

VENTANA METROPOLITAN DISTRICT

Regular Board Meeting

Monday, March 20, 2023 – 6:00 p.m.

11007 Hidden Prairie Parkway

Fountain, CO 80817

**** Please join the meeting from your computer, tablet or smartphone****

<https://video.cloudoffice.avaya.com/join/728897121>

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Access Code: 728-897-121

Board of Director	Title	Term
Eric Farrar	President	May 2025
Christina Sparks	Vice President	May 2025
Michael Laurencelle	Treasurer/ Secretary	May 2025
Patrick Jarrett	Assistant Secretary	May 2023
Jennifer Herzberg	Assistant Secretary	May 2023

Public invited to attend

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/ Disclosure Matters
3. Approval of Agenda
4. Public Comment: (Limit to 3 minutes and for items not on the agenda)
5. Regular Business Items (These items are routine and may be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be heard immediately)
 - a. Approval of Board Meeting Minutes from the February 20, 2023, Meeting (enclosed)
 - b. Approval of Payables for the Period ending March 20, 2023 (enclosure)
 - General Fund – \$ 42,680.84
 - Bond Fund – \$ _____
 - **TOTAL – \$ 42,680.84**
 - c. Acceptance of Unaudited Financial Statements as of February 28, 2023, and the schedule of cash position updated as of February 28, 2023 (enclosure)
6. Market Update/Construction/Operations
7. Legal Matters
 - a. Board of Director 2023 Election

- b. Bond Update – Kyle Thomas with DA Davidson
- 8. District Management Matters & Report
 - a. Review Managers Report (enclosed) – Rebecca Hardekopf
 - b. Community Dog Poop Clean Up
 - c. Time Line of District (enclosure)
 - d. Update on Recreation Center Operations – Kevin Whatley
 - i. Discuss HVAC Overview Memo (enclosure)
 - ii. Review Capital Improvements priority (enclosure)
 - iii. Review and consider approval of Basset Heating & Air Proposal (enclosure)
 - iv. Review Visa Gift Card Memo for Rec Center Management Team (enclosure)
- 9. Review Recreation Center Rules and Regulations (enclosure)
- 10. Other Business:
 - a. Next regular schedule meeting is April 17, 2023, at 6:00 pm
- 11. Adjourn





VENTANA METROPOLITAN DISTRICT

Regular Board Meeting
11007 Hidden Prairie Parkway
Fountain, CO 80817

And virtually: <https://video.cloudoffice.avaya.com/join/728897121>

Monday, February 20, 2023 – 6:00 p.m.

Eric Farrar, President - Term to May 2025
Christina Sparks, Vice President - Term to May 2025
Michael Laurencelle, Treasurer - Term to May 2025
Patrick Jarrett, Assistant Secretary - Term to May 2023
Jennifer Herzberg, Assistant Secretary - Term to May 2023

MINUTES

1. Call to Order: President Farrar called the meeting to order at 6:00 PM.
2. Declaration of Quorum/Director Qualifications/ Disclosure Matters: President Farrar confirmed a quorum was present. All disclosures were properly filed with the Department of Local Affairs, State of Colorado by Mr. Susemihl.

Directors in attendance were:

Eric Farrar
Michael Laurencelle
Patrick Jarrett
Christina Sparks
Jennifer Herzberg

Also in attendance were:

Rebecca Harris, WSDM – District Managers
Kevin Whatley, Recreation Center Manager
Jen Ryhal, Resident

3. Approval of Agenda: Ms. Harris added item 7.a. Election Status. President Farrar moved to approve the agenda as amended; seconded by Director Herzberg. Motion passed unanimously.
4. Public Comment: There was no public comment.
5. Regular Business Items
 - a. Approval of Board Meeting Minutes from the January 16, 2023, Meeting
 - b. Approval of Payables for the Period ending February 20, 2023
 - General Fund – \$ 22,935.77
 - Bond Fund – \$ _____
 - **TOTAL – \$ 22,935.77**
 - c. Acceptance of Unaudited Financial Statements as of January 31, 2023, and the schedule of cash position updated as of January 31, 2023

After review, President Farrar moved to approve the Regular Business Items as presented; seconded by Director Herzberg. Motion passed unanimously.

