

## VENTANA METROPOLITAN DISTRICT

Regular Board Meeting  
11007 Hidden Prairie Pkwy.  
Fountain, CO 80817

**Wednesday, June 10, 2020 – 10:00 a.m.**

Brian Bahr, President - Term to May 2022  
Bruce Peele, Secretary/ Treasurer - Term May 2022  
Richard Vorwaller - Term to May 2022  
Patrick Jarrett - Term to May 2020  
Jennifer Herzberg - Term to May 2020

**\*\* Please join the meeting from your computer, tablet or smartphone\*\***

<https://www.gotomeet.me/WSDM/ventana-metropolitan-district-board-meeting>

You can also dial in using your phone.

United States (Toll Free): 1 877 309 2073

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Access Code: 846-241-573

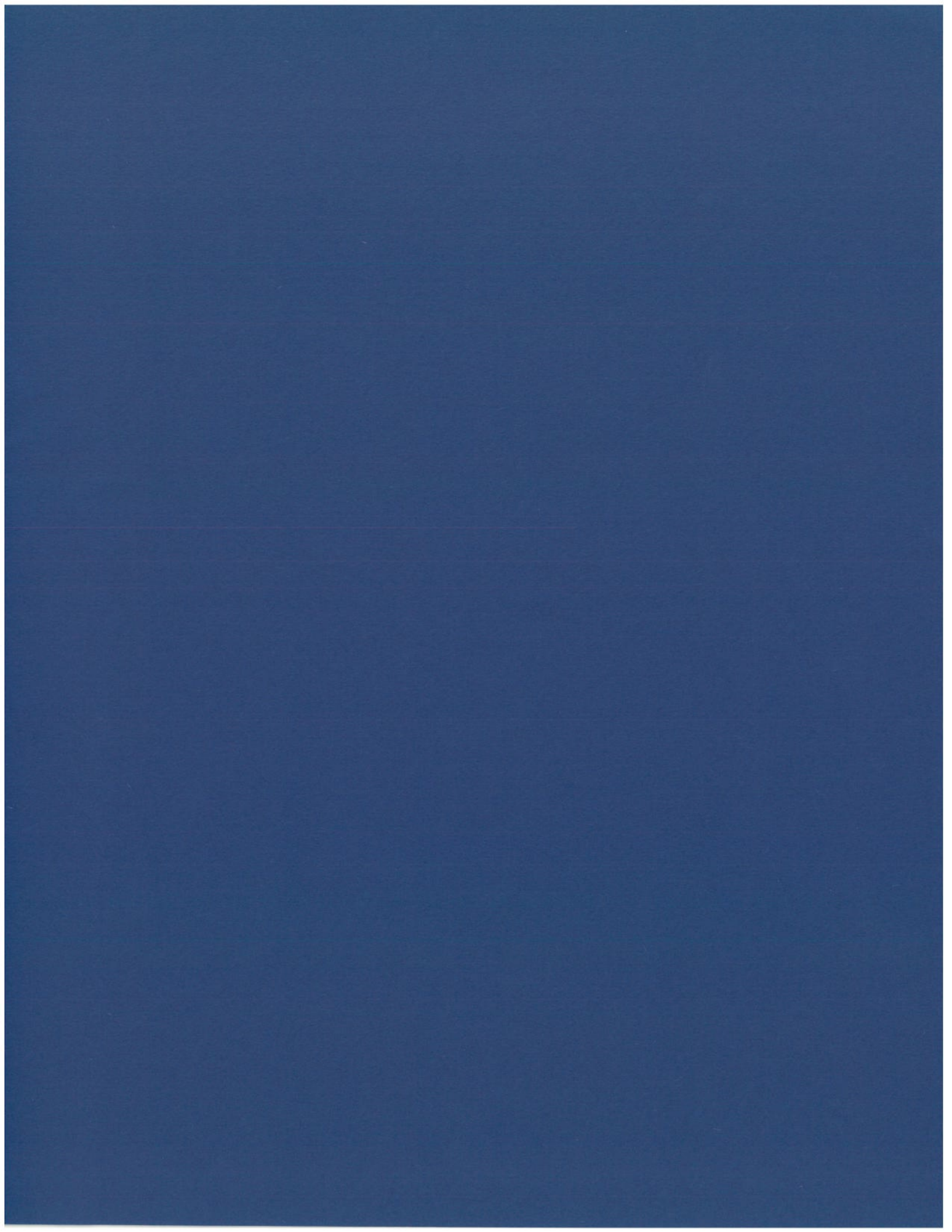
**Public invited to attend**

### AGENDA

1. Call to order
2. Declaration of Quorum/Director Qualifications/ Disclosure Matters
3. Approval of Agenda
4. Regular Business Items (These items are routine and may be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be heard immediately)
  - a. Approval of Board Meeting Minutes from the May 13, 2019 Meeting (attached)
  - b. Approval of Payables for the Period ending June 10, 2020 (attached)

• General Fund –	\$	22,529.42
• Bond Fund –	\$	<u>                    -</u>
• <b>TOTAL –</b>	<b>\$</b>	<b>22,529.42</b>
  - c. Acceptance of Unaudited Financial Statements as of May 31, 2020, and the schedule of cash position updated as of May 31, 2020 (attached)
5. Market Update/Construction/Operations
6. District Management Matters

- a. Manager's Report (attached)
  - b. COVID-19 Report (attached)
  - c. Food Trucks
  - d. Billing
    - 47 Reminder Letters for 2<sup>nd</sup> quarter dues unpaid
    - All Key Fobs will currently remain deactivated unless registered for a slot of time
    - 312 Residences as of 6/3/2020
  - e. Ventana Community Covenants
7. Legal Matters
  8. Financial Matters
    - a. Refund/ Credit given to Residents for time of closure
  9. Public Comment and Public Sign-In Attendance Sheet  
(Limited to 3 minutes and only for items not on the agenda)
  10. Other Business:  
  
Next Regular Meeting Date – 10:00 AM on July 8, 2020
  11. Adjourn





**VENTANA METROPOLITAN DISTRICT**  
Regular Board Meeting  
Via video and telephone conference  
**Wednesday, May 13, 2020 – 10:00 a.m.**

Brian Bahr, President - Term to May 2022  
Bruce Peele, Secretary/ Treasurer - Term May 2022  
Richard Vorwaller - Term to May 2022  
Patrick Jarrett - Term to May 2020  
Jennifer Herzberg - Term to May 2020

**MINUTES**

1. Call to Order: President Bahr called the meeting to order at 10:00 a.m. Ms. Hardekopf noted Mr. Walker will be sending the Emergency Resolution to the Board.
2. Declaration of Quorum/Director Qualifications/ Disclosure Matters: President Bahr confirmed a quorum and that all Board members were present. All disclosures were properly filed with the Department of Local Affairs, State of Colorado.

