSCAPE MAINTENANCE (contract)<br>PARK/ LANDSCAPE UTILITIES | \$<br>\$ | 60,000<br>70,000          |          | 20,000<br>4,488                  |                  |        |   | \$<br>\$ | 60,00<br>70,00                 |
| LANDSCAPE REPAIR/ REPLACE<br>INSURANCE                              | \$<br>\$ | 31,700<br>15,000          |          | 6,641                            |                  |        |   | \$<br>\$ | 31,70                          |
| LEGAL   | \$       | 15,000                    |          | -<br>1,575                       |                  |        |   | \$<br>\$ | 15,000<br>15,000               |
| Food Truck Permit<br>Playground Repairs                             | \$<br>\$ | -                         | \$<br>\$ | -<br>7,600                       | \$<br>\$         |        | Added to reflect known upcoming fee<br>Adjusted to reflect final billing of completed repairs                         | \$<br>\$ | 11<br>7,60                     |
| PARK LANDSCAPE OTHER (Irrigation Repairs)                           | \$       | -                         | \$       | 5,842                            | Ψ                | 7,000  | Aujusted to reneet mut binning of completed repuirs   | \$       | 5,842                          |
| RECREATION CENTER<br>MAINTENANCE/ REPAIRS                           | \$       | 7,000                     | \$       | 767                              |                  |        | Drywall will be \$2,621.45 and electrical will be additional  | \$       | 7,000                          |
| SUPPLIES  | s        | 4,500                     | Ļ        | 929                              |                  |        |   | ¢        | 4 50                           |
| UTILITIES   | \$       | 45,000                    | \$       | 7,530                            |                  |        |   | \$<br>\$ | 4,50<br>45,00                  |
| FITNESS EQUIPMENT MAINTENANCE<br>Snow removal                       | \$<br>\$ | 4,000                     | \$<br>\$ | -<br>1,393                       | \$               | 3 000  | Updated to reflect YTD and clearing in early winter   | \$<br>\$ | 4,00<br>2,00                   |
| POOL  |          |                           |          | 1,000                            |                  |        |   |          |                                |
| SEASON STARTUP/FINISH<br>CHEMICALS                                  | \$<br>\$ | -<br>10,000               | \$<br>\$ | -<br>377                         | \$               | 800    | Accounting for outsourced start-up<br>Chlorine deliveries \$525+\$150 each  | \$<br>\$ | <mark>80</mark><br>10,00       |
| SUMMER OPERATIONS (Pool Service)                                    | \$       | -                         | \$       | -                                | <b>\$</b> 1      | 1,200  | Accounting for daily service with RMAC  | \$       | 11,20                          |
| WATER INSPECTIONS<br>REPAIR AND MAINTENANCE                         | \$<br>\$ | 295<br>32,000             |          | -<br>26,301                      | \$ 5             | 50,872 | Accounting for completed repairs that have not yet been   | \$<br>\$ | 29<br>50,87                    |
| OFFICE SUPPLIES/POSTAGE/LEGAL POSTINGS                              | \$       | 8,000                     | s        | 2,913                            |                  |        | billed in full & handi-cao chair  | \$       | 8,00                           |
| PAYROLL EXPENSE   | \$       | 92,622                    | \$       | 39,765                           |                  |        | To be adjusted following staffing discussions   | \$       | 92,62                          |
| TRASH SERVICE   | \$       | 94,429                    | \$       | 39,640                           | <del>ان</del> ا  | 58,975 | Adjusted to reflect current rate of new owners. Actual contract \$16.85 per month per home, some have additional      | \$       | 88,97                          |
| TREASURER FEES  | s        | 1,991                     | \$       | 1,011                            |                  |        | bins. & 84.35 per month for rec center.   | \$       | 1,99                           |
| RENTAL SECUIRTY DEPOSIT REFUND                                      | \$       | 4,000                     |          | 200                              |                  |        |   | \$       | 4,00                           |
| REPAY DEVELOPER ADVANCES<br>CONTINGENCY                             | \$<br>\$ | -<br>10,000               | \$<br>\$ | -                                |                  |        |   | \$<br>\$ | 10,000                         |
| TOTAL EXPENDITURES  | \$       | 621,547                   |          | 205,387                          |                  |        | Aniticpated to be <b>\$41,071</b> more than budgeted.   | ę        | 662,61                         |
|   | ¢        | 18,646                    |          | 6,162                            |                  |        | Required cushion - NOT actual expense   | e        | 19,87                          |
| EMERGENCY RESERVE: State Required at 3%                             | \$       |                           |          |                                  |                  |        | nedanen ensuinti - MAL gernal exhetize  | Ф        | 19,67                          |
| SSESSED VALUATION   | \$       | 13,274,340                | \$       | 13,274,340                       |                  |        |   |          |                                |