6. Market Update/Construction/Operations: Director Jarrett jokingly requested it stop snowing so they can get some more work done. Director Jarrett discussed sales and reported they are 3/4 sold out in Filing 1 in Ventana South and there are 15 inventory homes left to sell. In Filing 2, there are 20 lots completed on development phase and they intend to start pulling permits later this month or early March. Construction work is being prepared on the north side of Filing 2 for when weather improves.
7. Legal Matters
 - a. Election Status: Ms. Harris provided an election status update. Self-Nomination forms are due this Friday and no forms have been received to date.
 - b. Reimbursement Memo: Mr. Walker discussed the reimbursement and noted the provided memo from MuniCap is not the final version. MuniCap is being asked to analyze whether the interest rate was appropriate, especially the compounding interest rate in 2006 and 2007 when the reimbursement agreements were done. Mr. Walker is working on gathering all the past reimbursement agreements from 2004 to 2010 so they can review. Mr. Walker noted they are still monitoring bond market conditions and they continue to improve, but he does not recommend moving forward on a bond issue yet. He suggested waiting until late Spring to get a better idea of conditions and start the process of a bond issue. President Farrar requested a timeline and summary of how Ventana came to be. Mr. Walker confirmed he will prepare this for the Board.
8. District Management Matters & Report
 - a. Review Managers Report: Ms. Harris presented the Managers Report.
 - b. Dog Poop Concern Discussion: Ms. Harris reported she has received complaints regarding residents not picking up after their dogs in the open space. She noted there are dog clean-up stations there so it is an issue of people refusing to use them. She posted a blast on the Facebook page about this issue. There was a request for a one-time dog poop cleaning service. The Board discussed a community cleanup event instead of spending money on the service. The Board also discussed offering it to Rec Center employees for extra hours, or to youth in the community wanting to make extra money. The Board discussed hosting a community cleanup on Saturday, April 1st. Ms. Harris will advertise it in the March Newsletter.
 - c. Great Room Rentals Discussion: Ms. Harris explained a resident requested to rent the Great Room and inquired about allowing a bounce house, DJ, petting zoo, and a clown. In the past, the Board has voted against allowing a bounce house due to liability concerns. She noted the City requires a waiver and private insurance. Ms. Ryhal explained that her request is only for the petting farm and the vendor would be present for the entire 60 minutes and provide fencing for the animals in the parking lot and cleanup after. She was unsure of the vendor's insurance. Ms. Harris noted a special permit application would be required from the City. The Board discussed amending the current rental policy to include requirements for insurance, and background checks on vendors and entertainment plus fees associated with that. Ms. Harris will draft amendments.

- d. Update on Recreation Center Operations: Mr. Whatley provided an update on Recreation Center operations.
 - i. Review Capital Improvements and Discuss Priority: Ms. Harris and Mr. Whatley provided a detailed review of capital improvement items. Director Herzberg requested a list of the essential capital improvement items that are related to health and safety so those can be addressed first.
 - ii. Discuss Visa Gift Card for Rec Center Management Team: Ms. Harris discussed Mr. Whatley's request for a prepaid visa gift card to be used for Rec Center and pool related purchases rather than using his personal debit card and being reimbursed later. Ms. Harris noted that all receipts would be submitted to WSDM. The Board discussed using a prepaid card that has Mr. Whatley's name on it, and includes statements. Ms. Harris will research and bring options to the Board at the next meeting. Ms. Harris will ask the auditor's opinion as well.
9. Review Recreation Center Rules and Regulations: The Board reviewed the Recreation Center Rules and Regulations. The no smoking rule will now include no vaping and no recreational drugs. A rule requiring appropriate swim attire and prohibiting clothing and non-swimwear in the pool. The Board discussed that non-swimwear clothing fibers can cause damage to the pool and system. The Board discussed that rules and interpretation is up to the facility staff, District Board and District Manager. The Board discussed Kid Zone movies and that they must be rated G or PG.
10. Other Business
 - a. Next regular scheduled meeting is March 20, 2023, at 6:00 PM.
11. Adjourn: President Farrar moved to adjourn at 7:27 PM; seconded by Director Sparks. Motion passed unanimously.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 20, 2023,
MINUTES OF THE VENTANA METROPOLITAN DISTRICT BY THE BOARD OF
DIRECTORS SIGNING BELOW:

Eric Farrar, President

Christina Sparks, Vice President

Michael Laurencelle, Treasurer

Patrick Jarrett, Assistant Secretary

Jennifer Herzberg, Assistant Secretary



Ventana Metropolitan District
PAYMENT REQUEST
3/20/2023
GENERAL FUND ACCOUNT

Company	Invoice	Date		Comments
Alexandra Haushlater	120522	12/5/2022	200.00	
Aqueous Solution	INS-10171	10/11/2022	579.50	
Basset Heating & Air Conditioning	40531926	3/7/2023	249.00	
Black Hills Energy	5322274450	3/1/2023	467.98	
Cintas	8406149506	2/28/2023	140.00	
City of Fountain Utilities	10005472-02	2/17/2023	495.39	Auto Pay - Rec
City of Fountain Utilities	10005630-03	2/17/2023	133.51	Auto Pay - Park
City of Fountain Utilities	10005686-02	2/17/2023	51.23	Auto Pay - Tract
City of Fountain Utilities	10006794-01	2/17/2023	51.23	Auto Pay - Tract
City of Fountain Utilities	10006795-00	2/17/2023	26.25	Auto Pay - Tract
Colorado Springs Cleaning Supplies	91519	2/8/2023	121.16	
Colorado Springs Cleaning Supplies	91623	2/28/2023	283.34	
Colorado Springs Cleaning Supplies	91623-1	3/8/2023	223.38	
Comcast	849790010058248	3/2/2023	386.60	
Credit Systems, Inc	83122	8/31/2022	59.93	
Drexel, Barrell & Co	25908	3/2/2023	42.90	
HBS	FR2899035	2/28/2023	7,184.75	
HD Supply	9211195890	2/7/2023	31.45	
HD Supply	9211296330	2/9/2023	73.98	
Kevin Whatley	2008502	3/2/2023	14.35	
Moody's Investor Service	PO410945	7/5/2022	14,250.00	
Signal 88, LLC	3630156	3/1/2023	830.18	
Special District Association	22223	2/22/2023	1,237.50	
Weisburg Landscape Maintenance	49633	2/28/2023	4,420.00	
Weisburg Landscape Maintenance	49708	2/23/2023	4,085.00	
Weisburg Landscape Maintenance	49790	2/24/2023	310.00	
Weisburg Landscape Maintenance	49960	2/28/2023	383.75	
WSDM District Managers	7371	2/28/2023	6,348.48	
TOTAL			\$ 42,680.84	