Directors in attendance were:

Brian Bahr, President  
Richard Vorwaller, Director  
Bruce Peele, Director  
Patrick Jarrett, Director  
Jennifer Herzberg, Director

Also in attendance were:

Rebecca Hardekopf, Walker Schooler District Managers  
Riley Walker, Walker Schooler District Managers  
Pete Susemihl, Susemihl, McDermott & Downie, P.C.  
Members of the Public (See public comment)

3. Approval of Agenda: The Board approved the Agenda.
4. Regular Business Items:
  - a. Approval of Board Meeting Minutes from the March 11, 2019 Meeting
  - b. Approval of Payables for the Period ending May 13, 2020
  - c. Acceptance of Unaudited Financial Statements as of April 30, 2020, and the schedule of cash position updated as of April 30, 2020

Director Vorwaller moved to approve the Regular Business Items; seconded by Director Peele. Motion passed unanimously.

5. Market Update/Construction/Operations: Director Jarrett reported that the essential and critical business orders allowed Challenger to continue development and construction activity through the last few months. Construction is going full speed ahead in Filing 6 and there are approximately 15 homes left to sell for Ventana. President Bahr asked about the approval of the southern phase. Director Jarrett explained the comment period and information has been collected and the consultants are now working on the overall development plan based on the feedback and comments.

6. District Management Matters

- a. COVID-19 Report: Ms. Hardekopf discussed how COVID-19 is impacting Ventana including the Rec Center and pool. The Rec Center is to remain closed until further notice per the public health order. The pool is considered a semi-public pool according to El Paso County Health Department, so the pool is to remain closed as well. Ms. Hardekopf noted the pool was filled last Thursday before the clarification that the pool was to remain closed. The cost analysis shows that it would be cheaper to drain the pool and there would be no need to winterize at this time. The pool could then be refilled if there is an opening allowed by the State. Mr. Walker informed the Board that the Aquatics Facility Manager resigned, so he will resume the search for a qualified replacement. In the meantime, they will be working with Front Range Aqua Tech to keep the pool safe until it is decided on whether to drain. Mr. Walker discussed the closure of the Rec Center and the possibility of opening rentals for the Great Room. The Board asked for a cost analysis to refill and drain the pool. Mr. Walker said he is still waiting on the exact numbers from Front Range Aqua Tech, but once they are received, he will send to the Board for review. The Board discussed safety concerns with a full pool, and Mr. Walker explained they would cover the pool.
- b. Manager's Report: Ms. Hardekopf went over requests from the community for a credit on their fees since the Rec Center has been closed. The Board discussed that the costs to maintain the Rec Center have not gone down and the obligations have not been reduced by the State enforced closure. The Board discussed an alternative of sharing the cost savings if there is any from keeping the pool closed, but the Board does not have enough information at this time. The Board will discuss this issue further at the next Board meeting.

Ms. Hardekopf noted the park and playground was closed due to the public health order but was reopened on May 5, 2020 per City of Fountain guidelines. The playground equipment was sanitized before opening.

- c. Food Trucks: Ms. Hardekopf reported food trucks were brought in for the community and there has been positive feedback with no complaints. She asked the Board for approval to continue the food truck events. The Board agreed to continue to allow food trucks in the community.
- d. Billing
  - Second Quarter Reminder Letters will be sent out May 15, 2020
  - All Key Fobs have been deactivated as of March 17, 2020 per Public Health Order 2020
  - 299 Residences as of 5/8/2020
- e. Ventana Community Covenants: Ms. Hardekopf reported that violations were paused during the Stay at Home Order but will resume during this next phase of

Safer at Home. Ms. Hardekopf reported that 40 architectural reviews were requested for decks, porches, and other home improvements. Director Herzberg reported that she received negative feedback from the community on the new guest policy at the Rec Center. Ms. Hardekopf recommended adding an agenda item for the next Board meeting once the Rec Center can open back up. The Board discussed utilizing the key fobs and a reservation system at the Rec Center once it is allowed to reopen.

7. Legal Matters:

- a. Oaths of Office: Mr. Susemihl reported the election was cancelled and Directors Jarrett and Herzberg were declared the elected officials. The Notice of Cancellation has been sent to the Department of Local Government and the Oaths of Office will be sent once they are signed by the Directors.

8. Financial Matters:

- a. Capital Budgeting Items – Bought, prep for installing. There were no additional updates.

9. Public Comment: Director Herzberg requested a future agenda item for discussion on expected changes if Ventana South is added. She also asked if the lot sizes are smaller in Ventana South. Ms. Hardekopf explained the preliminary plans appear to be for mixed community with some single-family homes, as well as patio homes and a small area for commercial.

Dr. Dinola requested a copy of the agenda prior to the meeting. Mrs. Hardekopf explained the agendas are available on the District's website.

Mrs. Buetler commented there has been discussion on Facebook pages regarding Fountain residents joining the Rec Center, so she has directed them to the website for fee information. She also reported that the back gate on the pool is swinging open due to the wind. Mrs. Buetler asked about the proposed Ventana South and the possibility of adding a walking trail and trees that back up to the homes.

10. Other Business: Next Regular Meeting Date – 10:00 AM on June 10, 2020

11. Adjournment: President Bahr moved to adjourn; seconded by Director Vorwaller. Motion passed unanimously at 10:36 AM.

Respectfully submitted,

By: \_\_\_\_\_

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 13, 2020 MINUTES OF THE VENTANA METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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Brian Bahr, President

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Bruce Peele, Secretary/ Treasurer

