

#### VENTANA METROPOLITAN DISTRICT

Regular Board Meeting 11007 Hidden Prairie Pkwy. Fountain, CO 80817 Wednesday, June 9 2021 – 10:00 a.m.

Brian Bahr, President - Term to May 2022
Bruce Peele, Secretary/ Treasurer - Term May 2022
Richard Vorwaller - Term to May 2022
Patrick Jarrett - Term to May 2023
Jennifer Herzberg - Term to May 2023

\*\* Please join the meeting from your computer, tablet or smartphone\*\*

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#### Public invited to attend

#### **AGENDA**

- 1. Call to order
- 2. Declaration of Quorum/Director Qualifications/ Disclosure Matters
- 3. Approval of Agenda
- 4. Regular Business Items (These items are routine and may be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be heard immediately)
  - a. Approval of Board Meeting Minutes from the May 12, 2021 Meeting (attached)
  - b. Approval of Payables for the Period ending June 9, 2021 (attached)

General Fund – \$ 32,201.98
 Bond Fund – \$ -\_\_\_\_\_

• TOTAL – \$ 32,201.98

- c. Acceptance of Unaudited Financial Statements as of May 31, 2021 and the schedule of cash position updated as of May 31, 2021 (attached)
- 5. Market Update/Construction/Operations

- 6. District Management Matters
  - a. Manager's Report (attached)
  - b. Food Trucks June Schedule There are not trucks scheduled to our knowledge
  - c. Billing
    - April 6, 2021 bills were sent for 2<sup>nd</sup> QRT
    - 13 liens filed to date
    - 100 Reminder Letters will be sent on 5/3/2021
    - 22 Collection Letters will be sent on 6/2/2021
    - Legal counsels Lien letters will be sent around 6/17/2021
- 7. Legal Matters
- 8. Financial Matters
  - a. 2020 Audit Review with BiggsKofford
  - b. Bond issuance update
- 9. Public Comment and Public Sign-In Attendance Sheet (Limited to 3 minutes and only for items not on the agenda)
- 10. Other Business:

Next Regular Meeting Date – 10:00 AM on July 14, 2021

11. Adjourn



#### VENTANA METROPOLITAN DISTRICT

Regular Board Meeting
Via video and telephone conference
Wednesday, May 12, 2021 – 10:00 a.m.

Brian Bahr, President - Term to May 2022
Bruce Peele, Secretary/ Treasurer - Term May 2022
Richard Vorwaller - Term to May 2022
Patrick Jarrett - Term to May 2023
Jennifer Herzberg - Term to May 2023

#### MINUTES

- 1. Call to Order: Director Peele called the meeting to order at 10:03 A.M.
- 2. Declaration of Quorum/Director Qualifications/ Disclosure Matters: Ms. Hardekopf confirmed a quorum. All disclosures were properly filed with the Department of Local Affairs, State of Colorado by Mr. Susemihl.

Directors in attendance were:

Patrick Jarrett
Jennifer Herzberg
Bruce Peele
Brian Bahr, Excused
Richard Vorwaller, Excused

#### Also in attendance were:

Rebecca Hardekopf, Walker Schooler District Managers Kevin Walker, Walker Schooler District Managers Pete Susemihl, Susemihl, McDermott & Downie, P.C. Members of the Public

- 3. Approval of Agenda: Ms. Hardekopf noted a change to the Payables due to a late invoice being received. The new amount is \$20,064.87. Director Peele moved to approve the Agenda as revised; seconded by Director Herzberg. Motion passed unanimously. The Board excused Directors Bahr and Vorwaller.
- 4. Regular Business Items:
  - a. Approval of Board Meeting Minutes from the April 14, 2021 Meeting
  - b. Approval of Payables for the Period ending May 12, 2021
    - General Fund \$ 20,064.87
       Bond Fund \$ TOTAL \$ 20,064.87

c. Acceptance of Unaudited Financial Statements as of April 30, 2021 and the schedule of cash position updated as of April 30, 2021

Director Jarrett moved to approve the Regular Business Items as presented; seconded by Director Herzberg. Motion passed unanimously.

5. Market Update/Construction/Operations: Director Jarrett reported there are no construction or operations updates. The land development group is currently working on preliminary grading for the site and approvals with the City.