Ventana Metropolitan District
Balance Sheet
As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	
1105 · Eastern Colorado Bank -Checking	226,032.93
1106 · Eastern Colorado Bank - Savings	11,154.05
1110 · Kirkpatrick Bank	4,396.87
Total Checking/Savings	241,583.85
Other Current Assets	
1310 · Due from Developer	32,741.59
1390 · Undeposited Funds	882.17
Total Other Current Assets	33,623.76
Total Current Assets	275,207.61
Fixed Assets	
Property and Equipment	
Community Improvements	460,261.56
Total Property and Equipment	460,261.56
1505 · Parks	1,500,000.00
1510 · Pool	718,000.00
1540 · Accumulated Depreciation	-597.00
Total Fixed Assets	2,677,664.56
TOTAL ASSETS	2,952,872.17
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	64,362.25
Total Accounts Payable	64,362.25
Other Current Liabilities	
2035 · Interest Payable OPRIC	611,811.00
2100 · Payroll Liabilities	1,349.20
Total Other Current Liabilities	613,160.20
Total Current Liabilities	677,522.45
Long Term Liabilities	
Accrued Interest OPRIC	862,371.19
Advances from OPRIC	738,692.00
Bonds Payable - CH Metrobonds	4,464,400.00
Total Long Term Liabilities	6,065,463.19
Total Liabilities	6,742,985.64
Equity	
3000 · Opening Balance Equity	24,298.52
3910 · Retained Earnings	-3,831,393.16
Net Income	16,981.17
Total Equity	-3,790,113.47
TOTAL LIABILITIES & EQUITY	2,952,872.17

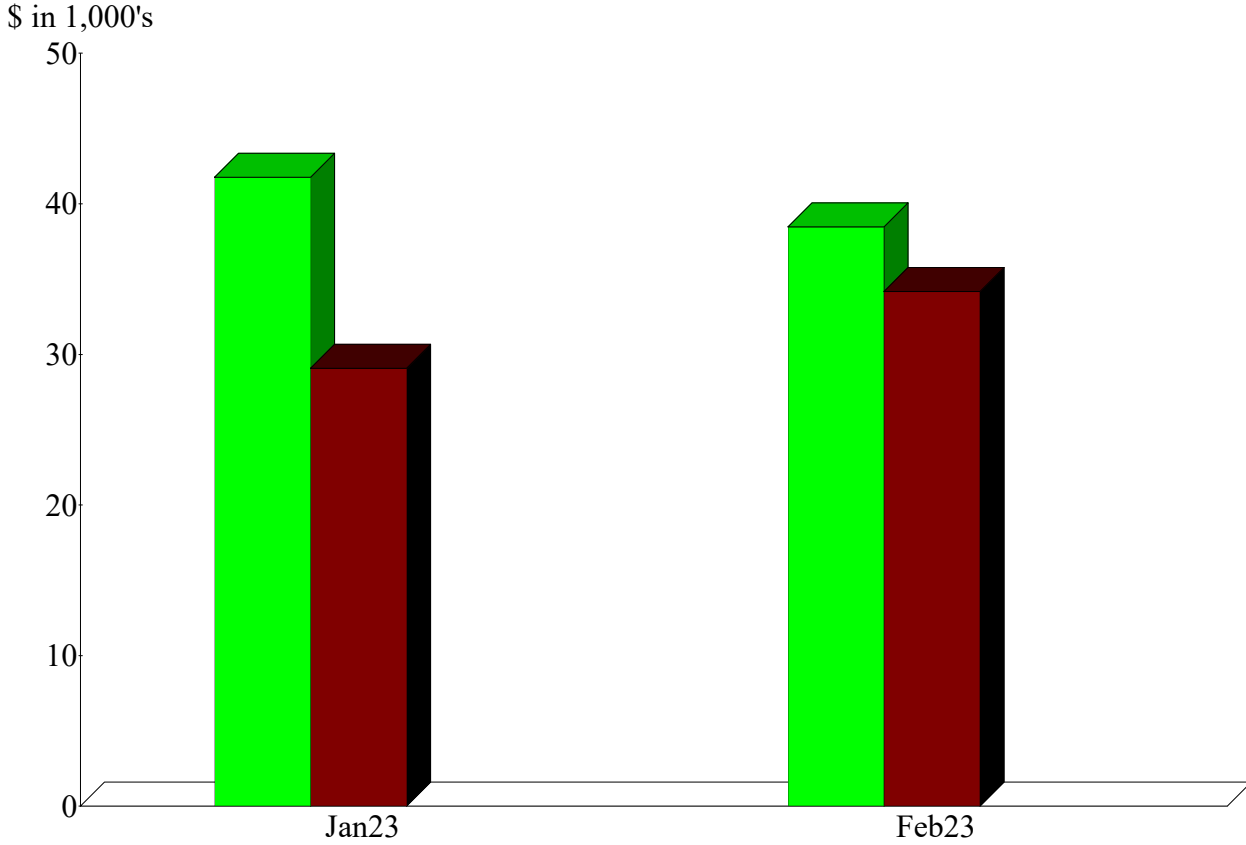
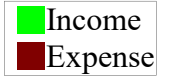
Ventana Metropolitan District Profit & Loss Budget vs. Actual January through February 2023