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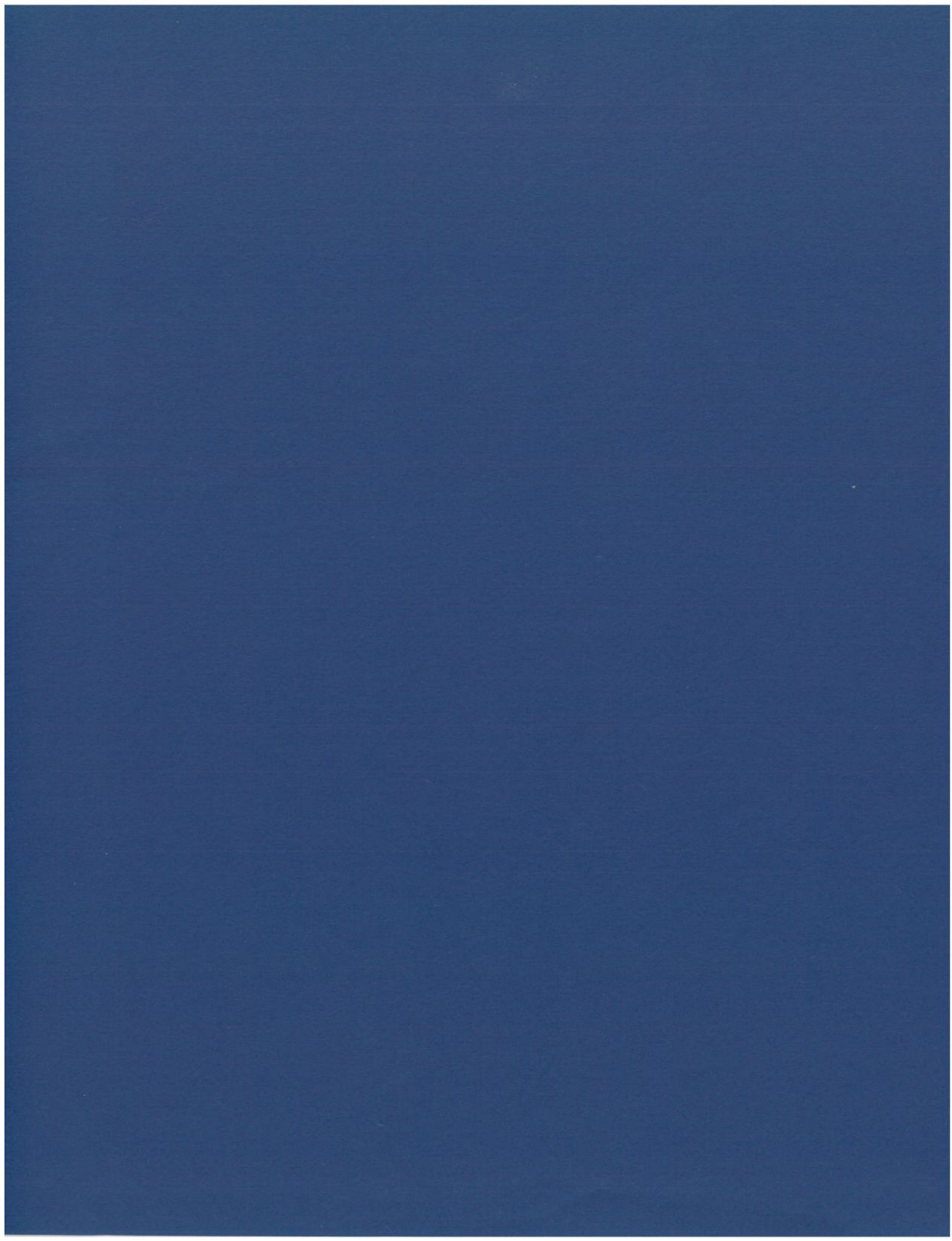
Rich Vorwaller, Director

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Patrick Jarrett, Director

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Jennifer Herzberg, Director





**Ventana Metropolitan District  
PAYMENT REQUEST**

6/10/2020

**GENERAL FUND ACCOUNT**

Company	Invoice	Date	Amount	Retainage	Amount this Draw	Comments
Black Hills Energy	5322274450	6/1/2020	\$ 144.11		\$ 144.11	
City of Fountain Utilities	10005472-02	6/10/2020	\$ 3,232.85		\$ 3,232.85	Auto Pay - Rec
City of Fountain Utilities	10005686-02	6/10/2020	\$ 284.54		\$ 284.54	Auto Pay - Tract
City of Fountain Utilities	10005630-03	6/10/2020	\$ 3,692.13		\$ 3,692.13	Auto Pay - Park
Comcast	10006795-00	6/10/2020	\$ 21.98		\$ 21.98	Auto Pay - Tract
Front Range Aquatech	849790010582448	6/2/2020	\$ 342.12		\$ 342.12	
Front Range Aquatech	M2020-00072	6/3/2020	\$ 648.92		\$ 648.92	
Front Range Aquatech	MS2020-00100	5/20/2020	\$ 720.00		\$ 720.00	
Front Range Aquatech	S2020-00095	5/18/2020	\$ 3,638.74		\$ 3,638.74	
Handyman Happens	1219	5/28/2020	\$ 90.00		\$ 90.00	
Land Title Gaurantee Company	4261.1	4/30/2020	\$ 5.00		\$ 5.00	
Signal 88 Security	3420664	6/3/2020	\$ 953.40		\$ 953.40	
Springs Waste	2144273	5/31/2020	\$ 54.00		\$ 54.00	Auto Pay
Springs Waste	2143160	5/31/2020	\$ 3,565.48		\$ 3,565.48	Auto Pay
Springs Waste	2136889	4/30/2020	\$ 10.00		\$ 10.00	
Susemihl, McDermott & Downie, P.C.	32623	5/31/2020	\$ 926.00		\$ 926.00	
Walker Schooler District Managers	6540	5/31/2020	\$ 4,200.15		\$ 4,200.15	
<b>TOTAL</b>			<b>\$ 22,529.42</b>	<b>\$ -</b>	<b>\$ 22,529.42</b>	

\$

**BOND FUND ACCOUNT**

Description	Date	Amount	Comments
CH Metrobonds			Bond Interest Payment
<b>TOTAL</b>		\$ -	