#### 6. District Management Matters

- a. Manager's Report with COVID-19 updates: Ms. Hardekopf presented the Manager's Report. The monthly newsletter was distributed for May and a second survey was distributed to the residents. Pool is scheduled to open on May 21, 2021 pending weather. Pool and Rec Center capacity is back to 100% and there will be no mask requirements for the pool area, but social distancing will be encouraged. Reservations will no longer be required. Pool hours will be 6 AM to 10 PM. The Board discussed resuming Great Room rentals and guests. Ms. Hardekopf can provide a price estimate for extra cleaning. The Board agreed to resume Great Room rentals pending the minimum cleaning costs and guests at \$5.00 per person. Ms. Hardekopf discussed VCC violations; 73 violations were issued. Ms. Hardekopf discussed capital improvement projects. She presented proposals for shade options at the pool. The Board expressed concerns with temporary options and umbrellas due to high winds in the area and agreed to discuss further at the next meeting. Ms. Hardekopf discussed lighting at the mailboxes and noted they are still looking into options such as a shorter light post. Ms. Hardekopf noted certain capital improvement items are on hold due to funds and COVID restrictions.
- b. Food Trucks May Schedule: Ms. Hardekopf reported that the permit was renewed to allow food trucks at the Rec Center and the May schedule has been posted on the website.
- c. Billing: Ms. Hardekopf presented the Billing status.
  - April 6, 2021 bills were sent for 2<sup>nd</sup> QRT
  - Community is built out
  - 13 liens filed to date
  - 100 Reminder Letters will be sent on 5/3/2021
  - Collection Letters will be sent on 6/2/2021
- 7. Legal Matters: Mr. Susemihl had no legal matters to discuss.

#### 8. Financial Matters

a. Bond issuance update: Mr. Walker discussed the bond issuance update. The new bond issue is moving forward, and a new Service Plan submittal was done. Preliminary comments were received from City of Fountain and a hearing is anticipated for June or July. Bond Resolutions and Disclosure documents will be completed over the next 30 days. Mr. Walker noted they are hoping to go to market in July with a new Service Plan Amendment and new bond issue for approximately \$12.7 Million. The recommendation is to do this with insurance which is the highest qualified bond issuance with an interest rate of approximately

3%. Interest rates are the lowest they have ever been which will benefit the residents over the long term. Yield amount is roughly \$6 Million in new funds to be spent on capital items as well as the new park, roads, and drainage ways in the new subdivision. Mr. Walker suggested an evening meeting to answer general questions on the bond issuance that the community may have. Mr. Walker confirmed the bond issuance will not result in an increase of the debt service mill levy. Mr. Susemihl suggested checking the election questions when the District was formed to see how the operations and maintenance mill levy is stated.

- 9. Public Comment: Ms. Hardekopf opened the meeting for public comment and answered questions from the chat. Ms. Hardekopf answered a question about masks and explained they will still be required indoors and inside the gym following State mask mandates. Ms. Hardekopf confirmed she is still waiting on proposals for lighting at the mailboxes.
  - Mr. Cooper asked if the District will be going after the pool operators for issues last year. Mr. Walker replied that they are currently not pursuing any action and they have not been hired this year to manage the pool. Mr. Walker said he will review the list of items provided by Mr. Cooper. Mr. Cooper asked if Board members will resign so that more residents can join the Board. Ms. Hardekopf noted that there will be an election next year with 3 board positions up for election. Mr. Cooper asked if the attendants could do more things. Ms. Hardekopf explained the Rec Center employees have many tasks during the off-season, and those tasks will change during the Summer to include pool chemical testing and monitoring guests. Ms. Hardekopf confirmed there is a cleaning company that comes 3 times a week per their contract. Mr. Walker noted that they will monitor the need for the cleaning company and may be able to cut back if Rec Center employees are able to help.
- 10. Other Business: Next Regular Meeting Date 10:00 AM on June 9, 2021: The Board agreed to meet via teleconference next month. Director Herzberg noted the teleconference has helped to allow more residents to join the meeting virtually and be involved.
- 11. Adjournment: Director Jarrett moved to adjourn the meeting at 10:50 a.m.; seconded by Director Peele. Motion passed unanimously.

| Respectfully submitted,   |
|---|
| By:   |
| Secretary for the Meeting   |
| THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 12, 2021 MINUTES OF THE VENTANA METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW: |
| Brian Bahr, President   |
| Bruce Peele, Secretary/ Treasurer   |

| Rich Vorwaller, Director    |  |
|-----------------------------|--|
| Patrick Jarrett, Director   |  |
|                             |  |
| Jennifer Herzberg, Director |  |