	TOTAL				
	Feb 23	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
Treasurer Taxes					
1-1400 · Current - O&M	456.80	456.80	97,829.70	-97,372.90	0.47%
1-1500 · Specific Ownership - O&M	790.83	790.83	6,848.08	-6,057.25	11.55%
2-1000 · Current- Debt	1,852.74	1,852.74	396,787.48	-394,934.74	0.47%
2-1200 · Specific Ownership - Debt	3,207.54	3,207.54	27,775.12	-24,567.58	11.55%
Total Treasurer Taxes	6,307.91	6,307.91	529,240.38	-522,932.47	1.19%
1-1000 · Late Fee	176.46	429.62			
1-1100 · Recreation Center Dues					
1-1105 · Ventana Residents	26,882.24	52,923.97			
1-1100 · Recreation Center Dues - Other	0.00	0.00	200,000.00	-200,000.00	0.0%
Total 1-1100 · Recreation Center Dues	26,882.24	52,923.97	200,000.00	-147,076.03	26.46%
1-1200 · Trash Service	5,103.20	17,936.73	90,000.00	-72,063.27	19.93%
1-1300 · Rental Security Deposit	0.00	0.00	2,000.00	-2,000.00	0.0%
1-180 · Covenant Violation Fine	0.00	110.00			
3-1300 · Park Permit Fee	0.00	2,520.04			
Total Income	38,469.81	80,228.27	821,240.38	-741,012.11	9.77%
Expense					
Treasurer's Fee					
1-1450 · O&M-Treasurer's Collection Fee	6.85	6.85	1,467.45	-1,460.60	0.47%
2-1050 · Debt-Treasurer's Collection Fee	27.79	27.79	5,951.81	-5,924.02	0.47%
Total Treasurer's Fee	34.64	34.64	7,419.26	-7,384.62	0.47%
1-1700 · Audit	0.00	0.00	9,250.00	-9,250.00	0.0%
1-1800 · Board Election	0.00	0.00	8,000.00	-8,000.00	0.0%
1-1900 · Copies & Postage	87.30	432.27			
1-2000 · Recreation Center					
1-2300 · Utilities	1,412.33	2,230.26	40,000.00	-37,769.74	5.58%
1-2305 · Security	749.84	1,580.02	14,000.00	-12,419.98	11.29%
1-2306 · Maintenance/ Repairs	0.00	731.25	10,000.00	-9,268.75	7.31%
1-2310 · Supplies	270.60	777.25	4,000.00	-3,222.75	19.43%
Total 1-2000 · Recreation Center	2,432.77	5,318.78	68,000.00	-62,681.22	7.82%
1-2001 · Pool Expense					
1-2010 · Season Start Up/ Finish	0.00	0.00	3,000.00	-3,000.00	0.0%
1-2020 · Chemicals	105.43	650.37	10,000.00	-9,349.63	6.5%
1-2040 · Water	0.00	0.00	250.00	-250.00	0.0%
1-2050 · Repair/ Maintenance	0.00	0.00	5,000.00	-5,000.00	0.0%
Total 1-2001 · Pool Expense	105.43	650.37	18,250.00	-17,599.63	3.56%
1-6160 · Dues and Subscriptions	1,237.50	1,237.50	1,000.00	237.50	123.75%
1-6180 · Insurance	-554.00	-632.00	15,000.00	-15,632.00	-4.21%
1-6200 · Park/ Landscape					
1-6205 · Maintenance	9,198.75	13,618.75	85,000.00	-71,381.25	16.02%
1-6210 · Utilities	526.22	526.22	70,000.00	-69,473.78	0.75%
Total 1-6200 · Park/ Landscape	9,724.97	14,144.97	155,000.00	-140,855.03	9.13%

Ventana Metropolitan District Profit & Loss Budget vs. Actual January through February 2023