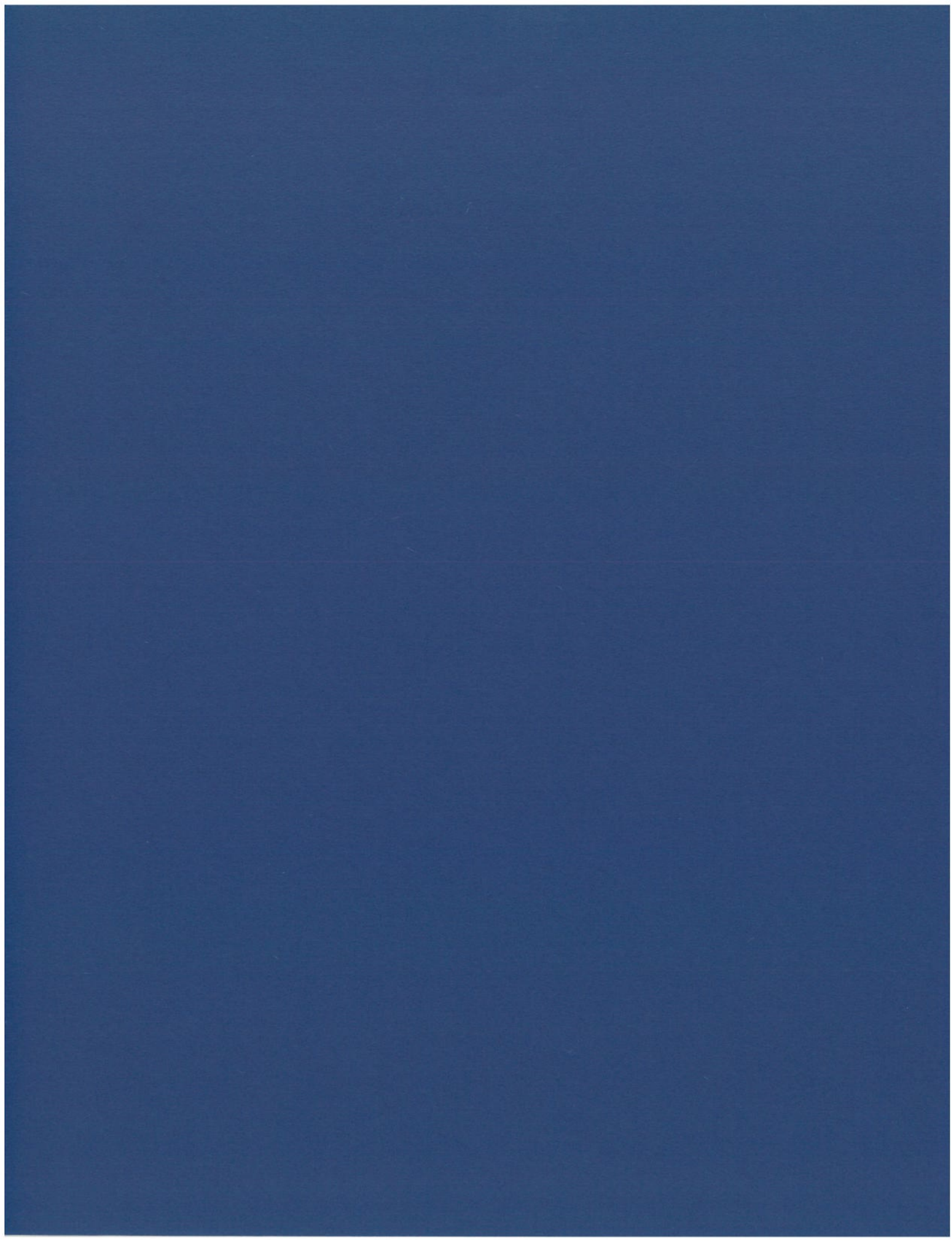
**CAPITAL FUND ACCOUNT**

Company	Invoice	Date	Amount	Retainage	Amount this Draw	Comments
<b>TOTAL</b>			\$ -		\$ -	For Bond Research

**TOTAL FOR ALL FUNDS**

**\$ 22,529.42**

, Director



## Ventana Metropolitan District Profit & Loss Budget vs. Actual January through May 2020

	Jan - May 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Developer Advances	0.00	72,000.00	-72,000.00	0.0%
<b>Treasurer Taxes</b>				0.0%
Delinquent	6.17			
1-1400 · Current - O&M	29,685.55	54,905.47	-25,219.92	54.1%
1-1500 · Specific Ownership - O&M	1,831.30	3,843.38	-2,012.08	47.6%
2-1000 · Current- Debt	108,155.95	200,045.91	-91,889.96	54.1%
2-1200 · Specific Ownership - Debt	6,672.14	14,003.21	-7,331.07	47.6%
<b>Total Treasurer Taxes</b>	146,351.11	272,797.97	-126,446.86	53.6%
1-1000 · Late Fee	543.56			
1-1100 · Recreation Center Dues				
1-1105 · Ventana Residents	65,743.31			
1-1100 · Recreation Center Dues - Other	-7,555.43	115,830.00	-123,385.43	-6.5%
<b>Total 1-1100 · Recreation Center Dues</b>	58,187.88	115,830.00	-57,642.12	50.2%
1-1200 · Trash Service	21,610.77	57,915.00	-36,304.23	37.3%
1-1300 · Rental Security Deposit	629.73	2,000.00	-1,370.27	31.5%
1-1600 · Park Fee Advance	67,526.44			
1-180 · Covenant Violation Fine	370.00			
3-1300 · Park Permit Fee	41,056.08	115,776.00	-74,719.92	35.5%
<b>Total Income</b>	336,275.57	636,318.97	-300,043.40	52.8%
<b>Gross Profit</b>	336,275.57	636,318.97	-300,043.40	52.8%
<b>Expense</b>				
<b>Treasurer's Fee</b>				
1-1450 · O&M-Treasurer's Collection Fee	120.31	823.58	-703.27	14.6%
2-1050 · Debt-Treasurer's Collection Fee	0.00	3,000.69	-3,000.69	0.0%
Treasurer's Fee - Other	1,947.40			
<b>Total Treasurer's Fee</b>	2,067.71	3,824.27	-1,756.56	54.1%
1-1700 · Audit	0.00	8,085.50	-8,085.50	0.0%
1-1705 · Bank Fees	-4.00	50.00	-54.00	-8.0%
1-1800 · Board Election	0.00	5,000.00	-5,000.00	0.0%
1-1900 · Copies & Postage	1,045.71	1,000.00	45.71	104.6%
1-2000 · Recreation Center				
1-2300 · Utilities	4,004.63	40,000.00	-35,995.37	10.0%
1-2302 · Cleaning Service	1,946.00	8,000.00	-6,054.00	24.3%
1-2305 · Security	3,188.55	10,200.00	-7,011.45	31.3%
1-2306 · Maintenance/ Repairs	105.00	5,000.00	-4,895.00	2.1%
1-2310 · Supplies	132.38	4,000.00	-3,867.62	3.3%
1-2000 · Recreation Center - Other	-135.00			
<b>Total 1-2000 · Recreation Center</b>	9,241.56	67,200.00	-57,958.44	13.8%
1-2001 · Pool Expense				
1-2010 · Season Start Up/ Finish	2,500.00	5,000.00	-2,500.00	50.0%
1-2020 · Chemicals	1,138.74	8,000.00	-6,861.26	14.2%
1-2030 · Summer Operations	720.00	20,000.00	-19,280.00	3.6%
1-2040 · Water	165.00	500.00	-335.00	33.0%
1-2050 · Repair/ Maintenance	90.00	10,000.00	-9,910.00	0.9%
<b>Total 1-2001 · Pool Expense</b>	4,613.74	43,500.00	-38,886.26	10.6%
1-6060 · Bank Service Charges	4.00			
1-6090 · Business License & Fees	110.00			
1-6160 · Dues and Subscriptions	571.04	1,000.00	-428.96	57.1%
1-6180 · Insurance	11,466.00	12,500.00	-1,034.00	91.7%