# **Ventana Metropolitan District**

### PAYMENT REQUEST

#### 6/2/2021

#### **GENERAL FUND ACCOUNT**

| Company                           | Invoice     | Date      | Amount       | Retainage | <b>Amount this Draw</b> | Comments             |
|-----------------------------------|-------------|-----------|--------------|-----------|-------------------------|----------------------|
| Black Hills Engergy               | 05/28/2021  | 5/28/2021 | 376.09       |           | \$ 376.09               |                      |
| City of Fountain                  | 51921       | 5/19/2021 | 6,920.50     |           | \$ 6,920.50             |                      |
| City of Fountain                  | 252         | 3/19/2021 | 3,073.00     |           | \$ 3,073.00             |                      |
| City of Fountain Utilities        | 10005686-02 | 5/17/2021 | 104.58       |           | \$ 104.58               | Auto Pay - Tract     |
| City of Fountain Utilities        | 10006795-00 | 5/17/2021 | 25.40        |           | \$ 25.40                | Auto Pay - Tract     |
| City of Fountain Utilities        | 10005472-02 | 5/17/2021 | 907.92       |           | \$ 907.92               | Auto Pay - Rec       |
| City of Fountain Utilities        | 10005630-03 | 5/17/2021 | 1,448.90     |           | \$ 1,448.90             | Auto Pay - Park      |
| City of Fountain Utilities        | 1006794-01  | 5/17/2021 | 571.98       |           | \$ 571.98               | Auto Pay             |
| Comcast                           | 6/2/2021    | 6/2/2021  | 427.02       |           | \$ 427.02               |                      |
| Data Voice Options                | 1917        | 5/28/2021 | 568.31       |           | \$ 568.31               |                      |
| Mailing Services Inc              | 15196       | 5/7/2021  | 391.71       |           | \$ 391.71               |                      |
| Riley Walker                      | 05/28/2021  | 5/28/2021 | 28.13        |           | \$ 28.13                | Reimbursement - Keys |
| Signal 88, LLC                    | 3488069     | 6/1/2021  | 953.40       |           | \$ 953.40               |                      |
| Walker Schooler District Managers | 6814        | 5/31/2021 | 4,688.69     |           | \$ 4,688.69             |                      |
| Waste Connections of CO, Inc.     | 3890883     | 6/1/2021  | 10.00        |           | \$ 10.00                |                      |
| Waste Connections of CO, Inc.     | 60121       | 6/1/2021  | 4,979.00     |           | \$ 4,979.00             | Auto Pay             |
| Waste Connections of CO, Inc.     | 60121       | 6/1/2021  | 174.00       |           | \$ 174.00               | Auto Pay             |
| We Make it Shine Ltd              | 21-05       | 6/2/2021  | 1,301.85     |           | \$ 1,301.85             |                      |
| Weisburg Landscape Maintenance    | 42081       | 5/31/2021 | 4,350.00     |           | \$ 4,350.00             |                      |
| Weisburg Landscape Maintenance    | 42199       | 5/27/2021 | 83.50        |           | \$ 83.50                |                      |
| Weisburg Landscape Maintenance    | 42191       | 5/27/2021 | 75.00        |           | \$ 75.00                |                      |
| Weisburg Landscape Maintenance    | 42133       | 5/24/2021 | 655.00       |           | \$ 655.00               |                      |
| Weisburg Landscape Maintenance    | 42102       | 5/14/2021 | 88.00        |           | \$ 88.00                |                      |
| TOTAL                             |             |           | \$ 32,201.98 | \$ -      | \$ 32,201.98            |                      |

#### **BOND FUND ACCOUNT**

| Description   | Date | Amount | Comments         |
|---------------|------|--------|------------------|
| CH Metrobonds |      |        | Interest Payment |
| TOTAL         |      | \$ -   |                  |

#### **CAPITAL FUND ACCOUNT**

| Company | Invoice | Date | Amount | Retainage | <b>Amount this Draw</b> | Comments          |
|---------|---------|------|--------|-----------|-------------------------|-------------------|
|         |         |      |        |           | \$ -                    | For Bond Research |
| TOTAL   |         |      | \$ -   |           | \$ -                    |                   |

TOTAL FOR ALL FUNDS \$ 32,201.98 , Director

11:23 AM 06/04/21 Accrual Basis

# Ventana Metropolitan District Balance Sheet

As of May 31, 2021

|                                       | May 31, 21                  |
|---------------------------------------|-----------------------------|
| ASSETS                                |                             |
| Current Assets                        |                             |
| Checking/Savings                      |                             |
| 1110 · Kirkpatrick Bank               | 788,204.61                  |
| Total Checking/Savings                | 788,204.61                  |
| Accounts Receivable                   |                             |
| 1-1210 · Accounts Receivable          | -378.65                     |
| 1-1230 · Property Taxes Receivable    | 165,537.28                  |
| Total Accounts Receivable             | 165,158.63                  |
| Other Current Assets                  |                             |
| 1310 · Due from Developer             | 32,741.59                   |
| 1390 · Undeposited Funds              | 494.00                      |
| 2120 · Payroll Asset                  | 533.24                      |
| Total Other Current Assets            | 33,768.83                   |
| Total Current Assets                  | 987,132.07                  |
| Fixed Assets                          |                             |
| Property and Equipment                |                             |
| Community Improvements                | 441,980.56                  |
| Total Property and Equipment          | 441,980.56                  |
| 1590 · Construction in Progress       |                             |
| Engineering                           | 435.00                      |
| OPRIC                                 | 738,692.00                  |
| Rivers Ventana LLC                    | 3,972,866.28                |
| Total 1590 · Construction in Progress | 4,711,993.28                |
| Total Fixed Assets                    | 5,153,973.84                |
| TOTAL ASSETS                          | 6,141,105.91                |
| LIABILITIES & EQUITY                  |                             |
| Liabilities                           |                             |
| Current Liabilities                   |                             |
| Accounts Payable                      |                             |
| 2010 · Accounts Payable               | 27,478.02                   |
| Total Accounts Payable                | 27,478.02                   |
| Other Current Liabilities             |                             |
| 2022 · Deferred Property Tax Revenue  | 165,537.28                  |
| 2030 · Interest Payable               | 355,968.81                  |
| 2100 · Payroll Liabilities            | 3,966.20                    |
| Total Other Current Liabilities       | 525,472.29                  |
| Total Current Liabilities             | 552,950.31                  |
| Long Term Liabilities                 |                             |
| Accrued Interest OPRIC                | 679,365.19                  |
| Advances from OPRIC                   | 738,692.00                  |
| Bonds Payable - CH Metrobonds         | 4,464,400.00                |
| Total Long Term Liabilities           | 5,882,457.19                |
| Total Liabilities                     | 6,435,407.50                |
| Equity                                |                             |
| 3000 · Opening Balance Equity         | 24,298.52                   |
| 3910 · Retained Earnings              | -495,136.19                 |
| Net Income                            | 176,536.08                  |
| Total Equity                          | -294,301.59<br>6 141 105 91 |
| TOTAL LIABILITIES & EQUITY            | 6,141,105.91                |