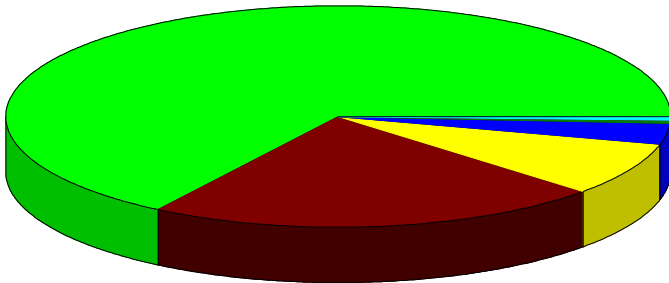
	TOTAL				
	Feb 23	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
1-6240 · Miscellaneous	0.00	0.00	10,000.00	-10,000.00	0.0%
1-6490 · Office Supplies	6.18	50.45	8,000.00	-7,949.55	0.63%
1-6620 · Rental Security Deposit Refund	200.00	200.00	2,000.00	-1,800.00	10.0%
2-6000 · Capital Improvements	279.00	279.00			
2-6075 · Bond Expense					
Cost of Issuance	0.00	0.00	589,000.00	-589,000.00	0.0%
Paying Agent Fee	0.00	0.00	4,000.00	-4,000.00	0.0%
Total 2-6075 · Bond Expense	0.00	0.00	593,000.00	-593,000.00	0.0%
6560 · Payroll Expenses	7,185.36	13,876.56	75,000.00	-61,123.44	18.5%
6570 · Professional Fees					
1-2500 · Trash Service	7,184.75	14,111.17	65,000.00	-50,888.83	21.71%
1-2701 · District Management	4,200.00	8,400.00	54,000.00	-45,600.00	15.56%
1-2705 · VCC - Covenant Enforcement	2,055.00	4,340.00	36,000.00	-31,660.00	12.06%
1-6572 · Legal Fees	0.00	812.40	15,000.00	-14,187.60	5.42%
Total 6570 · Professional Fees	13,439.75	27,663.57	170,000.00	-142,336.43	16.27%
Total Expense	34,178.90	63,256.11	1,139,919.26	-1,076,663.15	5.55%
Net Ordinary Income	4,290.91	16,972.16	-318,678.88	335,651.04	-5.33%
Other Income/Expense					
Other Income					
2-7010 · Interest Income - Debt	4.28	9.01			
Total Other Income	4.28	9.01			
Net Other Income	4.28	9.01			
Net Income	4,295.19	16,981.17	-318,678.88	335,660.05	-5.33%

Income and Expense by Month
January through February 2023



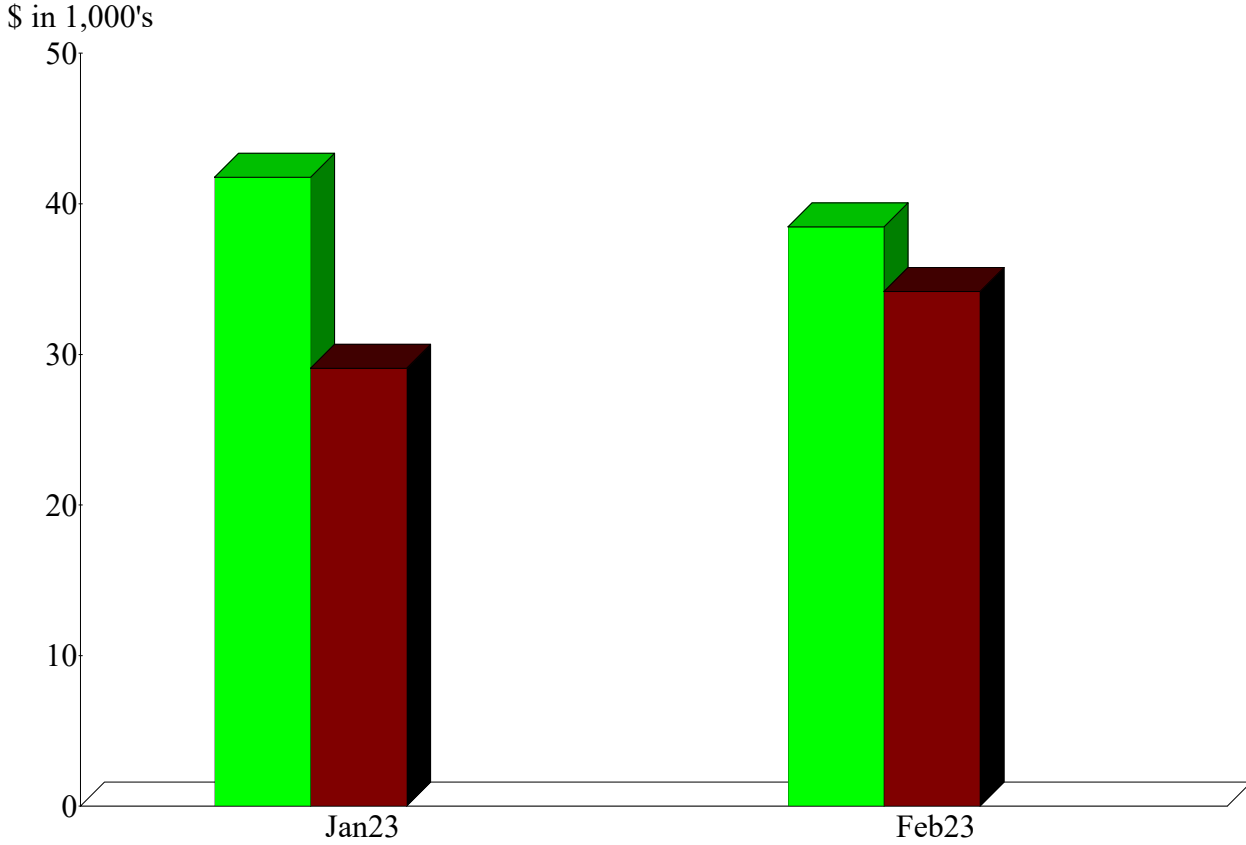
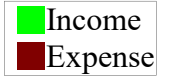
Income Summary
January through February 2023