**Ventana Metropolitan District**  
**Profit & Loss Budget vs. Actual**  
**January through May 2020**

	Jan - May 20	Budget	\$ Over Budget	% of Budget
<b>1-6200 · Park/ Landscape</b>				
<b>1-6205 · Maintenance</b>	27,381.75	60,000.00	-32,618.25	45.6%
<b>1-6210 · Utilities</b>	2,399.50	50,000.00	-47,600.50	4.8%
<b>Total 1-6200 · Park/ Landscape</b>	29,781.25	110,000.00	-80,218.75	27.1%
<b>1-6620 · Rental Security Deposit Refund</b>	600.00	2,000.00	-1,400.00	30.0%
<b>2-6000 · Capital Improvements</b>	4,006.25			
<b>2-6075 · Bond Expense</b>				
<b>2-6083 · Trustee Fee</b>	0.00	500.00	-500.00	0.0%
<b>Total 2-6075 · Bond Expense</b>	0.00	500.00	-500.00	0.0%
<b>2-6200 · Interest Expense</b>	0.00	210,000.00	-210,000.00	0.0%
<b>6570 · Professional Fees</b>				
<b>1-2500 · Trash Service</b>	19,945.30	50,193.00	-30,247.70	39.7%
<b>1-2701 · District Management</b>	10,000.00	24,000.00	-14,000.00	41.7%
<b>1-2705 · VCC - Covenant Enforcement</b>	10,000.00	24,000.00	-14,000.00	41.7%
<b>1-6572 · Legal Fees</b>	3,644.73	12,000.00	-8,355.27	30.4%
<b>1-6573 · Engineering O&amp;M</b>	5.00	1,000.00	-995.00	0.5%
<b>3-1500 · Construction Management</b>	0.00	1,740,000.00	-1,740,000.00	0.0%
<b>3-2704 · Legal - Capital</b>	0.00	10,000.00	-10,000.00	0.0%
<b>Total 6570 · Professional Fees</b>	43,595.03	1,861,193.00	-1,817,597.97	2.3%
<b>Total Expense</b>	107,098.29	2,325,852.77	-2,218,754.48	4.6%
<b>Net Ordinary Income</b>	229,177.28	-1,689,533.80	1,918,711.08	-13.6%
<b>Net Income</b>	<u>229,177.28</u>	<u>-1,689,533.80</u>	<u>1,918,711.08</u>	<u>-13.6%</u>

Ventana Metropolitan District  
**Balance Sheet**  
 As of May 31, 2020

	May 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1110 · Kirkpatrick Bank	509,580.91
<b>Total Checking/Savings</b>	509,580.91
Accounts Receivable	
AR County Treasurer	2,412.27
1-1210 · Accounts Receivable	-10,725.52
1-1230 · Property Taxes Receivable	158,142.01
<b>Total Accounts Receivable</b>	149,828.76
<b>Other Current Assets</b>	
1310 · Due from Developer	32,741.59
1390 · Undeposited Funds	1,288.50
<b>Total Other Current Assets</b>	34,030.09
<b>Total Current Assets</b>	693,439.76
<b>Fixed Assets</b>	
Property and Equipment	
Community Improvements	441,980.56
<b>Total Property and Equipment</b>	441,980.56
1590 · Construction in Progress	
Engineering	435.00
OPRIC	738,692.00
Rivers Ventana LLC	3,972,866.28
<b>Total 1590 · Construction in Progress</b>	4,711,993.28
<b>Total Fixed Assets</b>	5,153,973.84
<b>TOTAL ASSETS</b>	<b>5,847,413.60</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2010 · Accounts Payable	13,209.37
<b>Total Accounts Payable</b>	13,209.37
<b>Other Current Liabilities</b>	
2022 · Deferred Property Tax Revenue	158,142.01
2030 · Interest Payable	64,561.66
<b>Total Other Current Liabilities</b>	222,703.67
<b>Total Current Liabilities</b>	235,913.04
<b>Long Term Liabilities</b>	
Accrued Interest OPRIC	596,857.19
Advances from OPRIC	738,692.00
Bonds Payable - CH Metrobonds	4,464,400.00
<b>Total Long Term Liabilities</b>	5,799,949.19
<b>Total Liabilities</b>	6,035,862.23

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06/05/20

Accrual Basis

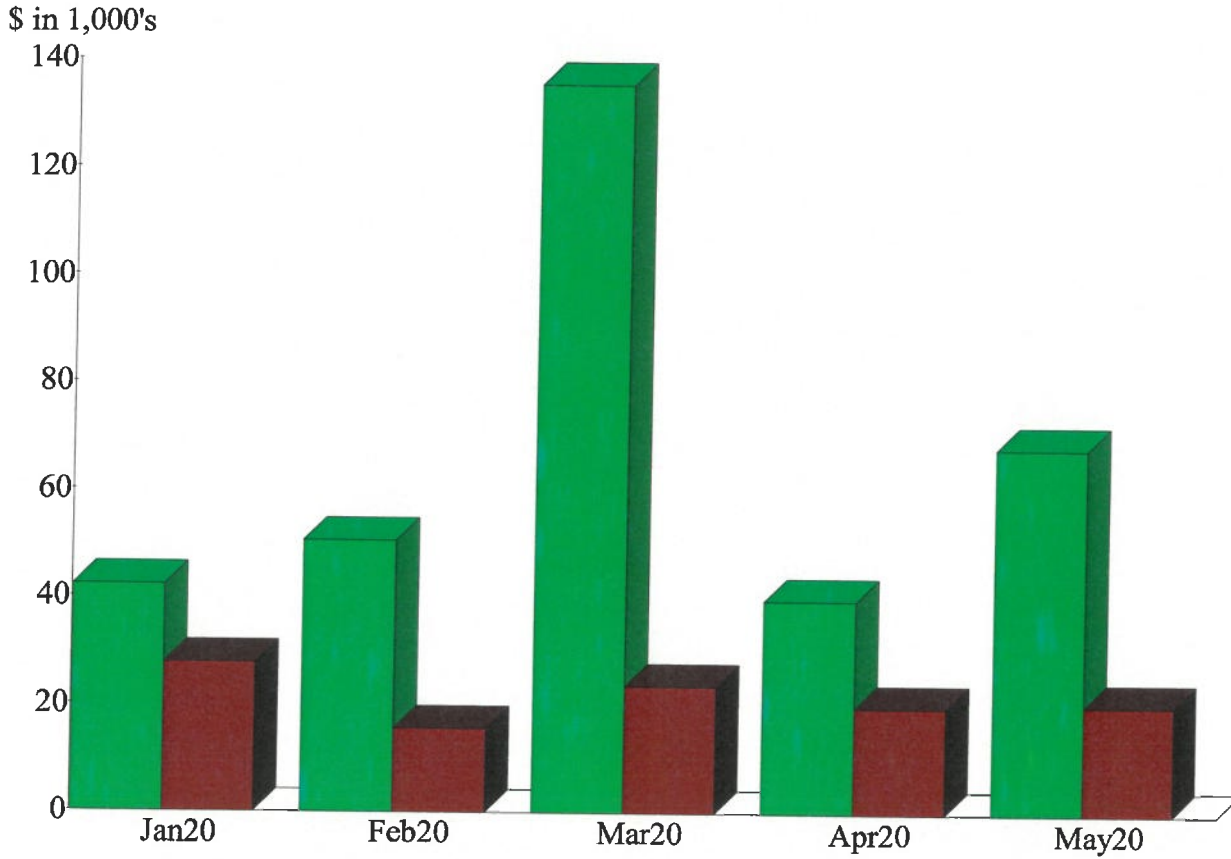
**Ventana Metropolitan District**  
**Balance Sheet**  
**As of May 31, 2020**