10:33 AM 06/04/21 **Accrual Basis** 

# **Ventana Metropolitan District** Profit & Loss Budget vs. Actual January through May 2021

TOTAL

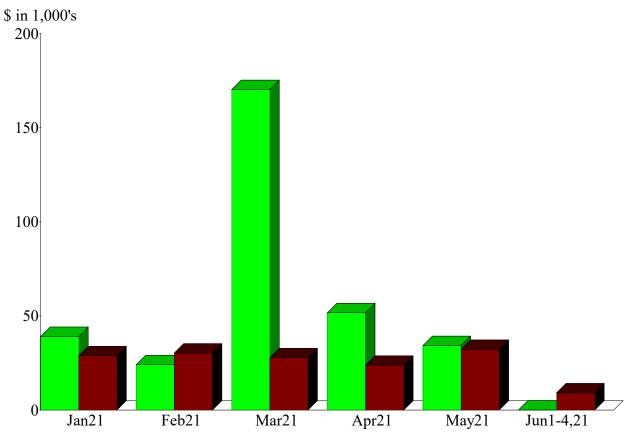
|  | May 21    | Jan - May 21 | Budget     | \$ Over Budget | % of Budget |
|--|-----------|--------------|------------|----------------|-------------|
| Ordinary Income/Expense                  |           |              |            |                |             |
| Income                                   |           |              |            |                |             |
| Developer Advances                       | 0.00      | 0.00         | 98,000.00  | -98,000.00     | 0.0%        |
| Treasurer Taxes                          |           |              |            |                |             |
| Delinquent                               | 0.00      | 1.29         |            |                |             |
| 1-1400 · Current - O&M                   | 3,772.46  | 43,073.67    | 78,722.61  | -35,648.94     | 54.72%      |
| 1-1500 · Specific Ownership - O&M        | 700.75    | 3,021.91     | 5,510.58   | -2,488.67      | 54.84%      |
| 2-1000 · Current- Debt                   | 13,744.55 | 156,934.09   | 286,822.70 | -129,888.61    | 54.72%      |
| 2-1200 · Specific Ownership - Debt       | 2,553.09  | 11,009.95    | 20,077.59  | -9,067.64      | 54.84%      |
| Total Treasurer Taxes                    | 20,770.85 | 214,040.91   | 391,133.48 | -177,092.57    | 54.72%      |
| 1-1000 · Late Fee                        | 186.31    | 1,011.31     | 500.00     | 511.31         | 202.26%     |
| 1-1100 · Recreation Center Dues          |           |              |            |                |             |
| 1-1105 · Ventana Residents               | 10,986.53 | 68,696.61    | 160,000.00 | -91,303.39     | 42.94%      |
| 1-1100 · Recreation Center Dues - Other  | -3,119.22 | -800.58      |            |                |             |
| Total 1-1100 · Recreation Center Dues    | 7,867.31  | 67,896.03    | 160,000.00 | -92,103.97     | 42.44%      |
| 1-1200 · Trash Service                   | 4,800.93  | 30,739.14    | 68,400.00  | -37,660.86     | 44.94%      |
| 1-1300 · Rental Security Deposit         | 600.00    | 400.00       |            |                |             |
| 1-1600 · Park Fee Advance                | 0.00      | 3,007.95     |            |                |             |
| 1-180 · Covenant Violation Fine          | 60.00     | 410.09       | 500.00     | -89.91         | 82.02%      |
| 3-1300 · Park Permit Fee                 | 0.00      | 1,824.00     | 72,360.00  | -70,536.00     | 2.52%       |
| Total Income                             | 34,285.40 | 319,329.43   | 790,893.48 | -471,564.05    | 40.38%      |
| Expense                                  |           |              |            |                |             |
| Treasurer's Fee                          |           |              |            |                |             |
| 1-1450 · O&M-Treasurer's Collection Fee  | 56.59     | 646.11       | 1,180.84   | -534.73        | 54.72%      |
| 2-1050 · Debt-Treasurer's Collection Fee | 206.17    | 2,354.03     | ,          |                |             |
| Total Treasurer's Fee                    | 262.76    | 3,000.14     | 1,180.84   | 1,819.30       | 254.07%     |
| 1-1700 · Audit                           | 0.00      | 0.00         | 8,300.00   | -8,300.00      | 0.0%        |
| 1-1705 · Bank Fees                       | 0.00      | 0.00         | 50.00      | -50.00         | 0.0%        |
| 1-1900 · Copies & Postage                | 526.41    | 2,336.10     | 33.33      | 33.33          | 0.070       |
| 1-2000 · Recreation Center               | 020.11    | 2,000.10     |            |                |             |
| 1-2300 · Utilities                       | 2,838.02  | 7,022.91     | 35,000.00  | -27,977.09     | 20.07%      |
| 1-2301 · Management/ Operations          | 0.00      | 0.00         | 5,000.00   | -5,000.00      | 0.0%        |
| 1-2302 · Cleaning Service                | 1,301.85  | 6,557.40     | 16,800.00  | -10,242.60     | 39.03%      |
| 1-2305 · Security                        | 993.57    | 4,550.23     | 12,000.00  | -7,449.77      | 37.92%      |
| 1-2306 · Maintenance/ Repairs            | 0.00      | 265.00       | 12,000.00  | -1,443.11      | 37.9270     |
| 1-2310 · Supplies                        | 53.99     | 329.43       | 4,000.00   | -3,670.57      | 8.24%       |
| 1-2000 · Recreation Center - Other       | 0.00      | 221.85       | 4,000.00   | -5,070.57      | 0.24 /0     |
|  |           |              | 72,000,00  | F2 0F2 40      | 26.020/     |
| Total 1-2000 · Recreation Center         | 5,187.43  | 18,946.82    | 72,800.00  | -53,853.18     | 26.03%      |
| 1-2001 · Pool Expense                    |           |              |            |                | 0.00/       |
| 1-2010 · Season Start Up/ Finish         | 0.00      | 0.00         | 7,500.00   | -7,500.00      | 0.0%        |
| 1-2020 · Chemicals                       | 0.00      | 0.00         | 8,000.00   | -8,000.00      | 0.0%        |
| 1-2030 · Summer Operations               | 0.00      | 0.00         | 15,000.00  | -15,000.00     | 0.0%        |
| 1-2040 · Water                           | 0.00      | 0.00         | 250.00     | -250.00        | 0.0%        |
| 1-2050 · Repair/ Maintenance             | 0.00      | 0.00         | 5,000.00   | -5,000.00      | 0.0%        |
| Total 1-2001 · Pool Expense              | 0.00      | 0.00         | 35,750.00  | -35,750.00     | 0.0%        |
| 1-6160 · Dues and Subscriptions          | 0.00      | 725.05       | 1,000.00   | -274.95        | 72.51%      |
| 1-6180 · Insurance                       | 0.00      | 824.00       | 12,500.00  | -11,676.00     | 6.59%       |