1-1100 · Recreation Center Dues	65.96%
1-1200 · Trash Service	22.35
Treasurer Taxes	7.86
3-1300 · Park Permit Fee	3.14
1-1000 · Late Fee	0.54
1-180 · Covenant Violation Fine	0.14
2-7010 · Interest Income - Debt	0.01
Total	\$80,237.28



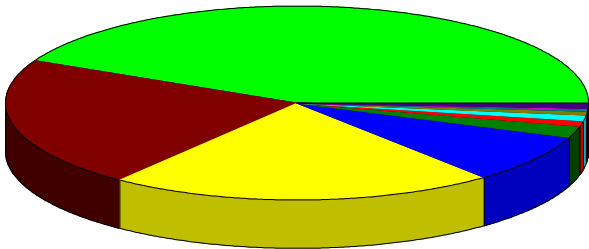
By Account

Income and Expense by Month
January through February 2023



Expense Summary
January through February 2023

6570 · Professional Fees	43.30%
1-6200 · Park/ Landscape	22.14
6560 · Payroll Expenses	21.72
1-2000 · Recreation Center	8.33
1-6160 · Dues and Subscriptions	1.94
1-2001 · Pool Expense	1.02
1-6180 · Insurance	\$-632.00
1-1900 · Copies & Postage	0.68
2-6000 · Capital Improvements	0.44
1-6620 · Rental Security Deposit Refund	0.31
Other	0.13
Sub-Total	\$63,256.11



By Account





MEMORANDUM

TO: VENTANA METROPOLITAN DISTRICT BOARD OF DIRECTORS
FROM: REBECCA HARDEKOPF
SUBJECT: MONTHLY MANAGERS REPORT FOR MARCH 20, 2023, MEETING
DATE: MARCH 13, 2023
CC: KEVIN WALKER
BOARD PACKET

Management matters

- Billing Review:
 - 1/6/2023 bills went out
 - 1 Payment arrangement
 - 10 Liens current to date
 - 98 Reminder Letters sent out
 - 67 Warning Letters sent out
- Monthly newsletter went out 3/2/2023

Recreation Center Update

- Recreation Center Operations

Landscape Maintenance Status/ Review

VCC Matters

- Violation Highlights:
 - 5 Violations have been issued to date for 2023
- Architectural Submission Highlights:
 - 6 received YTD
 - 20% Interior Modification
 - 40% Patio/ Arbor/ Deck
 - 20% Shed
 - 20% Fence
 - 3 approvals for 2023, 3 under review







MEMORANDUM

TO: VENTANA METROPOLITAN DISTRICT BOARD OF DIRECTORS
FROM: GEORGE HARRIS
SUBJECT: HVAC SYSTEM REPAIRS
DATE: FEBRUARY 25, 2023
CC: WSDM – DISTRICT MANAGERS
KEVIN WHATLEY
BOARD PACKET

Upon request I did a visual inspection of the Ventana Clubhouse HVAC System. The following items have been found:

- Systems have been severely neglected by licensed technicians, two of the three systems are in such poor shape that they are already rusting through the cabinets.
- All four (4) flue pipe combinations have a water leak that has started overflowing into the insulation and drywall of the Clubhouse.
- Safety devices for condensate overflow have not been installed into the attic holding the units.
- Someone has added a sheet metal splash guard to catch dripping water from flue pipes and redirect into the furnace.
- Condensate traps for the furnaces look to be partially clogged.
- Condensate traps have no clean out accessibility. (A/C P-trap has to be cut out to clean blockage)
- Condensate drains have 3-4 vent tubes each making cleaning of any blockage much harder.
- Multiple puddles of water around electrical wires. This may lead to major electrical issues and damage to the clubhouse. This also poses an electrocution possibility for any Technician who works on the units.
- The flue pipe for the water heater is not properly seated at the first elbow
- Flue terminations on the roof look to be not sealed, only relying on rubber gaskets that have dry rotted. (this will allow water to penetrate)
- These items have been found within 5 minutes of looking and need to be addressed by a licensed professional.