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	<u>May 31, 20</u>
<b>Equity</b>	
3000 · Opening Balance Equity	24,298.52
3910 · Retained Earnings	-441,924.43
Net Income	229,177.28
<b>Total Equity</b>	<u>-188,448.63</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>5,847,413.60</u></u>

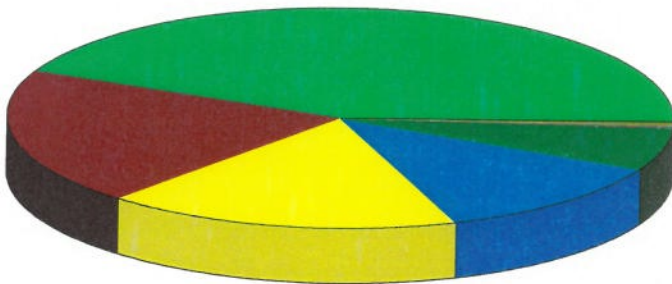
Income and Expense by Month  
January through May 2020

Income  
Expense



Income Summary  
January through May 2020

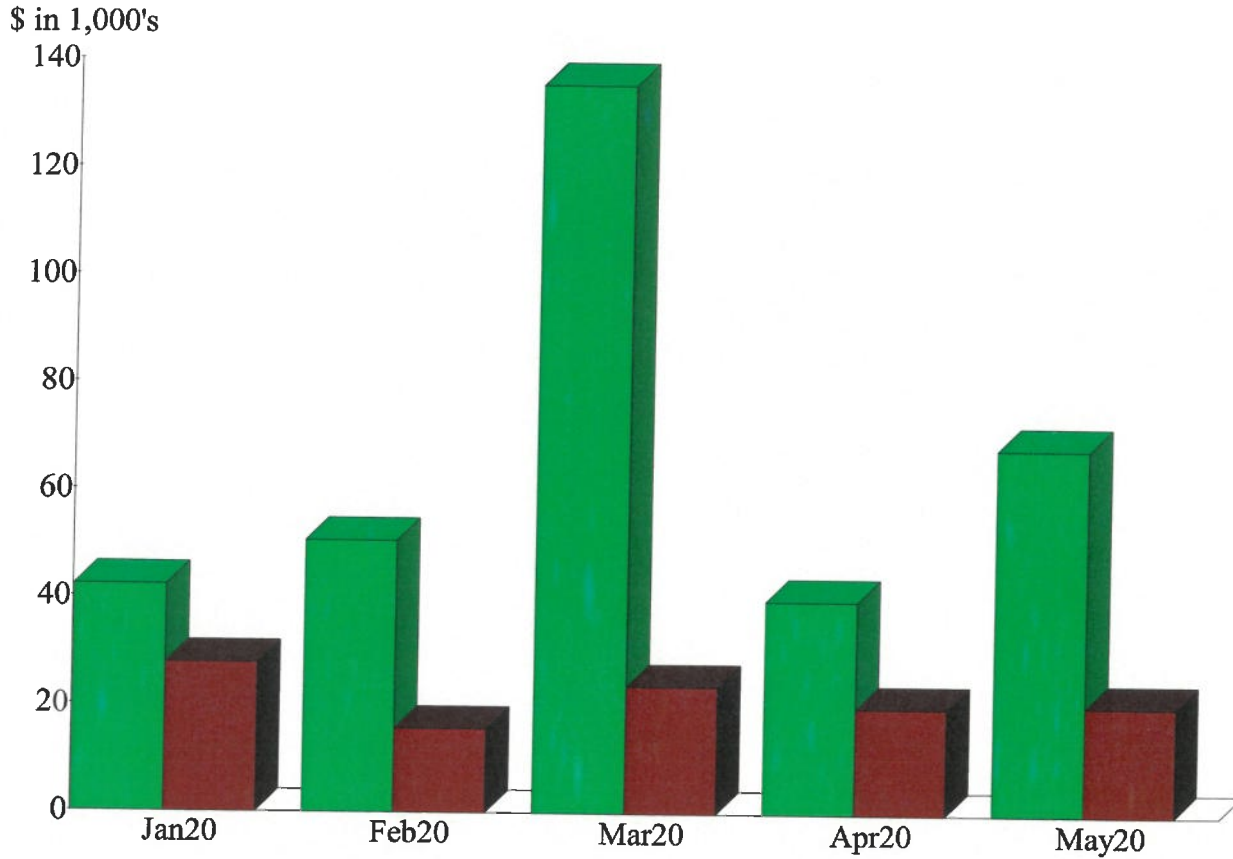
Treasurer Taxes	43.52%
1-1600 · Park Fee Advance	20.08
1-1100 · Recreation Center Dues	17.30
3-1300 · Park Permit Fee	12.21
1-1200 · Trash Service	6.43
1-1300 · Rental Security Deposit	0.19
1-1000 · Late Fee	0.16
1-180 · Covenant Violation Fine	0.11
<b>Total</b>	<b>\$336,275.57</b>



By Account

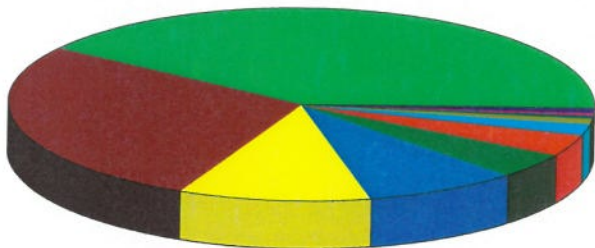
**Income and Expense by Month  
January through May 2020**