10:33 AM 06/04/21 **Accrual Basis** 

# **Ventana Metropolitan District** Profit & Loss Budget vs. Actual January through May 2021

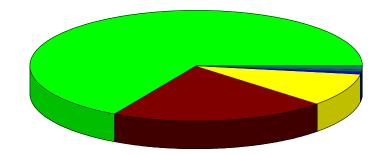
TOTAL

|  | May 21    | Jan - May 21 | Budget       | \$ Over Budget | % of Budget |
|--|-----------|--------------|--------------|----------------|-------------|
| 1-6200 · Park/ Landscape               |           |              |              |                |             |
| 1-6205 · Maintenance                   | 5,251.50  | 26,174.25    | 75,000.00    | -48,825.75     | 34.9%       |
| 1-6210 · Utilities                     | 1,578.88  | 6,923.54     | 60,000.00    | -53,076.46     | 11.54%      |
| Total 1-6200 · Park/ Landscape         | 6,830.38  | 33,097.79    | 135,000.00   | -101,902.21    | 24.52%      |
| 1-6490 · Office Supplies               | 596.44    | 596.44       | 3,000.00     | -2,403.56      | 19.88%      |
| 2-6075 · Bond Expense                  |           |              |              |                |             |
| 2-6079 · Formation                     | 1,920.50  | 1,920.50     |              |                |             |
| 2-6080 · Legal                         | 5,000.00  | 8,073.00     |              |                |             |
| Total 2-6075 · Bond Expense            | 6,920.50  | 9,993.50     |              |                |             |
| 2-6200 · Interest Expense              | 0.00      | 0.00         | 225,000.00   | -225,000.00    | 0.0%        |
| 3-1400 · Construction                  | 0.00      | 0.00         | 750,000.00   | -750,000.00    | 0.0%        |
| 6560 · Payroll Expenses                | 2,413.45  | 20,337.25    |              |                |             |
| 6570 · Professional Fees               |           |              |              |                |             |
| 1-2500 · Trash Service                 | 4,979.00  | 24,951.44    | 50,000.00    | -25,048.56     | 49.9%       |
| 1-2701 · District Management           | 4,500.00  | 13,500.00    | 27,000.00    | -13,500.00     | 50.0%       |
| 1-2705 · VCC - Covenant Enforcement    | 0.00      | 9,000.00     | 27,000.00    | -18,000.00     | 33.33%      |
| 1-6572 · Legal Fees                    | 0.00      | 5,174.75     | 10,000.00    | -4,825.25      | 51.75%      |
| 1-6573 · Engineering O&M               | 0.00      | 0.00         | 500.00       | -500.00        | 0.0%        |
| 3-1500 · Construction Management       |           |              |              |                |             |
| 3-1502 · Project                       | 0.00      | 0.00         | 50,000.00    | -50,000.00     | 0.0%        |
| Total 3-1500 · Construction Management | 0.00      | 0.00         | 50,000.00    | -50,000.00     | 0.0%        |
| 3-2702 · Engineering                   | 0.00      | 0.00         | 200,000.00   | -200,000.00    | 0.0%        |
| Total 6570 · Professional Fees         | 9,479.00  | 52,626.19    | 364,500.00   | -311,873.81    | 14.44%      |