NEEDS

Priority	Improvement/ Maint	Estimated Cost
	Powder Coating for pool rings	
	Powder Coating for pool rails	
	Landscape Tree Replacement/ Landscape Architect	
	Fire Cabinet	\$2,500.00
	Weights for Smith Machine	\$400.00
	Treadmill Maintenance	
	HVAC System Maint.	

UNDECIDED NEED VERSUS WANT

Priority	Improvement/ Maint	Estimated Cost
	Back up pump for pool	\$3,221.55
	Chlorine feeders for drain baskets	NA
	Chlorine liquid feeder	\$1,729.77
	Hand rails powder coated	\$4,500.00
	pool rings	\$2,955.19
	Storage shed	

WANTS

Priority	Improvement/ Maint	Estimated Cost
	New chairs for pool	
	Shade for park	\$25k - \$40k
	Picnic Tables along Trail by Rec Center	





Basset Heating & Air Conditioning, Inc
 6150 Southmoor Dr Ste 5, Fountain, Colorado
 80817 United States

Estimate 40596438
 Job 40531926
 Estimate Date 3/7/2023
 Customer PO

Billing Address
 Ventana Community Recreation Center
 11007 Hidden Prairie Parkway
 Fountain, CO 80817 USA

Job Address
 Ventana Community Recreation
 Center
 11007 Hidden Prairie Parkway
 Fountain, CO 80817 USA

Estimate Details

Repair
 : Maintenance and repairs for the furnaces in the attic
 Will need all day and helper

Task #	Description	Quantity	Your Price	Your Total
T89501-050	replace dual pressure switch Kit #1 furnace	1.00	\$365.00	\$365.00
MSC101-050	Misc Labor Add-on Level 2 This includes repairing #2 furnace, it has a 3 inch 90 pvc thats compromised and leaking Also replacing 3inch 90 on furnace #1 Both are marked with an x	2.00	\$225.00	\$450.00
Furnace Tuneup	Precision Furnace Tuneup/ Inspection	3.00	\$149.00	\$447.00
T23410-100	pull & clean furnace accessible blower motor & wheel assembly; level 1 - up to 1 hour	3.00	\$273.24	\$819.72
MSC101-050	Misc Labor Add-on Level 2 Clean secondary heat exchanger when blowers are removed this is a discounted rate	3.00	\$150.29	\$450.87
MSC101-050	Misc Labor Add-on Level 2 Seal roof Jacks	1.00	\$150.29	\$150.29
			Potential Savings	\$536.58-\$1,207.34
			Sub-Total	\$2,682.88
			Tax	\$0.00
			Total	\$2,682.88

Thank you for choosing Basset Heating & Air Conditioning, Inc

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Basset Heating & Air Conditioning, Inc as a good faith estimate of work to be performed at the location described above and does not include any additional labor and materials which may be required should unforeseen problems arise after the work has started. I agree and authorize the work as summarized on these terms, and I agree to pay the full amount for all work performed. This estimate is valid for 30 days.





MEMORANDUM

TO: VENTANA METROPOLITAN DISTRICT BOARD OF DIRECTORS
FROM: REBECCA HARDEKOPF
SUBJECT: PRE-PAID CARD OPTIONS
DATE: MARCH 13, 2023
CC: BOARD PACKET

1. Bento for Business
 - a. Fee of \$29/ month
 - b. App tracks spending, receipts, limits use to certain vendors
 - c. Does not allow cash withdrawals

2. Dash
 - a. Fee of \$10.99/ month
 - b. Statement access

3. Emburse
 - a. No monthly fee
 - b. User tracks expenses in app to create a statement

4. Pre-Paid Visa Cards
 - a.



Kid Zone Rules and Regulations

If the following rules and regulations are not followed you will be subject to either a fine and/or suspended access to the Recreation Center/ Pool area. Following rules are up to the interpretation of; Board of Directors, Management, or Facility Staff.

- ALL Rules and Regulations for the Recreation Center/Club House apply and extend into the Kid Zone.
 - You may bring your own movies to play in the DVD player, movies are not supplied.
 - Movie are restricted to rating **G or PG ONLY**.
 - Make sure to pick-up/clean-up after yourself/Child after playing in the Kid Zone.
 - All toys supplied must be left at the Recreation Center for ALL kids to continue to enjoy.
 - While the child is enjoying the Kid Zone, their parent/Legal Guardian is responsible for the safety and wellbeing of the child/ children.
 - While the child is enjoying the Kid Zone, their parent/Legal Guardian is held liable for incidents that may occur involving the child/children.
 - Ventana Metropolitan District is not responsible or liable for any lost, stolen, or damaged items.
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- Failure to comply with any Rules and Regulations may result in Recreation Center access to be placed under advisement by Ventana Metropolitan District/their Manager.