Income  
Expense



**Expense Summary  
January through May 2020**

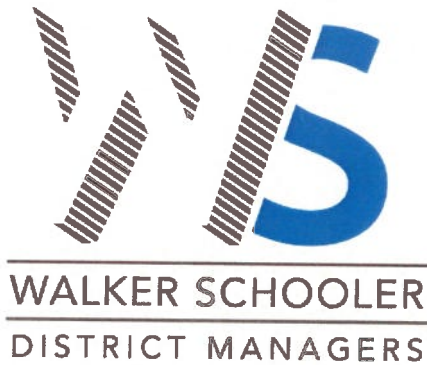
6570 · Professional Fees	40.71%
1-6200 · Park/ Landscape	27.81
1-6180 · Insurance	10.71
1-2000 · Recreation Center	8.63
1-2001 · Pool Expense	4.31
2-6000 · Capital Improvements	3.74
Treasurer's Fee	1.93
1-1900 · Copies & Postage	0.98
1-6620 · Rental Security Deposit Refund	0.56
1-6160 · Dues and Subscriptions	0.53
Other	0.10
<b>Total</b>	<b>\$107,098.29</b>



By Account







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**MEMORANDUM**

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**TO:** VENTANA METROPOLITAN DISTRICT BOARD OF DIRECTORS  
**FROM:** REBECCA HARDEKOPF  
**SUBJECT:** MONTHLY MANAGERS REPORT FOR JUNE 10, 2020 MEETING  
**DATE:** JUNE 3, 2020  
**CC:** KEVIN WALKER  
BOARD PACKET

**Management matters**

- Security at night drive throughs - Reports

**Recreation Center Update**

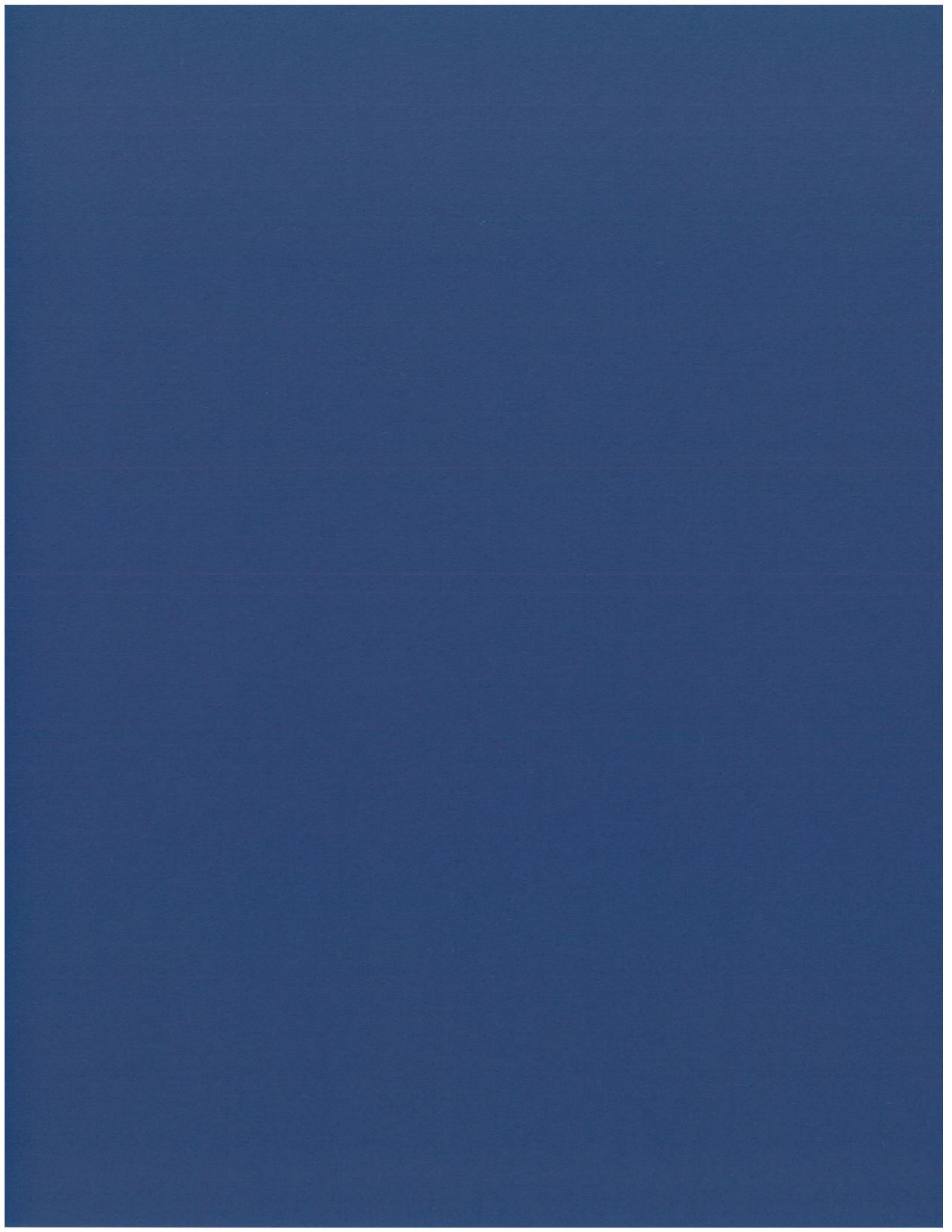
- Hired a new Aquatic Facility Manager
- Recreation Center Operations concerns to be discussed under COVID-19 report
- Currently closed, can re-open per June 4 state order update
- Capital Project Budget Items – In process of adding the Key Fob entry access at the Pool Gate

**Landscape Maintenance Status/ Review**

- Tree replacement is still in process or completion
- Horses utilizing trails around Ventana, causing issues with odor in the community. Can the Board provide any ideas support as to what the District legally can do?