| Total Expense                          | 32,216.37 | 142,483.28   | 1,609,080.84 | -1,466,597.56  | 8.86%       |
| Net Ordinary Income                    | 2,069.03  | 176,846.15   | -818,187.36  | 995,033.51     | -21.61%     |
| Other Income/Expense                   |           |              |              |                |             |
| Other Income                           |           |              |              |                |             |
| 7030 · Other Income                    | 0.00      | 223.17       |              |                |             |
| Total Other Income                     | 0.00      | 223.17       |              |                |             |
| Other Expense                          |           |              |              |                |             |
| 8010 · Other Expenses                  | 0.00      | 533.24       | 10,000.00    | -9,466.76      | 5.33%       |
| Total Other Expense                    | 0.00      | 533.24       | 10,000.00    | -9,466.76      | 5.33%       |
| Net Other Income                       | 0.00      | -310.07      | -10,000.00   | 9,689.93       | 3.1%        |
|  | 2,069.03  | 176,536.08   | -828,187.36  | 1,004,723.44   | -21.32%     |



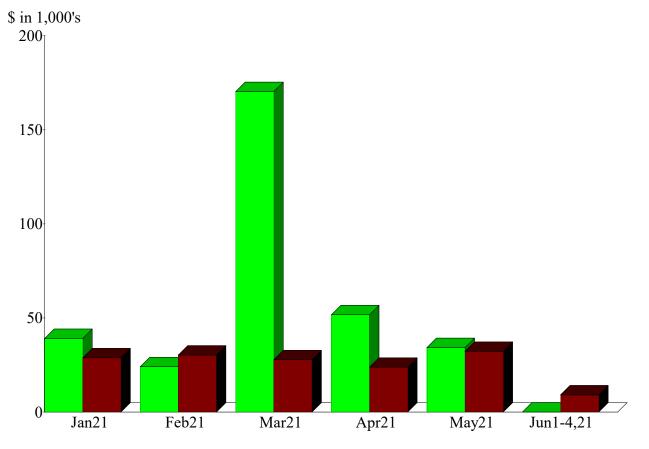
| <b>Income Summary</b>         |   |
|-------------------------------|---|
| January 1 through June 4, 202 | 1 |

| Treasurer Taxes                  | 66.98%       |
|----------------------------------|--------------|
| 1-1100 · Recreation Center Due   | s 21.25      |
| 1-1200 · Trash Service           | 9.62         |
| 1-1600 · Park Fee Advance        | 0.94         |
| 3-1300 · Park Permit Fee         | 0.57         |
| 1-1000 · Late Fee                | 0.32         |
| 1-180 · Covenant Violation Fine  | 0.13         |
| 1-1300 · Rental Security Deposit | t 0.13       |
| 7030 · Other Income              | 0.07         |
| Total                            | \$319,552.60 |

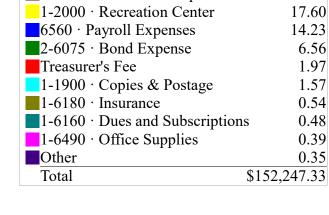


34.57%

21.74

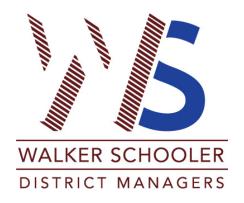


| Expense Summary           |      |
|---------------------------|------|
| January 1 through June 4. | 2021 |



6570 · Professional Fees

1-6200 · Park/ Landscape



#### **MEMORANDUM**

TO: VENTANA METROPOLITAN DISTRICT BOARD OF DIRECTORS

FROM: REBECCA HARDEKOPF

**SUBJECT:** MONTHLY MANAGERS REPORT FOR JUNE 9, 2021 MEETING

**DATE:** JUNE 3, 2021

**CC:** KEVIN WALKER

**BOARD PACKET** 

#### Management matters

• Monthly newsletter went out June 3, 2021 (attached)

- 2<sup>nd</sup> Survey for Residents Closed and Published: https://www.jotform.com/report/21118577578206129
- We are hosting an evening meeting for residents on Tuesday June 15, 2021 at 6:00pm via teleconference.
- Shade covering and options Budget versus Bond Cost Comparison

#### Recreation Center Update

- Pool Opening & Operations:
  - o Pool officially opened May 29<sup>th</sup>, 2021
- Recreation Center Operations

#### Landscape Maintenance Status/ Review

• Filling 6 landscape is projected to turn over next August.