First Aid Kit is Located: At the Reception Desk
In Case of Emergency Call: Step 1 - Call 9-1-1
Step 2 - Call (719) 447-1777 or (719) 447-4840 outside business hours.

Recreation Center/ Club House Rules and Regulations

If the following rules and regulations are not followed you are subject to either a fine and/or suspended access to the Recreation Center. Following rules are up to the interpretation of; Board of Directors, Management, or Facility Staff.

- **NO glass containers allowed**
- **NO tobacco, alcohol, recreational drugs, or illegal substances**
- **NO smoking, including vape pens, e-cigarettes, or any other smoke free device allowed on premises**
- **NO pets allowed (unless a certified service animal)**
- **Abusive, obscene, derogatory, or hostile behavior is prohibited**
- **Appropriate attire must be worn at all times**
- **Children under 16 years of age must have parental supervision**
- **Non-members are NOT allowed unless during a time the Great room is rented.**
- **NO weapons or firearms of any kind**
- **Inappropriate displays of affection are prohibited**
- **Abuse of property will not be tolerated**
- **If at any time police are called for any violation the access will be under advisement**
- **If at any point illegal activities occur on the premises the Fountain Police will be notified**
- **Ventana Metropolitan District reserves the right to take whatever actions necessary to preserve the safety and integrity of facilities**
- **Ventana Metropolitan District is not held responsible for any lost, stolen, or damaged items of the members**

To access the Ventana Guest WiFi – Password is **V3ntana1**

First Aid Kit is Located: At the Reception Desk
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Pool Area Rules and Regulations

If the following rules and regulations are not followed you will be subject to either a fine and/or suspended access to the Recreation Center/ Pool area. Following rules are up to the interpretation of; Board of Directors, Management, or Facility Staff.

Rules & Regulations:

- NO glass containers allowed
- NO tobacco, alcohol, recreational drugs, or illegal substances are allowed
- NO smoking including vape pens, e-cigarettes, or any other smoke free device allowed on premises
- NO pets allowed (unless a certified service animal)
- NO abusive, obscene, derogatory, or hostile behavior allowed
- NO weapons or firearms of any kind
- NO swimming while pool is closed
- NO diving
- NO urinating in the pool
- NO Inappropriate displays of affection
- NO child under the age of 10 years old allowed in Hot Tub
- Abuse of property will NOT be tolerated

Addition Matters:

- Be courteous of others in pool (i.e.; low volume music, no obscene language, quiet gatherings, etc.)
- Small Pool Toys are permitted (i.e.; pool noodle, float's for kids, etc.)
- Children in diapers MUST wear swim diapers or rubber pants at ALL TIMES
- Appropriate swim attire must be worn at ALL times
- Children under 16 years of age must have parental supervision

First Aid Kit is Located:

At the Reception Desk

In Case of Emergency Call:

Step 1 - Call 9-1-1

Step 2 - Call (719) 447-1777 or (719) 447-4840 outside business hours.

- **Pool and Hot Tub are for Members and per-approved guests ONLY**

Please Note:

- **NO LIFEGUARD ON DUTY, swim at your own risk. Management and owners are not responsible for any accidents or injuries.**
- **If at any time police are called for any violation your access will be under advisement by the Manager.**
- **If at any point illegal activities occur on the premises the Fountain Police will be notified.**
- **Ventana Metropolitan District reserves the right to take whatever actions necessary to preserve the safety and integrity of our facilities.**
- **Ventana Metropolitan District is not held responsible for any lost, stolen, or damaged items of the members or guest.**

First Aid Kit is Located: At the Reception Desk

**In Case of Emergency Call: Step 1 - Call 9-1-1
Step 2 – Call (719) 447-1777 or (719) 447-4840 outside business hours.**

Hot Tub/ Spa Rules and Regulations

If the following rules and regulations are not followed you will be subject to either a fine and/or suspended access to the Recreation Center/ Pool area. Following rules are up to the interpretation of; Board of Directors, Management, or Facility Staff.

- **Pool Area Rules must be followed and are extended to the Hot Tub/ Spa Area.**
- **Enter and exit the Hot Tub slowly.**
- **NO jumping, running, or diving.**
- **NO glass in or near the Hot Tub.**
- **Elderly persons and pregnant women should consult a physician before using a Hot Tub.**
- **Children under the weight of 115 lbs are not permitted in the Hot Tub.**
- **Do not enter the Hot Tub if the temperature is over 104 degrees Fahrenheit.**
- **Limit your soak time to 15 minutes and cool off before re-entry.**
- **Anyone with diabetes, heart disease, high or low blood pressure or any serious illness should consult a physician before entering.**
- **Do not use soaps or oils in the Hot Tub.**
- **Pool Toys are NOT allowed in the Hot Tub/ Spa.**
- **Jet controls can be found North of the Hot Tub on the wall of the Recreation Center/ Club House building.**

First Aid Kit is Located: At the Reception Desk

**In Case of Emergency Call: Step 1 - Call 9-1-1
Step 2 - Call (719) 447-1777 or (719) 447-4840 outside business hours.**