**VCC Matters**

- Was resumed and started off with 87 violations, most of which are landscape issues
- Garage doors are being left open over night
- Architectural submissions have slowed down, but still receiving 10/ month
- 2 residents wanting to proposed a plan to VCC for a variance to be granted





**WALKER SCHOOLER**  
**DISTRICT MANAGERS**

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**MEMORANDUM**

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**TO:** VENTANA METROPOLITAN DISTRICT BOARD OF DIRECTORS  
**FROM:** REBECCA HARDEKOPF  
**SUBJECT:** COVID-19 REPORT FOR JUNE 10, 2020 MEETING  
**DATE:** JUNE 3, 2019  
**CC:** KEVIN WALKER  
BOARD PACKET

**Recreation Center Operations**

- New Safer at Home Update concerning Gym's
  - Heavy precautions are suggested in opening a gym. Our office is proposing to open following the below guidelines:
    - Cost for Employee is estimated around \$15,000 for 15 weeks of being open
    - Hours are limited to when an employee can be present
    - Residents must register online for a time frame to utilize the gym
    - First come first serve basis
    - Limit 4 persons in the fitness area at a time
    - Tape off equipment that will allow 6 ft safe distance
    - Employee wipe down equipment and surfaces every 2 hours
    - Kid Zone will remain closed
- Great Room Rental Agreements
  - Option 1:
    - Temporarily restrict parties to 10 persons
    - If there is a rental the fitness area will need to be closed during that time
  - Option 2:
    - Temporarily do not allow rentals to occur until State determines COVID-19 no longer a public concern

**Pool Operations**

- Pool's may open as of June 4, 2020 with Heavy precautions
  - Our office proposes the below guidelines:
    - Hours are limited to when an employee can be present (approximately 11:00am – 7:00pm either Tuesday – Saturday or Wednesday – Sunday)
    - No guests allowed at this time
    - Residents must register online for a 2-hour allotted time frame
    - Limit 4 persons per household allowed to use one registration
    - Limit 15 persons in the pool area at a time

- First come first serve basis/ limit one registration per customer at a time
- 2 persons max allowed in Spa
- No pool toys are allowed, exception to arm floats/ life jackets for children who need the assistance to swim
- Employee will operate jets/ splash pad per customer request
- Showers and restrooms are open – Lockers are not allowed to be used per State order

## Participants

- Continue to physically distance, staying at least 6 feet from members of other households .
- Stay home other than getting tested if you are sick or have [COVID-19 symptoms](#).
- Avoid recreating in public spaces if anyone in your household is experiencing COVID-19 symptoms.
- Encouraged to wear a mask while recreating.
- Bring hand sanitizer to clean hands when soap and water is not available.

## Indoor gyms, indoor fitness classes, recreation centers, bowling alleys, pools, indoor sports facilities

- Limit indoor facilities to up to 25% capacity, or 50 people, whichever is fewer, per room, so long as people can stay 6 feet apart from each other.
- Limit the pool to 25% capacity, or up to 50 people.
- It is strongly encouraged to limit pool activity to lap swim. If you permit open swim, make efforts to reduce in-pool interactions between people not in the same household.
- Teams participating in organized recreation against one another, and as a result, experiencing greater contact, should still observe the limit of 25 players, excluding coaches.
- Use a reservation system or use pre-existing electronic capacity monitoring systems if feasible to space out and limit participants gathered at one time.
- Discourage use of any shared equipment, and ensure all equipment is cleaned and disinfected in between each use.
- Take steps, such as closing off a series of lockers to promote physical distancing and reduce gatherings in restrooms, showers, and locker rooms.
- Maximize ventilation by using fans and opening windows, wherever possible.
- Provide access to hand sanitizer.
- Request staff members and patrons wear face coverings when they can do so safely.
- Conduct symptom and temperature checks for employees and refer symptomatic employees to the [CDPHE Symptom Tracker \(Additional Guidance\)](#).
- Employees who exhibit COVID-19 symptoms should not come to work.
- Employees who develop [COVID-19 symptoms](#) while at work should immediately notify their supervisor and be separated from others, sent home, and referred to state or company support services.
- Post signs for employees and customers outlining good hand/respiratory hygiene and safety measures being taken. Signs should be in languages customers will understand. ([CDC examples](#))

## **Organized recreational sports**

- Organized youth or adult recreational sports leagues in groups of up to 25 players, excluding coaches and referees/umpires, are permitted.
- Spectators are strongly discouraged for adult sports. Spectators, like parents, are permitted for youth sports, so long as members from different households maintain at least 6 feet of physical distance from each other.
- Maintain contact information and team rosters, and be prepared to support local public health contact tracing efforts if exposures occur.
- Consider participating in low or no-contact sports (like baseball, cross country, or cycling) instead of high-contact sports (like wrestling or soccer).
- Do not share snacks or water, except in emergency situations.
- Consider encouraging use of personal equipment such as bats, mitts, rackets, etc.
- Consider only holding games with other teams every 2 weeks, to minimize the number of new teams of players interacting. Regular practices with the same group are fine.
- Games that require extensive travel are strongly discouraged.
- Practice social distancing of 6 feet from other households during drop off/pick up of players.
- Masks are encouraged where feasible (i.e. in dugouts, by coaches, by spectators)
- Competitive events such as races and endurance events are allowed as long as social distancing and limitations on group size can be maintained. This includes implementing staggered start times and making efforts to prevent gatherings at starts and finishes, so that no more than 10 people are gathered at a time.

## **Outdoor swimming pools**

This includes any pool open to the public, including but not limited to municipal pools, homeowner association pools, pools at fitness centers, hot tubs, and developed hot springs. Full CDC guidance on COVID-19 pool safety can be found [here](#).

- Limit the pool to 50% capacity, up to 50 people, whichever is fewer.
- Encouraged to establish a reservation system to space out visitor attendance, aid in contact tracing if exposures occur, and to allow for equitable use of the facility.
- Take steps, such as closing off a series of lockers, to promote physical distancing and reduce gatherings in restrooms, showers, and locker rooms.
- It is strongly encouraged to limit pool activity to lap swim. If you permit open swim, make efforts to reduce in-pool interactions.
- All frequently touched surfaces and shared objects such as handrails, chairs, and tables should be disinfected every hour between use.
- Surfaces in restrooms and locker rooms should be routinely cleaned every hour.
- Provide physical cues or guides (for example, lane lines in the water or chairs and tables on the deck) and visual cues (for example, tape on the decks, floors,

or sidewalks) and signs to ensure that staff, patrons, and swimmers stay at least 6 feet apart from members of other households, both in and out of the water.

### **Parks**

- Playgrounds may be open to up to 10 people at a time - consider signage with the capacity limit and spacing recommendations.
- Post signage throughout the area reminding individuals to stay at least 6 feet away from members of other households.
- Outdoor sports facilities for individual (non-league) use (e.g., tennis courts, basketball courts, pickleball courts, bike tracks, motocross tracks, fields) may be open to up to 25 people at a time per court or per field.
- Clean frequently touched areas as often is feasible (e.g., park benches or playground equipment).
- Space out visitor attendance by extending operating hours or limiting capacity whenever possible.