#### **VCC Matters**

- Violations issued to date 2021:
  - o 215 Violations have been issued to-date.
  - o 101 of them remain open, 7 are receiving ongoing fines.
  - o 1 violation remains open from previous years.

<u>List of Possible Capital Improvements</u>
Based on survey response these are requested improvements for the community and Board Members response (ongoing support into cost analysis)

| Improvement Item   | Board              | Cost Estimate (*not                                       | Proposal Status  |
|--|--------------------|---|--|
| 1  | Approval           | including labor)  |  |
| Umbrellas/ Shade for Pool  | In Favor           | \$100-\$400/ each umbrella                                | See Attached   |
| More Dog Stations  | In Favor           | (*need proposal from<br>Contractor)                       | Pending quote from landscaper  |
| Drainage Engineer  | Already in process | (*need proposal from<br>Contractor)                       | Kevin is working with Engineer   |
| Offer "sign-up" service to maintain front properties while they are deployed | In Favor           | (*need proposal from<br>Contractor)                       | Pending quote from landscaper  |
| Agility course along trail   | Requested quote    | (*need proposal from Contractor)                          | Pending quote from landscaper  |
| Shade for Park   | Requested quote    | \$5,000 - \$20,000 + (*need proposal from Contractor)     | Pending quote from contractor  |
| Storage for Pool items in winter   | Requested quote    | \$5,000 - \$20,000 + any permits with the City/County     | Received response<br>and Developer will<br>plan on this<br>improvement |
| Sauna  | Requested quote    | \$5,000 - \$10,000 + (*need proposal from Contractor)     | Postpone until District has funding                                    |
| Bubble building over<br>Pool/ Spa to keep<br>open year-round                 | Look into further  | \$5,000 - \$20,000 +(*need proposal from Contractor)      | Postpone until District has funding                                    |
| Lighting at the corner of Cadenza and Hidden Prairie                         | Requested quote    | (*need proposal from<br>Contractor & Electric<br>Company) | pending quote from contractors   |
| Upgrade Security<br>Camera system  | Requested<br>Quote |   | Pending quote from contractor (DataVoice)                              |

#### **Pool Umbrella Choices:**

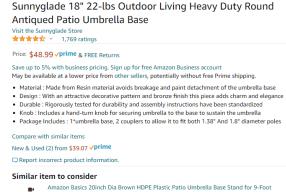
https://www.amazon.com/Sunnyglade-Patio-Umbrella-Outdoor-Sturdy/dp/B081NG9Q95/ref=sr 1 13?crid=3K0RFOYVGGRAP&dchild=1&keywords= pool+umbrella&qid=1619017366&s=lawngarden&sprefix=pool%2Clawngarden%2C200&sr=1-13





2. https://www.amazon.com/Sunnyglade-22-lbs-Outdoor-Antiqued-Umbrella/dp/B0814GJZDN/ref=sr 1 8?dchild=1&keywords=pool+umbrella+base&qid= 1619017462&s=lawn-garden&sr=1-8





Buy new: ✓prime & FREE Returns FREE delivery: Saturday, April 24 mins Details Qty: 1 🗸 Add to Cart Secure transaction Ships from Amazon Packaging Shows what's insi.

\$48.99

3. https://www.amazon.com/PHI-VILLA-Umbrella-Double-Sided-Included/dp/B07VJGBVW6/ref=sr 1 24?crid=3K0RFOYVGGRAP&dchild=1&keywor ds=pool+umbrella&gid=1619017366&s=lawngarden&sprefix=pool%2Clawngarden%2C200&sr=1-24



PHI VILLA 15ft Patio Umbrella Double-Sided Outdoor Market Extra Large Umbrella with Crank, Umbrella Base Included (Beige) Visit the PHI VILLA Store ★★★★☆ × 437 ratings Price: \$189.99 Color: Beige 11. \$189.99 Beige Steel, Polyester Fabric Material Brand PHI VILLA Pattern Solid Frame Material Alloy Steel About this item • With More Shade: 15ft double-sided patio umbrella provides extra large shade for your family and friends, which is ideal for both residential and commercial locations Easy to Use: With easy crank lift for smooth opening and closing. Umbrella Base are included and car also be used with a table or side patio furniture set

#### **Commercial Grade Shade/ Covering for Pool/ Park: (see attached report)**

For the all-metal shelter options, the range of project cost to include the shelter, freight and installation would run between \$30,000 to \$40,000 depending on style. The 20' x 24' gable shelter is the lower end of the pricing and the 20' square hip shelter would be on the higher end.

For shades, you're looking at a project total in the range between \$13,000 - \$16,000 for a 20' square shade including freight and installation. The 20' (4) post hip shade and single post 20' square umbrella are on the lower side of that estimate and the 20' square cantilever umbrella is on the higher side.

General pricing above does not include any permitting (if required), and assumes normal digging conditions for installing the large footings required for shades. No concrete cutting, special digging conditions, nor concrete flatwork is included in that estimated pricing.

If you are looking at a maximum budget of around \$10k, you want to consider shades in a 10' or 12' square size. Let me know if you have any other questions. Thanks!

Jennifer VanWormer, M.Ed., CPSI



(970)420-6796 www.goplayplaygrounds.com

## **Ventana Metropolitan District**

614 North Tejon St Colorado Springs, Colorado 80903



### **Monthly Newsletter** June 1, 2021

Walker Schooler District Managers is the Manager of the Ventana Metropolitan District and is authorized to enforce the recorded community covenants for Ventana as well as all the Rules and Regulations at the Recreation Center.

\*\* you may find copies of all the Covenants, Rules, Bylaws, Resolutions on the Metropolitan District website

(www.ventanamd.colorado.gov)\*\*

#### Ventana Community Concerns:

#### **Auto-Pay Sign up:**

• You are able to sign up for Auto-Pay. If you are interested in signing up for Auto-Pay you can do so by completing the form online at https://form.jotform.com/210387584903057.

#### **Dumpster at the Recreation Center:**

• No dumping is allowed at the Recreation Center Dumpster. Fines may be imposed to those illegally dumping at the Recreation Center.

# Recreation Center/ Pool News Update:

#### **Pool Opening:**

- Pool and Spa is Open
- All guests will be charged at \$5/ person.

#### **Recreation Center Operations:**

• Great Room Rentals are being allowed – you can fill out a form online to reserve for your next party

#### **Ventana Community Covenant Reminders:**

Summer is here! Now that the summer season is in Ventana, we want to send a friendly reminder to make sure your neighborhood is as welcoming as the weather.

One of the services we provide is regular inspection of the community to ensure covenant compliance. As you are busy getting your own houses and yards in shape, we want to remind you of some of the covenants that are intended to ensure the quality, value, desirability, and attractiveness of all property within the Community.

- Please be sure to keep your lawns in an orderly fashion by not allowing an excessive amount of grass to die off, weeds to grow, and keep the lawn at a reasonable mowed height. <u>If your yard/lawn/grounds have any of these concerns you will receive 2 warnings/violations for the same concern.</u>
  - **o** Section 4.01 Building and Grounds Maintenance.
  - Section 4.08 Weeds.

• Trash Bins need to be kept in a neat order and pushed against houses/ fence lines when it is not a scheduled pickup day.

#### **Overview of Violations:**

- Violations issued to date 2021:
  - o 215 Violations have been issued to-date.
  - o 101 violations remain open: 7 are receiving fines
  - o 1 Violation remains open from previous year

#### 2<sup>nd</sup> Survey:

 Has been closed as of May 31, 2021 – to view the results go to: https://www.jotform.com/report/21118577578206129

# Ventana Metropolitan District:

#### 2021 Board Meetings/ Board Elections:

- Visit the VMD website for details on the 2022 Election.
- Ventana Community Meeting with Residents
  - O Please note the District Managers will be hosting a virtual meeting with residents to answer any and all questions where residents are unable to attend the Regular Board Meetings:
  - Tuesday June 15, 2021 at 6:00pm via teleconference:

You may join the meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/367106933

You can also dial in using your phone.
United States: +1 (646) 749-3122

Access Code: 367-106-933

- Next scheduled Board Meeting:
  - o June 9, 2021 at 10:00am via teleconference:

You may join the meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/622480501

You can also dial in using your phone:

United States: +1 (646) 749-3129 Access Code: 622-480-501

• Board Meetings are regularly scheduled to be held on the 2<sup>nd</sup> Wednesday of every month at the Recreation Center within the Community at 10:00 am. Please visit the website in case of any meeting cancellations as meetings may be canceled from time to time.

#### 2021 – 2<sup>nd</sup> Quarter Billing Highlights:

- 2<sup>nd</sup> Quarter bills went out on April 6, 2021
- 100 Reminder Letters were sent on 5/4/2021.
- Collection Letters will be sent on 6/4/2021
- 13 Liens filed to date

#### **Billing:**

• All Ventana Residents are billed on a quarterly basis that consists of \$135/ quarter. The breakdown of the cost of dues are \$45/ quarter for Trash service (this includes one bin for trash and one bin for recycle) and \$90/ quarter for Recreation Center Dues. If you have opted to add an additional Trash bin your trash service cost should be \$54/ quarter.

#### Landscaping:

- The Metropolitan District is currently responsible for maintaining tracts that have been completed in Filling 1, 2, 2A, 2B, 3, 4, and 5 (visit the website for a detailed map)
- Filling 6 tracts are still the Developers responsibility to maintain, and the responsibility will transfer next spring.

If you have any questions or concerns regarding the Metropolitan District, please feel free to contact our office at (719)447-1777.



Thank you for your attention to this letter!

# **Walker Schooler District Managers**